

CLERK: Michael Atherton  
 ADDRESS: 53 Beechfields Way  
 Newport  
 Shropshire  
 TF10 8QA



Tel: 01952 820241  
 E.mail: [churchaston@gmail.com](mailto:churchaston@gmail.com)

### Minutes of Church Aston Parish Council

Held at the Church Hall, Church Aston on Monday 9<sup>th</sup> May 2016. The meeting commenced at 8.10 pm

**Present:** Cllr Simon Stacey (Chairman), Cllr Paul Evans (Vice Chairman), Cllr John Pay, Cllr Fiona McKeown, Cllr Mike Stansfield, Cllr Billie Knight & Cllr Marjorie Revill

**Also in attendance:** Mike Atherton: Clerk to CAPC

1.	<b>Apologies</b>	Cllr Brian Richards, Cllr Pat Sansom, & Borough Cllr Andrew Eade
2.	<b>Declarations of Interest</b>	None
3.	<b>Public Session</b>	No members of the public present
4.	<b>Minutes of the last meeting</b>	Minutes of the meeting held on 4 <sup>th</sup> April 2016 proposed by Cllr Paul Evans, seconded by Cllr John Pay, and signed by the Chairman as a correct record of the meeting.
5.	<b>Matters Arising</b>	<ul style="list-style-type: none"> <li>a) <b>Area under the former railway line:</b> Clerk to contact Scout Leader to request a tidy up;</li> <li>b) <b>Millennium Stones:</b> the Clerk had received a quotation in the sum of £175.00 for cleaning of the millennium boundary stones. The quotation was accepted and it was agreed to proceed with the works;</li> <li>c) <b>Village Hall:</b> following attendance of Mr Malcolm Bennett (Chairman: VHC) at the April meeting Cllrs Stacey and Cllr Evans had subsequently attended a VHC meeting to discuss amongst other things proposals for re-surfacing the car park.</li> </ul>

### PARISH PROJECTS & COMMUNITY MATTERS

6.	<b>House Next to the School</b>	Noted that the area is still not particularly tidy – maintain a watching brief.
8.	<b>Projects for the Parish</b>	a) <b>20 mph Speed Limit:</b> still awaiting confirmation of the programme for implementation. Action: Clerk to chase

		<p>up again.</p> <p>b) <b>Planters:</b> arrangements are in-hand c/o Mrs Sylvia Stening and the Gardening Club for implementation of the summer planting scheme. Despite a number of enquiries only one quotation in the sum of £800 had been received for watering of the planters. <b>Agreed:</b> to award the watering contract to Needes Landscaping.</p> <p>c) <b>Wild Flower Planting Scheme:</b> Areas now cultivated with seed planting imminently.</p> <p>d) <b>Street Lighting Contract:</b> no further action whilst awaiting completion of works to provide a sample LED dimmable / non-dimmable unit for comparison. <b>Action:</b> Clerk to progress chase with Eon.</p> <p>e) <b>Social Media:</b> Face-book site continues to have good engagement providing a useful medium for information exchange.</p> <p>The Clerk summarised a timeframe for provision of a T&amp;WC 'Galaxy' web-site. Design work is to commence during w/c 23/05/16. Design costs estimated at £250.00 Preferred header style is that used by Ercall Magna PC. Cllr Evans to forward photographs of village features for use on the new site.</p> <p>f) <b>New Bus Shelters:</b> nothing further to report - item now resolved.</p>
9.	<b>Representatives Reports</b>	Representative year-end reports for 2015/16 were provided to the Annual General Meeting and minutes recorded.
10.	<b>Correspondence</b>	<p>(a) The clerk reported on various email and written correspondence received since the last meeting including:</p> <ul style="list-style-type: none"> <li>• Confirmation of ICO renewal;</li> <li>• Guidance from the War Memorials Trust following enquiries about Brocton Memorial</li> <li>• Insurance renewal quotation from Came &amp; Company</li> <li>• An invitation to attend a presentation on 20 May 2016 on likely impact of T&amp;WC budget cuts</li> </ul>
<b>POLICY &amp; PLANNING MATTERS</b>		
11.	<b>Local Plan 2016/31 and Newport Indicative Master-Plan</b>	Cllr Pay provided an overview of the local plan making process to date and advised that the public inquiry is likely to be deferred until towards end of 2016 from scheduled dates of June / July.

12.	<b>Planning Applications</b>	<p>Cllrs noted and commented on the planning applications schedule.</p> <p>The Clerk informed Cllrs of contact made by quarry operators 'Mick George' regards a major quarry site proposal adjacent the A41 and Pave Lane (in neighbouring parish of Chetwynd Aston &amp; Woodcote). A general discussion took place on likely scale of operations, traffic &amp; access arrangements, and the Parish Council's initial views. <b>Agreed:</b> to consider further should a planning application be made.</p>
<b>FINANCE &amp; GOVERNANCE</b>		
13.	<b>Accounts and Payments</b>	<p>The Clerk confirmed the balance of Account as at 9<sup>th</sup> May 2016.</p> <p>The Clerk reported on accounts payable and requested authorised signatories;</p>
14.	<b>Personnel Committee</b>	Nothing to report
15.	<b>Compliance Matters</b>	Members confirmed appointment of Mrs Katrina Baker as the Council's 'internal auditor' for 2015/16.
<b>ROADS, HEDGES &amp; DITCHES</b>		
16	<b>Roads, Hedges and Ditches</b>	<p>Cllr Evans reported that a request had been received from Mrs Gill Stokes c/o face-book asking the PC to fund signage for the defibrillator. <b>Agreed:</b> Clerk to advise Bill Tittle that CAPC will fund appropriate signage;</p> <p>Cllr Stansfield enquired as to whether Church Aston is a smokeless zone. The question had been raised in context of a number of recent garden bonfires. It was confirmed that Church Aston is a smokeless zone but that garden fires are not subject to these controls and any issues of nuisance should be reported to T&amp;WC's Environmental Health service.</p> <p>Cllr Stacey commented on the narrow footways along Wellington Road caused by encroaching vegetation and soil. <b>Agreed:</b> Clerk to contact T&amp;WC to request that the excess materials be dug out and removed.</p> <p>Several Cllrs enquired when scheduled road / footway maintenance works are due to commence in Church Aston. <b>Agreed:</b> Clerk to again contact T&amp;WC.</p>

		Cllr McKeown commented that some of the damaged verges had now been repaired by the developer at Barnfields but that there remains vehicle tyre marks at the junction with Wellington Road. <b>Agreed:</b> Clerk to contact T&WC and the developer.
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**Date and time of next meeting confirmed as 6<sup>th</sup> June 2016 at Church Aston Church Hall starting at 7.40pm**

Meeting closed at 9.20 pm

Signed Chairman:

Date: