

CLERK: Michael Atherton  
 ADDRESS: 53 Beechfields Way  
 Newport  
 Shropshire  
 TF10 8QA



Tel: 01952 820241  
 E.mail: [churchaston@gmail.com](mailto:churchaston@gmail.com)

### Minutes of Church Aston Parish Council

Held at the Church Hall, Church Aston on Monday 6<sup>th</sup> June 2016. The meeting commenced at 7.40 pm

**Present:** Cllr Simon Stacey (Chairman), Cllr Paul Evans (Vice Chairman), Cllr Brian Richards, Cllr Pat Sansom, Cllr John Pay, Cllr Fiona McKeown , & Cllr Marjorie Revill

**Also in attendance:** Mike Atherton: Clerk to CAPC

1.	<b>Apologies</b>	Cllr Mike Stansfield, Cllr Billie Knight & Borough Cllr Andrew Eade
2.	<b>Declarations of Interest</b>	None
3.	<b>Public Session</b>	No members of the public present
4.	<b>Minutes of the last meeting</b>	Minutes of the meeting held on 9 <sup>th</sup> May 2016 were proposed by Cllr Fiona McKeown, seconded by Cllr Paul Evans, unanimously agreed, and signed by the Chairman as a correct record of the meeting.
5.	<b>Matters Arising</b>	<p>a) <b>Area under the former railway line:</b> a response from the Scout Leader confirmed materials stored (chairs &amp; wooden pallets) are being used. It was agreed to monitor the area to ensure it does not deteriorate;</p> <p>b) <b>Millennium Stones:</b> completion of cleaning works noted. <b>Agreed:</b> Clerk to inspect the gold paint on the stone at Millwood Mere as reports suggest it may be corroding. Cllr Evans reminded colleagues that a Cllr had been allocated to ensure the grass is regularly cut at each Millennium boundary stone.</p> <p>c) <b>NTC Meeting:</b> the Clerk reported back from a joint parishes meeting called by Newport Town Council to discuss possible joint funding of / funding contributions for potential devolved T&amp;WC services. Services included: libraries, PETS &amp; PCSOs with the latter 2 quickly dismissed as not relevant to neighbouring parish councils. Following debate CAPC Cllrs agreed in principle to a proposal to contribute a sum towards maintaining Newport Library (book stock) with further detailed consideration to be given as part of the</p>

		2017/18 budget process. <b>Action:</b> Clerk to write to NTC advising them of the CAPC 'in-principle' decision.
<b>PARISH PROJECTS &amp; COMMUNITY MATTERS</b>		
6.	<b>House Next to the School</b>	It was noted that the garden appears to be progressively worsening – agreed to review again at the next meeting.
7.	<b>Civic Sunday</b>	<p>Cllrs Stacey, Evans &amp; Richards confirmed their attendance.</p> <p>Several 'Worthy Citizen' nominations were considered with agreement reached on 3. <b>Agreed:</b> Chairman / Clerk / to contact respective nominees to ensure they will accept their nomination. Cllr McKeown to liaise with Sue Cusack.</p> <p>Information about the respective nominees is to be sent to Cllr Stacey who will present the citations. Cllr Richards agreed to produce the certificates.</p> <p>The Clerk and Mrs Atherton have agreed to organise refreshments in the Church Hall</p>
8.	<b>Projects for the Parish</b>	<p>a) <b>20 mph Speed Limit:</b> the Clerk reported on an email response received from T&amp;WC Group Manager Dominic Proud which indicated the scheme would be carried out during the summer / autumn 2016 but gave no firm dates for the works.</p> <p>b) <b>Planters:</b> Cllrs thanked the Gardening Club for planting up the 7 planters with a choice of 'royal' colours offering something to look forward to in the summer months. <b>Agreed:</b> to send a letter of thanks to Mrs Stening and the Gardening Club.</p> <p>c) <b>Wild Flower Planting Scheme:</b> Cllr Evans reported that the respective areas are now cultivated, seeded ('Rainbow' mix as last year), and dressed.</p> <p>d) <b>Street Lighting Contract:</b> noted that the lighting column replacements had been completed but that there had been a delay in receiving the dimmable lighting unit which would offer Cllrs a comparator to non-dimmable lighting when considering replacement scheme options. A technical note providing information about the extent of reduced maintenance when moving to LED lighting had not yet been received from Eon. <b>Action:</b> Clerk to chase up issues with Eon.</p> <p>e) <b>Social Media:</b> usage is growing slowly. Primarily information about changes in hospital / health services posted last month. Agreed to advertise the vacant Cllr position on the face-book site.</p>

