**CLERK: Michael Atherton**

**ADDRESS: ‘Oak House’**

**53 Beechfields Way**

**Newport**

**Shropshire**

**TF10 8QA**

**Tel: 01952 825258**

**E.mail:** [**churchaston@gmail.com**](mailto:churchaston@gmail.com)



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| **Minutes of Church Aston Parish Council**  Held at Church Aston Village Hall, Wallshead Way, Church Aston on Monday 6th January 2014  **Present:** Chairman Cllr Simon Stacey, Vice Chairman Cllr Paul Evans, Cllr John Pay, Cllr Mike Stacey, Cllr Brian Richards, Cllr Billie Knight, Cllr Fiona McKeown, Cllr Mike Stansfield  **Also in attendance:** Mike Atherton: Clerk to CAPC | | |
| **1** | **Apologies** | T&WC Cllr Andrew Eade |
| **2** | **Declarations of Interest** | No declarations of interest |
| **3** | **Public Session** | No members of the public in attendance |
| **4** | **Minutes of the last meeting** | Minutes of the meeting held on 2nd December 2013 were approved |
| **5** | **Matters Arising** | None |
| **6** | **Councillor Vacancies** | Nothing further to report |
| **7** | **Precept 2014/15** | Following a lengthy discussion Cllrs agreed to set a total budget for 2014/15 of £17,235.  This means there will be a small reduction in the local precept equal to £17,235 less the grant sum which is estimated to be ~£35.00 |
| **8** | **House Next to the School** | Slow progress noted – continue to monitor |
| **9** | **Village Hall – resurfacing of the car park** | Nothing further |
| **10** | **Central Networks – substation tree work** | Some contact correspondence with the former Clerk – new Clerk to progress regarding a permanent repair to the gates |
| **11** | **Environmental Audit – report back** | Cllr Richards and the Clerk had carried out a walkabout with Gareth Pegg (T&WC highways) in December and identified issues regarding the poor condition of footways along with various environmental issues. The former will be assessed and included in T&WC’s planned maintenance programme. The latter had been passed on to Adrian Corney (T&WC) – Clerk to progress chase. |
| **12** | **Projects for the Parish** | **(i) 30 mph Roundels** – correspondence from Nick Kitchen (T&WC) confirms agreement for provision of roundels at gateway entrances, and provisional agreement for temporary siting of SIDS. Clerk to progress with NK as soon as possible.  **(ii) Village Hall Wall, Roof** **& Grounds** – specification prepared and sent out for budget quotations to local contractors with a return date of 26/01/14.  **(iii) Bus Shelter** – Works underway and should be completed in about a week’s time.  **(iv) Planters** – specification prepared and tenders invited from proprietary companies with a return date of 24th January.  Cllr Evans asked fellow Cllrs to note that this scheme would have ongoing funding implications that would need to be accommodated in future year budgets.  **(v) Closed Section of Churchyard** – email (06/01/14) from Leonie Wheeler informing CAPC that the Archdeacon had approved levelling an area in the north-western part of the church yard, and advising that Les Evans (EvansHelp handyman services) had been requested to quote for the works.  **(vi) Brocton War Memorial** – Cllr Richards described the current state of the memorial and need for some restoration work. This was agreed in principle and Cllr Richards was asked to confirm details and costs.  **(vii) Street Lighting** – Cllrs had a lengthy discussion about the merits or otherwise of installing timers in some or all of the street lights in order to reduce the number of hours that they are on in order to reduce costs.  It was agreed (i) that the Clerk would carry out a project appraisal to assess impacts and potential savings and (ii) the Chairman would draft an article seeking parishioner views  **(viii) Church Hall & Car Park Lighting** – Cllr Knight raised concerns about the poor lighting in and around the Church Hall & car park. It was agreed to carry forward as an agenda item at the next meeting and to carry out some prior investigations |
| **14** | **Great War – 100 year anniversary** | Cllr Knight provided details of editorial for local press requesting photos and information about relatives who served in or were affected by the Great War.  It was suggested that the article should also be included in the Parish Newsletter with a deadline for returns of end April 2014.  Agreed to discuss with Leonie Wheeler when it is most appropriate to celebrate their sacrifice.  Cllr Evans reported on a slight amendment to the poppy planting scheme on land adjacent the school. |
