

Shadow Church & Chetwynd Aston Parish Council

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To all Councillors of the Shadow Church & Chetwynd Aston Parish Council
Copied to others for information.

21st September 2026

Dear Councillors,

NOTICE IS HEREBY GIVEN that a Shadow Council meeting of Church & Chetwynd Aston Parish Council for the municipal year 2026/27 will take place on the **28th September 2026 at 7.30pm** to be held at Church & Chetwynd Aston Village Hall. Councillors are summoned to attend for the transaction of business on this agenda.

*Ola Zbroszczyk &
Charlotte Dade*

Parish Clerks & RFO

AGENDA

01.2026/27 Election of Chair

To elect the Chair of the Shadow Church & Chetwynd Aston Parish Council

02.2026/27 Declaration of Office

The newly elected Chair to sign the declaration of Acceptance of Office.

03.2026/27 Election of Vice Chair

To elect the Vice Chair of the Shadow Church & Chetwynd Aston Parish Council

04.2026/27 Declaration of Office

The newly elected Vice Chair to sign the declaration of Acceptance of Office.

05.2026/27 Apologies and declarations of Interest

To receive apologies and record any non-pecuniary declarations of interest in matters relating to the business to be contacted on this agenda.

06.2026/27 Public session

Members of the public may ask questions to the Council; 15 minutes is set aside for this item.

07.2026/27 Terms of Reference

To consider and adopt the draft Terms of Reference for the Shadow Parish Council – **copy attached.**

08.2006/27 Standing Orders

To consider and adopt Standing Orders for the conduct of business based on the model NALC document – **copy attached.**

09.2026/27 Working Group

To consider forming a working group to review all aspects of the future Parish Council, including budget, policies, staffing and operational arrangements.

10.2026/27 Clerking arrangements

To agree clerking arrangements for the Shadow Parish Council meetings.

11.2026/27 Meeting Schedule

To agree dates for meetings of the Working Group and the Shadow Council.

Next meeting: TBC