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**Minutes of Church Aston Parish Council held at Church Aston Village Hall on Monday 12<sup>th</sup> January 2026 at 7.30pm.**

**Present:** Cllr S Stacey (Chairman), Cllr P Evans (Vice Chairman), Cllr Pay, Cllr B Richards, Cllr P Sansom, Cllr G Toland, Cllr G Williams and Cllr R Wynn.

**In attendance:** Kathryn Goodwin (Clerk). Two members of the public present.

**(12/01/2026)**

*The Chair opened the meeting and said a few words in remembrance of Lesley Green, who was an inspiration and made a significant contribution to the local community.*

**Item 1 – Apologies.**

Cllr B Knight, Cllr A Stokes and Cllr Andrew Eade (Borough Councillor).

**Item 2 – Declarations of Interest.**

There were no declarations of interest.

**Item 3 – Public Session.**

Two members of the public were in attendance and asked for updates on the issues raised by them in the December 2025 meeting.

- The thermal imaging cameras held at Newport Library are for the use of Newport residents only as they are paid for by Newport Town Council.
- Informal enquiries were made with Telford & Wrekin Highways Team regarding the viability of double yellow lines on the junction of The Spinney and The Dale. The parish council is still awaiting a response.
- Informal enquiries were made with Telford & Wrekin Highways Team regarding the viability of a drop curbed on Newtown. The parish council is still awaiting a response.
- A Councillor had spoken to the Headteacher of Church Aston Infant School regarding parking and TWC Enforcement Officers had visited the area outside school in the week beginning 5<sup>th</sup> January 2026.
- A member of the public queried regarding an update on The Dale planning application. Councillors advised the resident that the parish council had

objected to the planning application and details of all submitted responses can be viewed on the Telford & Wrekin Planning Portal.

*The two members of the public exited the room.*

#### **Item 4 - Minutes of the Meetings held on the 1<sup>st</sup> December 2025.**

Minutes of the meetings held on the 1<sup>st</sup> December 2025, were proposed as a true and accurate record of proceedings by Cllr Wynn and seconded by Cllr Pay with all members present voting in support of the proposal.

<b>RESOLVED:</b> minutes of the meetings held on the 1 <sup>st</sup> December 2025 were signed by the Chairman of the meeting as a true and accurate record.
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#### **Item 5 – Parish projects and community matters**

##### **a. Asset management**

- i. Brockton Memorial  
Owens Memorials has been contacted regarding a routine inspection. The Clerk is awaiting contact from the company following their inspection of the site. The Clerk confirmed that the Council's insurance policy covers volunteers.
- ii. Millenium Boulders  
No matters to discuss
- iii. MUGA  
No matters to discuss
- iv. Street lighting  
Still awaiting an electrical testing quote from e.on. Streetlights on Mulberry Close are not working; this has been reported to the maintenance contractor who have informed the National Grid as the problem concerns loss of power supply. The National Grid has identified the 6<sup>th</sup> February 2026 as the target date for repair. Concerns were expressed regarding this timeframe. The Clerk will contact the National Grid for regular updates regarding their progress.
- v. Planters  
After conducting an audit of these assets Cllr Evans noted that any upgrades to the parish planters should wait until 2027 unless there is a safety reason for replacement beforehand.

##### **b. T&WC Community Governance Review**

The parish council is awaiting a questionnaire from Telford & Wrekin Council concerning this.

##### **c. Community Safety**

Council received a report from the Safer Neighbourhood Team, which addressed the following points.

- School Parking. Without parking restrictions or road furniture in place, the Police have limited powers. An obstruction is classed as someone not being able to continue with their journey. The PCSO's have carried out

patrols in the area and have spoken to the Headteacher of the Infant School following reports of cars parked in an unwelcome manner.

- Speeding on Wellington Road, particularly the junction of Greenvale and Moorfield Lane. Police have carried out a speed survey and all recorded measurements were within the 30mph speed limit.

**d. Litter Bin (opposite the Last Inn)**

Deferred.

**e. Drainage in the Queen Elizabeth II Park.**

Deferred.

**Item 6 - Representatives Report**

**a) Village Hall**

Cllr Knight had provided a written report to be read in her absence. Highlights in December 2025 included Shifnal Male Voice Choir, a screening of Love Actually and a Quiz which attracted over 90 participants. Activities in January and February 2026 include The Critic film, a Folk Night on 7<sup>th</sup> February and a screening of Wicked I on 28<sup>th</sup> February.

**b) Bus Users Group**

No updates to report.

**c) Newport Regeneration Partnership**

No updates to report.

**d) Telford & Wrekin Council:**

No updates to report.

**e) Wellington Rd/Linden Hall Surgery Patients Participation Group**

No updates to report.

**f) Wrekin Area Committee**

No updates to report

**Item 7 -Communications Updates:**

**a) Correspondence**

**i. Newport Town Council**

The Clerk had been in touch with Newport Town Council regarding the agreed contribution to Newport Library. A further update will be given in the February meeting.

**ii. Nevilles Field Scout and Guide Trust**

Parish Council had received a thank you card for their recent grant which the Clerk displayed.

**iii. Love. Play. Active. Multisports**

Parish Council noted that they had received an email from this organisation.

b) **Newsletter**

No updates

c) **Facebook**

Cllr Evans and the Clerk will continue to post information on the Council's Facebook page.

d) **Website**

The Clerk is continuing to update the website.

e) **Noticeboard**

The noticeboard continues to be updated with new information on a monthly basis.

**Item 8 – Policy and planning matters**

- a. Planning applications received from Telford & Wrekin Council for consideration since the last meeting:

[TWC/2025/0002](#)

**40 St Andrews Way, Church Aston, Newport, Shropshire, TF10 9JQ  
Erection of a single storey rear extension, part replacement of roof to existing single storey structure and changes to front elevation roof following conversion of existing garage to living space.**

Church Aston Parish Council **RESOLVED** to submit NO OBJECTION to the planning application. This decision was ratified after a majority agreement on the NO OBJECTION decision via email due to the deadline being prior to the Council Meeting.

- b. Telford & Wrekin Local Development Plan

**Examination of the Telford and Wrekin Local Plan Review**

The hearing sessions for the examination will be held at Meeting Point House, Southwater Square, Telford on Tuesday 25<sup>th</sup> February 2026. The final programme will be published the week beginning 9<sup>th</sup> February 2026.

- c. Telford & Wrekin consultation for the proposed borough wide additional licensing and article 4 schemes for Houses in Multiple Occupation. Telford & Wrekin Council would like to hear from residents, landlords and agencies affected by HMOs. Notice with consultation detailed is displayed on the parish noticeboard as requested by TWC.

## Item 9 – Finance and governance

### Accounts & Payments

- a. **The statement of account at close of business on 31/12/2025 was £24,952.47p.**
- b. **A summary of receipts and payments and a bank reconciliation of accounts for month ending 31/12/2025 with a balance of £24,952.47p.**  
A copy of the summary of receipts and payments and bank reconciliation for the account at month end of 31<sup>st</sup> December 2025 was previously circulated and noted by members, signed by Cllr Evans and Cllr Wynn.
- c. **Approval of payments made since the last meeting.**  
Payments<sup>1</sup> were presented for retrospective approval. Cllr Evans proposed and Cllr Richards seconded authorisation of the following payments, with all councillors present voting in favour.

<b>Payments in December 2025</b>	<b>Payment type</b>	<b>Amount</b>
AYP Signs Ltd	Transfer	£259.00
Lloyds bank card charge	DD	£3.00
HMRC- Tax and NI	Transfer	£194.37
Salary	SO	£587.36
Unity Trust Bank	DD	£6.00

**Resolved:** the above payments at 9(c) were retrospectively approved for payment at this meeting held on the 12<sup>th</sup> January 2026.

- d. **Payments for authorisation at this meeting:**  
New Clerk's net salary and HMRC contribution for January 2026 was authorised. The Clerk's gross annual salary is agreed in employment contract.
- e. **Budget 2026/27:** A copy of the revised budget had been previously circulated to members. Members discussed the proposal for a budget to be set at £33,670.00. Cllr Evans proposed and Cllr Richards seconded that the budget be set at £33,670.00 with all councillors voting in agreement.
- Resolved:** that the budget for the financial year 2026/2027 be set at £33,670.00.
- f. **Precept:** A copy of the report for the Precept Setting for financial year 2026/27 had been previously circulated to members. Members discussed the report and proposal for the precept to be set at £33, 670.00. Cllr Wynn proposed and Cllr

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<sup>1</sup> General power of competence (Localism Act 2011)

Williams seconded that the Precept be set at £33,670.00 with all councillors voting in agreement.

**Resolved:** that the Precept for the financial year 2026/2027 be set at £33,670.00. That a Precept be made on Telford & Wrekin Council for two instalments to be paid in April and September 2027.

**Item 10 - Roads, hedges and ditches.**

- a. Parking around Church Aston Infant School  
Discussed as part of items 3 and 5c.
  
- b. Accessible crossing at Newtown  
Discussed as part of item 3.
  
- c. Potholes between The Cresnet and The Knoll  
Cllr Evans reported that there are numerous potholes all along The Dale, especially between the bridge and the A518. Cllr Evans has reported numerous potholes on the MyTelford app. The Clerk has also reported the problem to Telford & Wrekin Highways Team.

**Item 11 – Future meeting**

The next meeting will be held on Monday 2nd February 2026 in Church Aston Village Hall starting at 7.30pm.

**Meeting closed at 9.20pm.**