

Clerk: Kathryn Goodwin
Tel: 07813 283438
Email: clerk@churchastonparishcouncil.gov.uk



Minutes of Church Aston Parish Council held at Church Aston Village Hall on Monday 2nd February 2026 at 7.30pm.

Present: Cllr S Stacey (Chairman), Cllr P Evans (Vice Chairman), Cllr J Pay, Cllr B Richards, Cllr G Toland, Cllr G Williams and Cllr R Wynn.

In attendance: Kathryn Goodwin (Clerk). TWC Borough Cllr A Eade.
One member of the public present.

(02/02/2026)

Item 1 – Apologies.

Cllr B Knight, Cllr P Sansom and Cllr A Stokes

Item 2 – Declarations of Interest.

There were no declarations of interest.

Item 3 – Public Session.

A resident expressed concerns regarding the planning application at 20 Newtown. The concerns included the space needed for an extra car and future use of the annexe. The majority of changes to the existing garage would be internal rather than external. Cllr Eade noted that TWC had drainage concerns about this application.

Item 4 - Minutes of the Meetings held on the 12th January 2026.

Minutes of the meetings held on the 12th January 2026, were proposed as a true and accurate record of proceedings by Cllr Evans and seconded by Cllr Pay with all members present voting in support of the proposal.

<p>RESOLVED: minutes of the meetings held on the 12th January 2026 were signed by the Chairman of the meeting as a true and accurate record.</p>
--

Item 5 – Parish projects and community matters

a. Asset management

i. Brockton Memorial

The Clerk is awaiting contact from the contractor following their inspection of the site.

- ii. Millenium Boulders
No matters to discuss
- iii. MUGA
The memorial plaque for Nick Collier will be moved slightly higher to improve its visibility.
- iv. Street lighting
As advised by our street lighting maintenance contract with E.on ‘there is a requirement under BS7671 for all streetlights to be electrically tested every 6 years’. The quote is to electrical test the 73 columns at various locations for which Church Aston Parish Council is responsible. Cllr Evans proposed to accept the quote, which was seconded by Cllr Richards with all members present in support of the proposal.

RESOLVED that Church Aston accepts the quote of £1,825.00 (excluding VAT) to test 73 columns at various locations within Church Aston for which the Parish Council is responsible. This work will be invoiced in April 2026. As the budget for 2026-7 has already been agreed, this amount will have be taken out of general reserves in the financial year 2026-7.

Streetlights on Mulberry Close and Wallshead Way are still not working; this has been reported to the maintenance contractor who have informed the National Grid as the problem concerns loss of power supply. The National Grid is still stating that the 6th February 2026 is the target date for repair.

- v. Planters
Church Aston Parish Council have seven planters which are due for planting in the Spring. Cllr Evans proposed that the selection of the plants to be purchased and the subsequent planting would be brought in-house with each willing councillor adopting a planter to plant. Cllr Richards seconded the proposal with all members present in support.

RESOLVED that Church Aston Parish Council will select and purchase the plants to go in the planters, with willing councillors adopting a planter to plant.

The watering of the planters should be contracted out as in previous years and quotes be considered at the next meeting.

b. T&WC Community Governance Review

No updates to report

c. Community Safety

Parking enforcement officers have been present on Brookside Avenue recently. Borough Cllr Eade informed the parish council that the zig zag lines outside

Church Aston Infant School are to be extended in the future, with the necessary Traffic Regulation Orders to be published in due course.

d. Litter Bin (opposite the Last Inn)

CAPC have liaised with TWC and identified a suitable site on TWC land with the bin being purchased through our TWC Environment Locality Officer. The total cost of a new bin would be £685. Borough Cllr Eade agreed to contribute £185 from his Councillor's Pride Fund. Cllr Williams proposed that a new litter and dog waste bin is purchased and situated opposite the Last Inn on Wellington Road with a cost to the council of £500. Cllr Richards seconded the proposal with all present in favour.

RESOLVED that Church Aston Parish Council purchase a litter and dog waste bin to be sited on TWC land and purchased through TWC. The bin will be situated on Wellington Road opposite the Last Inn. The total cost is £685 of which £500 will be paid by Church Aston Parish Council with a £185 contribution from Borough Cllr Eade.

Item 6 - Representatives Report

a) Village Hall

No updates to report.

b) Bus Users Group

No updates to report.

c) Newport Regeneration Partnership

No updates to report.

d) Telford & Wrekin Council:

Borough Cllr Eade gave an update on the flooding of The Mere. An investigation revealed that a pipe was blocked. The blockage was cleared and a failsafe is due to be fitted by Severn Trent Water.

Borough Cllr Eade is meeting with TWC Highways Engineer Team in the coming week to explore options for a Traffic Regulation Order at Longford Road.

e) Wellington Rd/Linden Hall Surgery Patients Participation Group

No updates to report.

f) Wrekin Area Committee

No updates to report.

Member of the public left the room

Item 7 -Communications Updates:

a) Correspondence

- i. Mark Pritchard MP
Councillors noted that this correspondence was shared with them via email.
- ii. Newport Town Council
Newport Town Council have agreed to an amendment to the Newport Library agreement. Church Aston Parish Council will contribute £2000 to Newport Library in 2026-7 and thereafter.

b) **Newsletter**

No updates

c) **Facebook**

Cllr Evans and the Clerk will continue to post information on the Council's Facebook page. The Clerk has recently posted up update regarding street lighting and works to be completed by the National Grid.

d) **Website**

The Clerk is continuing to update the website. The priority is to ensure that the website meets legal requirements.

e) **Noticeboard**

The noticeboard continues to be updated with new information on a monthly basis.

Item 8 – Policy and planning matters

- a. Planning applications received from Telford & Wrekin Council for consideration since the last meeting:

TWC/2025/0022

20 Newtown, Church Aston, Newport, Shropshire, TF10 7HT

Conversion of existing garage to 1no. annexe for ancillary use.

Church Aston Parish Council RESOLVED to submit NO OBJECTION to the planning application with a comment added 'subject to drainage requirements being met'.

- b. Telford & Wrekin Local Development Plan

Examination of the Telford and Wrekin Local Plan Review

The hearing sessions for the examination will be held at Meeting Point House, Southwater Square, Telford on Thursday 26th February 2025. Cllr Stacey will not be able to attend the hearing, Cllr Evans will speak with the support of Borough Cllr Eade.

Item 9 – Finance and governance

Accounts & Payments

a. The statement of account at close of business on 31/01/2026 was £21,525.05p.

b. A summary of receipts and payments and a bank reconciliation of accounts for month ending 31/01/2026 with a balance of £21525.05p.

A copy of the summary of receipts and payments and bank reconciliation for the account at month end of 31st January 2026 was previously circulated and noted by members, signed by Cllr Pay and Cllr Toland.

c. Approval of payments made since the last meeting.

Payments¹ were presented for retrospective approval. Cllr Pay proposed and Cllr Toland seconded authorisation of the following payments, with all councillors present voting in favour.

Payments in January 2026	Payment type	Amount
Viola's florist	DD	£35.00
Lloyds bank card charge	DD	£3.00
Salary	Transfer	£490.00
HMRC – tax and national insurance	Transfer	£170.17
Shropshire pensions – Nov 25 payment	Transfer	£175.47
Shropshire pensions – Dec 25 payment	Transfer	£175.47
Shropshire pensions – Jan 26 payment	Transfer	£175.47
Chetwynd & Church Aston Village Hall – six month room hire	Transfer	£120.00
E.on Annual Streetlighting Maintenance 2025/26	Transfer	£1667.34
West Mercia Energy – streetlighting electricity charges for Dec 25	Transfer	£409.08
Unity Trust Bank charge	DD	£6.00

Resolved: the above payments at 9(c) were retrospectively approved for payment at this meeting held on the 2nd February 2026.

¹ General power of competence (Localism Act 2011)

d. Payments for authorisation at this meeting:

No payments to authorise at this meeting.

e. Appointment of an Internal Auditor for financial year 2025/26.

Four internal auditors were approached for quotes, two auditors were unavailable and one auditor disclosed a connection to a member, leaving one viable quote to consider. Cllr Stacey proposed that council accepts the quote from Rebecca Turner at a cost of £200. Cllr Pay seconded the proposal will all parish councillors present voting in favour.

Resolved: that Church Aston Parish Council appoint Rebecca Turner as their Internal Auditor for financial year 2025/26.

Item 10 - Roads, hedges and ditches.

- a.** The gate on the Last Inn side of the A518 needs repairing.
The Clerk is liaising with TWC Environment Officer to get this matter resolved
- b.** Drainage opposite the Last Inn.
Cllr Wynn reported that he had seen flooding opposite the Last Inn. The Clerk will report it on MyTelford.
- c.** Potholes
Cllr Evans continues to report the numerous potholes along The Dale, especially between the bridge and the A518 on the MyTelford app. Borough Cllr Eade has arranged to meet with a Highways inspector at this site.

Item 11 – Future meeting

The next meeting will be held on Monday 2nd March 2026 in Church Aston Village Hall starting at 7.30pm.

Meeting closed at 9.10pm.