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### Minutes of the Annual Meeting of Church Aston Parish Council

Held at the Church Hall, Church Aston at 7.40 pm on Monday 9<sup>th</sup> May 2016

**Present:** Chairman Cllr Simon Stacey, Vice Chairman Cllr Paul Evans, Cllr Fiona McKeown, Cllr John Pay, Cllr Billie Knight, Cllr Mike Stansfield, and Cllr Marjorie Revill

**Also in attendance:** Mike Atherton: Clerk to CAPC

<b>1</b>	<b>Apologies</b>	Cllr Pat Sansom, Cllr Brian Richards & borough Cllr Andrew Eade
<b>2</b>	<b>Declarations of Interest</b>	No declarations of interest
<b>3</b>	<b>Chairman's Annual Report</b>	<p>In his annual report the Chairman (Cllr Simon Stacey) commented on how well the Parish looks and shared his pride in this his 50<sup>th</sup> year as he offered his thanks for the hard work undertaken by many individuals and groups.</p> <p>Cllr Stacey also commented on the positive &amp; collaborative approach of the Parish Council which, in contrast to many tiers of government, meant limited resources are always used wisely to achieve improvements to local services at good value for money. The Chairman concluded by looking forward to 2016/17 &amp; prospects for another challenging but fulfilling year for Church Aston Parish Council.</p>
<b>4</b>	<b>Election of Chairman</b>	<p>Cllr Paul Evans (Vice Chairman) took the Chair for this item)</p> <p>Cllr Simon Stacey was proposed by Cllr Billie knight and seconded by Cllr Mike Stansfield. There were no other nominations. The vote in favour of Cllr S. Stacey was unanimous</p> <p>A 'Declaration of Acceptance of Office' was completed, signed &amp; witnessed</p>
<b>5</b>	<b>Election of Vice-Chairman</b>	Cllr Paul Evans was proposed by Cllr John Pay and seconded by Cllr Marjorie Revill. There were no other nominations. The vote in favour of Cllr Evans was unanimous.

		A 'Declaration of Acceptance of Office' was completed, signed & witnessed
6	<b>Register of Interests Form</b>	'Register of Interests' forms to be circulated electronically for completion and return to the Clerk.
7	<b>Representatives Annual Reports</b>	<p><b>Parish Magazine:</b> Cllr Stacey reflected on delays in producing the newsletter due to his ill-health, and on its changing role now that the face-book site is up and running. He encouraged all present to generate greater enthusiasm for the coming year.</p> <p><b>Village Hall Committee:</b> Cllr Knight provided a comprehensive year-end report in respect of the Village Hall including 3 changes of chairmen, successful roof repairs, improvements to outside lighting, and continued demand from new groups. In the coming year there are proposals to reinstate the committee room for smaller groups, and a suggestion to reinstate the previously successful new year's eve party.</p> <p><b>Rural Forum:</b> Cllr Evans commented that the role of this group needs to be redefined given relatively infrequent meetings. Minutes of meetings to continue being circulated for Cllrs interest and information.</p> <p><b>Bus Users Group:</b> Cllr Evans reported that in contrast to RF meetings the Bus User Group is well-supported by a group of knowledgeable attendees. In the past year the group had focused on two key issues:- (i) re-provision of Telford Central Bus Station on its existing site; and (ii) the review of subsidised routes including local services 519 and 5. The No. 5 service is commercially operated on Monday to Friday, but is subject to review by Staffordshire CC later in the summer.</p> <p><b>Newport Regeneration Partnership / Shaping Places:</b> Cllr Pay informed colleagues that NRP is constituted by 15 to 20 organisations providing a diverse cross-section of local interests. The key priorities for NRP during 2015/16 had been (i) development of the draft Local Plan 2016-2031, and (ii) joint initiatives with HAU and T&amp;WC to create new employment opportunities that would underpin the local economy. Successes include an 'Economic Plan for Newport' and securing resources to build an agri-tech centre at HAU. Focus for 2016/17 would be on encouraging T&amp;WC to move a draft allocation for employment land from south of the A518 by-pass back to the north side.</p> <p>Cllr Pay also reported on the development process for the draft Local Plan 2016-2031 including re-allocation of the former 'Sainsbury' site, and to the excessive housing</p>

		<p>allocations in &amp; around Newport making the plan 'unsound'. The proposed public Inquiry is likely to be deferred from July until towards the end of 2016.</p> <p><b>T&amp;WC:</b> no report (apologies received from borough Cllr Eade)</p>
<b>8</b>	<b>Elect Members to Committees / Bodies</b>	<ul style="list-style-type: none"> <li>❖ <b>Parish Newsletter:</b> Cllr Simon Stacey</li> <li>❖ <b>Village Hall Committee:</b> Cllr Billie Knight</li> <li>❖ <b>Bus User Group:</b> Cllr Simon Stacey &amp; Cllr Paul Evans</li> <li>❖ <b>Rural Forum:</b> Cllr Paul Evans</li> <li>❖ <b>Newport Regeneration Partnership:</b> Cllr John Pay</li> <li>❖ <b>Shaping Places:</b> Cllr John Pay</li> <li>❖ <b>T&amp;WC:</b> Cllr Andrew Eade</li> </ul> <p>The above were proposed en-bloc by Cllr Paul Evans and seconded by Cllr Mike Stansfield with a unanimous vote in favour of the nominations for 2016/17.</p>
<b>9.</b>	<b>Adoption of Standing Orders &amp; Financial Regulations</b>	<p>Adoption of Standing Orders and Financial Regulations for 2015/16 was proposed by Cllr Paul Evans and seconded by Cllr Marjorie Revill with a unanimous vote in favour.</p>
<b>10.</b>	<b>Accounts</b>	<p>The Clerk provided a statement of account for the year to 31 March 2016, as per the 4<sup>th</sup> quarter bank reconciliation for 2015/16, which was noted and approved by Members.</p> <p>The Clerk presented a budget for 2016/17 for approval. This budget had been developed progressively over the period from November 2015 taking account of projects &amp; planned expenditure, contingencies, reserves &amp; balances, approved precept for 2016/17, and the Risk Register.</p> <p>The budget 2016/17 was proposed by Cllr Mike Stansfield, seconded by Cllr Evans and unanimously approved.</p>

**Date and time of next meeting during May 2017 is to be confirmed.**

Meeting closed at 8.05 pm

Signed Chairman:

Date: