

Clerk: Charlotte Dade
Tel: 07595 268927
Email: clerk@churchastonparishcouncil.gov.uk



Minutes of Church Aston Parish Council held at Church Aston Village Hall on Monday 6th July 2026 at 7.30pm.

Present: Cllr P Evans (Vice Chairman), Cllr P Sansom, Cllr R Wynn, Cllr B Knight, Cllr A Stokes

In attendance: Charlotte Dade (Clerk). TWC Borough Cllr A Eade.

(06/07/2026)

Cllr P Evans chaired the meeting in the absence of Cllr S Stacey.

Item 1 – Apologies.

Cllr S Stacey (Chairman), Cllr J Pay, Cllr G Williams

Item 2 – Declarations of Interest.

There were no declarations of interest.

Item 3 – Public Session.

There were no members of the public present.

Item 4 - Minutes of the Council Meeting held on the 8th June 2026.

Minutes of the meeting held on the 8th June 2026, were proposed as a true and accurate record of proceedings by Cllr Wynn and seconded by Cllr Sansom with all members present voting in support of the proposal.

RESOLVED that minutes of the meeting held on the 8th June 2026 were accepted by the Council and signed by the Vice-Chairman of the meeting as a true and accurate record.
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Item 5 – Parish projects and community matters

a. Asset management

i. Brockton Memorial

The work has been completed and the invoice has been paid.

Cllr Richards will check on the completed repairs and the area to see if there are any overgrown areas that may need tending to.

Resolved that Cllr Richards will check on the completed repairs and the area for any overgrown areas around the memorial.

- ii. MUGA
TWC needs to cut around the edge, which should help with the flooding.

Resolved that the Clerk will email Nigel Murray at Telford & Wrekin Council and ask for a little more than just general cut, maybe needs a strim.

- iii. Street lighting
The recent planned survey was postponed due to the recent heatwave. Cllr Toland has produced a brief document which could be sent on to E.on ahead of the survey.

Resolved to circulate the document to members for thoughts/comment then forward to Tracey at E.on ahead of another survey date being scheduled.

Pinewoods – A resident has asked about the reinstatement of the streetlight taken to waist height in Pinewoods (CA32) that is in need of replacement. Cllrs are aware of the need to replace with steel and discussed moving forward with replacement. Cllr Richards proposed replacement, Cllr Toland seconded, all in attendance at the meeting voted in favour, asking for consideration that the door from this post be used if possible on the other streetlight that needs the door replacing.

Resolved that the Clerk instruct E.on to replace CA32 and tie-in with replacing the door on the other streetlight if possible using that from CA32.

- iv. Asset Maintenance Schedule
No update required at this time.

b. Church Aston and Chetwynd Aston Merger

An update was provided on the informal shadow council meeting that took place on 29th June. Four Councillors were present from each Parish Council along with both Clerks and Andrew Eade, Borough Councillor. Those at the informal meeting agreed to convene the first formal meeting in September and set an agenda. The purpose of the meeting will be to set the mandate to operate and set up to become a full council from April 2027. Councillors are keen to share policies and documents from both Parish Councils in order that each Council can learn more about the other prior to the formal meeting.

Resolved that Clerks will work together to arrange a date for September, set the agenda and pull together relevant documents.

Resolved that the Clerk will discuss sharing of documents with Clerk of Chetwynd Aston & Woodcote ahead of the September date.

c. Community Safety

Clerk circulated an email from the team about anything that needs to be added to the safer neighbourhood team agenda for next 3 months.

Resolved that anyone wishing to put something forward let the Clerk know.

d. Community Grants 2026

A discussion was held about whether the Council could and would offer grants for the 2026/27 financial year. In view of unforeseen outgoings and the pending merger with Chetwynd Aston Councillors felt that Community Grants would be better suspended for the current financial year and be included in discussions within the new merged budget.

Cllr Richards proposed that Community Grants not be offered in this financial year. Cllr Toland seconded, and all in attendance voted in favour.

Resolved that there are no community grants for the 2026/27 financial year.

Item 6 - Representatives Report

a) Village Hall

Cllr Sansom gave update on behalf of Cllr Knight. There were two events in June, an open mic night which was better attended since introducing an entry fee of £2, and a memories in melodies event attended by over 50 guests with three acts performing which were all well received. There are no planned events in August.

b) Bus Users Group

A Bus Users Group is scheduled for Wednesday 8th June at 2pm.

c) Newport Regeneration Partnership

No update to report.

d) Telford & Wrekin Council:

Cllr Eade attended a meeting of the Newport Regeneration Partnership last week where there was discussion around the two surgeries. There is no capital funding for a new building, but there are options being investigated to looking at another surgery to take the pressure off the other two.

Cllr Eade is waiting to hear about meeting with Bellway but there is no date yet.

Cllr Eade discussed the upcoming closure of Liddell's Bank, noting that there is some work to do there before putting a surface on it.

Cllr Eade discussed the main development going to committee on 23rd July which has a recommendation for approval and will probably will get permission.

He also discussed the ongoing s106 contributions that would come from the developers. Cllr Eade, though away, will aim to have a statement read out on his behalf regarding the development.

At this point the discussion merged into agenda point 8b. It was agreed to continue discussing 8b as part of the same discussion and return to agenda item 6e following the conclusion of item 8b.

Cllr Eade left the meeting.

e) Wellington Rd/Linden Hall Surgery Patients Participation Group

No update at this meeting, apart from there being a new managing partner Dr Khan.

f) Wrekin Area Committee

There is no update as no meeting has been held.

Item 7 - Communications Updates:

a) Correspondence

Clerk shared information about Liddell's bank road closure.

Resolved that the Clerk will share the road closure on the Parish Council's Facebook.

b) Facebook

Nothing to update

c) Website

The Clerk shared that the website is up to date and all internal audit and AGAR documentation has been uploaded and shared as appropriate.

d) Newsletter

The parish council is due to do another newsletter this year, but due to merger this is now on hold. The next newsletter is likely to concentrate on the upcoming merger and inform local residents how this will affect them moving forwards.

Item 8 – Policy and planning matters

a) Planning applications received from TWC for consideration since last meeting

One application has been made.

Application number: TWC/2026/0470

Type: Tree Preservation order

Date valid: 23/06/2026

Detail: Reduction of overhanging upper eastern crown by up to 1.5m and removal of eastern lateral growth to previous pruning points at 1no. Oak tree.
16 Wallshead Way, Church Aston, Newport, Shropshire, TF10 9JF.

Cllr Sansom had no objection to the application.

Resolved that Cllrs should contact the Clerk should they wish to comment.

b) TWC Local Development Plan

The Parish Council has been asked whether they wish to further comment on the amended planning application. As we are already on record, it is the consensus that all we can do is reiterate the previous comments. The initial deadline was 6th July, but a later response by email will still be allowed. Cllrs Pay and Evans plan to respond and reiterate but insist on certain working conditions such as construction times, where work traffic can go etc.

Resolved to respond with an email following the conversation with Cllr Pay.

Item 10 – Finance and governance

Accounts & Payments

- a) **The statement of account at close of business on 30/06/2026 was £30,149.59.**
- b) **A summary of receipts and payments and a bank reconciliation of accounts for month ending 31/05/2026 with a balance of £31,127.05, and for the month ending 30/06/2026 with a balance of £30,149.59**

A copy of the summary of receipts and payments and bank reconciliation for the account at month end of 31st May 2026 and month end of 30th June 2026 was circulated and noted by members.

Resolved that the bank reconciliation up to the end of May be agreed and signed. Signed by Cllrs Richards and Wynn.

Resolved that the bank reconciliation up to the end of June be agreed and signed. Signed by Cllrs Toland & Sansom.

c) Approval of payments made since the last meeting.

Payments were presented for retrospective approval. Cllr Rochards proposed and Cllr Wynn seconded authorisation of the following payments, with all councillors present voting in favour.

Payments in June 2026	Payment type	Amount
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E.on	BACS	£1,595.46
Bank service charge	Fee	£7

Resolved: the above payments at 10(c) were retrospectively approved for payment at this meeting held on the 6th July 2026.

d) Payments for authorisation at this meeting:

No payments were presented for authorisation at the meeting.

e) Clerk Expenses

Pending until next meeting.

f) HMRC expenses change

The Clerk shared an update from HMRC in which the mileage rate has been increased from its previous rate of 45p per mile, to 55p per mile.

Resolved that the new mileage rate for Parish Council authorised travel be paid at 55p per mile.

Item 11 – Roads, Hedges & Ditches

At the previous meeting councillors recalled an offer of volunteering assistance with regards to maintenance around Brockton Memorial. Cllr Sansom noted that this was a discussion point in December 2025, but the names of the volunteers was not included.

Resolved that Cllr Stacey be asked if he remembers the names in order that they can be contacted to discuss the option further

No other matters were raised.

Item 12 – Next Meeting

To be held on Monday 7th September 2026 at 7.30pm. There is no meeting in August.

Meeting closed at 9.15pm.