		<p><b>Web-site:</b> the Clerk provided an over view of progress to date including: purchase of a domain name, website design, migration of electronically held content, and future administration of the site. The meeting discussion covered various detailed points with the Clerk authorised to ensure the site becomes 'live' at the earliest opportunity.</p>
9.	<b>Representatives Reports</b>	<p><b>Parish Newsletter:</b> Cllr Stacey initiated a brief discussion about the future of the newsletter now that face-book is working well and with the web-site imminent. Concerns about non-IT users were noted. <b>Agreed:</b> to publish the newsletter twice per year. <b>Agreed:</b> to publish activities / events at the Village Hall &amp; Church Hall on the web-site.</p> <p><b>Village Hall:</b> Cllr Sansom presented a report on behalf of Cllr Knight. Rachel Jones (T&amp;WC) is attending the next VHC meeting to help consider options for funding re-surfacing of the car park at an estimated £29,000. The Committee Room is to be redecorated to encourage use by smaller groups. An excess of 25 chairs are to be sold / disposed. The VHC welcomes more users and has expressed a willingness to work closely with the Church Hall Committee to help meet the needs of local groups.</p> <p><b>Newport Regeneration Partnership:</b> next meeting is on 14 June 2016 with a meeting of the employment sub-group on 10 June 2016.</p> <p><b>Rural Forum:</b> Cllr Evans agreed to investigate further the remit of this group.</p> <p><b>Bus User Group:</b> the next meeting is forthcoming with either Cllr Stacey or Cllr Evans attending.</p> <p><b>T&amp;WC:</b> In the absence of borough Cllr Eade there was nothing to report.</p>
10.	<b>Correspondence</b>	The clerk reported on various email and written correspondence received since the last meeting.
<b>POLICY &amp; PLANNING MATTERS</b>		
11.	<b>Local Plan 2016/31 and Newport Indicative Master-Plan</b>	Current position regards a Public Inquiry into the draft Local Plan 2016-2031 was noted with nothing further to report.
12.	<b>Planning Applications</b>	<p>A copy of the latest Planning Schedule had been distributed with the agenda.</p> <p>Members briefly discussed the quarry application in neighbouring Chetwynd Aston &amp; Woodcote Parish and</p>

		<p>agreed to support the borough council's policy position.</p> <p>It was noted that borough Cllr Eade was holding an open briefing on the above quarry proposals for residents and other interested parties at the Wheatsheaf PH between 3.00 and 7.00 pm on 17 June 2016.</p> <p>Cllrs noted and commented on the planning applications schedule, and agreed to offer no objections to planning application TWC/2016/0450</p>
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## FINANCE & GOVERNANCE

13.	<b>Accounts and Payments</b>	The Clerk confirmed the balance of Account as at 5 <sup>th</sup> June 2016, & reported on accounts paid since the last meeting.
14.	<b>Personnel Committee</b>	No matters to report
15.	<b>Compliance Matters</b>	No matters to report

## ROADS, HEDGES & DITCHES

16	<b>Roads, Hedges and Ditches</b>	<p>Cllr Sansom reported that a longstanding issue relating to a missing street nameplate on the Close had still not been replaced. <b>Agreed:</b> Clerk to again chase up with T&amp;WC.</p> <p>Cllr Richards reported extensive growth of sapling trees / vegetation embedded in the bridge along the un-named road / public right of way beyond Church Aston House. <b>Agreed:</b> Clerk to report to T&amp;WC.</p> <p>Cllr Stacey again raised issues concerning faded / missing/ inadequate 40 mph signage along Wellington Road, and an incident of fly-tipping on the old A518. <b>Agreed:</b> Clerk to report both issues to T&amp;WC.</p>
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**Date and time of next meeting confirmed as 4<sup>th</sup> July 2016 at Church Aston Church Hall starting at 7.40pm**

Meeting closed at 9.25 pm

Signed Chairman:

Date: