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24th November 2025

Church Aston Parish Council

You are summoned to attend a monthly meeting of the Parish Council commencing at 7.30pm on Monday 1st December 2025 in Church Aston Village Hall.

AGENDA

1. **Apologies**
Apologies received from Councillors unable to participate in the meeting.
2. **Declarations of Interest**
Members to disclose any pecuniary and / or non-pecuniary interest in any matters contained in this agenda.
3. **Public Session (15 mins maximum)**
Members of the public will be given three minutes each to raise any matters of concern with the parish council. Candidates for co-option may wish to give information on their background and explain why they wish to become a member of Church Aston Parish Council.
4. **Private Session**
To resolve that in view of the confidential nature of the business about to be transacted which will involve likely disclosure of exempt information as defined in the Public Bodies (Admission to Meetings Act 1960 Section 1(2), the public and press will be temporarily excluded from the meeting for and asked to withdraw for item 5 only.
5. **Parish Council discussion in accordance with section 7.1 of Church Aston Parish Council co-option policy.**

Public and press invited to re-enter the room.
6. **Co-option**
Councillors will receive the written applications for the office of Parish Councillor and will take an anonymous vote. If successful, it will be resolved to co-opt the candidate on to the Parish Council and the named individual shall make their declaration in the presence of the Proper Officer.
7. **Minutes of the meeting held on the 3rd November 2025:** Minutes of previous meeting to be agreed, amended and signed as appropriate.
8. **PARISH PROJECTS & COMMUNITY MATTERS**
 - a. **Asset Management:** to discuss the maintenance of council assets.

- i. Brockton Memorial. Offer of planting assistance from local residents.
 - ii. Millenium Boulders
 - iii. MUGA
 - iv. Street lighting
 - v. Planters
- b. **T&WC Community Governance Review 2025:** to receive any further information.
- c. **T&WC Local Development Plan:**
- d. **Community Safety:** To raise any matters of concern.
- e. **Drainage in Queen Elizabeth II Park:** TWC Borough Councillor Andrew Eade to give update on project.

9. Representative Reports

- a. Village Hall Committee (BK)
- b. Bus User Group (SJS/PE)
- c. Newport Regeneration Partnership (SS)
- d. Telford & Wrekin Council (AE)
- e. Wellington Road Linden Hall Surgery, Patients Participation Group (SS, AS)
- f. Community Leaders Meeting (SS/WT)
- g. Wrekin Area Committee (PE)

10. Communication Updates

- a. Correspondence
- b. Newsletter
- c. Facebook
- d. Website

11. Policy & Planning matters

Planning Matters

- i. Planning applications received from Telford & Wrekin Council for consideration since the last meeting.
- ii. Telford & Wrekin Local Development Plan.

12. Finance & Governance

Financial Matters

Accounts & Financial Statements

- a. Statement of Account & Bank Reconciliation at 31/11/2025.
- b. Statutory Balance sheet of account at 31/11/2025
- c. Payments made since the last meeting for authorisation
- d. Payments for authorisation at this meeting
- e. Consideration of Draft Budget for financial year 2026/27

13. Roads, Hedges & Ditches

14. Future meetings

Members to consider moving the next Parish Council meeting back a week to Monday 12th January 2026.