| **15** | **Traffic Dangers on the A518** | Cllr Evans reported that we are awaiting a response from T&WC’s traffic team following a traffic appraisal. |
| **16** | **Residential parking issue at The Dale** | Cllr Richards and the Clerk reported back following a walkabout the Village with Gareth Pegg (T&WC highways) – issue not viewed as a priority for T&WC. Agreed that the Clerk should write to the resident letting him/her know of the Parish Council’s interest and concerns. |
| **17** | **‘Twenty is Plenty near our Schools’** | Email from Nick Kitchen (T&WC) noted. Agreed to combine this item with the Roundels / SIDS item of parish projects |
| **18** | **Parish Magazine – Quote for colour printing** | The Chairman reported back on details of a quote provided be Readwell Press (£778 cf £213 for black on white)for full / partial colour printing of the Parish Newsletter. Various options discussed and views expressed. Chairman to explore costs of a colour printed front/ back cover and inners. |
| **19** | **South Newport ‘Indicative master-Plan’** | Cllr Pay representing CAPC on a NRP working group that has met once, is due to meet on 10th January and then with Dr David Llewellyn (HAU) on 23rd January to explore HAU involvement. Discussion with various interests and land-owners is ongoing. |
| **18** | **Planning** | * + **TWC/2011/0632** – an application for a food-store, car parking, access and related works on land at Audley Avenue (the Classic Furniture site) – decision subject to Court of Appeal hearing on 21st & 22nd January. Also, a further application for a PFS on adjacent site;   + **TWC/2011/0821** – an outline application for ~285 houses on land off   Wellington Road (Grove Farm);   * + **TWC/2011/0827** – an outline application for ~215 houses on land off Audley Avenue (to the side and rear of Newport Cemetery)   + **TWC/2011/0871** an outline application for ~350 houses, a care village, and ~11 acres of land for employment use – approved by T&WC on 11th December 2013, SoS now considering call-in option;   + **TWC/2011/0916** – a full application for a huge hypermarket and related works (as 0871 above). If approved this will be larger than Sainsbury’s at Telford & sell everything that is sold on the High St. |
| **19** | **Personnel Committee** | No matters for discussion |
| **20** | **Correspondence** | The clerk reported on correspondence received including:-  Email (23/12/13) from Jonathan Rowe, Asst Director of Neighbourhood & Leisure Services (T&WC) informing CAPC about the ‘Pride in your Community’ Programme.  Letter (17/12/13) from V&W Electrics advising that they have centralised administration at their Wirral offices. |
| **21** | **Representatives Reports** | Parish Newsletter – Chairman now collecting items for the February 2014 edition – several item topics briefly discussed (all parish projects, Cllr vacancies, 2014/15 precept) – drafts to Chairman by end January.  Village Hall – Cllr Knight reported that a survey was being carried out to identify items for the local media that would help to strengthen community feeling in Church Aston. Also, Waitrose had agreed to include the Village Hall as one of three funding recipients from the green token scheme – all requested to support.  Newport Regeneration Partnership – Nothing to report except that Cllr Pay to replace Cllr Stansfield as CAPC representative.  Rural Forum – no meeting (Clerk to investigates reasons?).  Shaping Places – Cllr Pay reported that T&WC are now looking to adopt a new local plan in April 2016 following an extensive process of consultation on land allocations.  Bus Users Group – nothing to report  T&WC – nothing to report. |
| **22** | **Accounts Payable of the Clerk’s salary and expenses** | Clerk reported invoices received / payments required in respect of:-  West Mercia Energy £290.87  CA Parochial Church Council £52.00  Clerk’s expenses £21.60 |
| **22** | **Roads, Hedges and Ditches** | Agreed that the Chairman would approach the newly appointed head teacher at Church Aston Primary School to request a article for the next parish newsletter.  Cllr M Stacey still reviewing option to join Church Aston Primary School as a community governor.  Unity Trust Bank forms signed by two authorised signatories permitting Cllr Stansfield and the Clerk viewing access to CAPC bank statements. |

**Date and time of next meeting confirmed as 3rd February 2014 at the Church Hall starting at 7.40pm**

Meeting closed at 9.15pm

Signed Chairman: Date: