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27th October 2025

Church Aston Parish Council

You are summoned to attend a Monthly Meeting of the Parish Council commencing at 7.30pm on Monday 3rd of November 2025 in Church Aston Village Hall.

AGENDA

1. **Apologies:** Apologies received from Councillors unable to participate in the meeting.
2. **Declarations of Interest:** Members to disclose any pecuniary and / or non-pecuniary interest in any matters contained in this agenda.
3. **Public Session: (15 mins Maximum)** Members of the public will be given 3 minutes each to raise any matters of concern with the parish council.
4. **Minutes of the Meetings held on the 6th of October 2025:** Minutes of previous meeting to be agreed, amended and signed as appropriate.
5. **Matters Arising:** Matters carried forward or arising from previous meeting: to receive an update on any matters arising.
 - a. **Parish Casual Vacancy:** update to members.
 - b. **New litter bin (near The Last Inn).**
6. **Staffing Matters:**
 - a. **Welcome and appointment of Parish Clerk.** To ratify the Staffing Committee's Appointment of Mrs K Goodwin
 - b. **Registration to the Shropshire County Council Pension Fund.** To ratify the Staffing Committees proposal to join the SCPF.
 - c. **Signing of Contract of Employment.** To sign the employment of contract.
 - d. **Induction in to the new role.** To agree the Clerk's induction into the new post.

PARISH PROJECTS & COMMUNITY MATTERS

- a. **Asset Management:** to discuss the maintenance of council assets.
- b. **T&WC Community Governance Review 2025:** to receive any further information.
- c. **T&WC Local Development Plan:** to discuss the invitation to meet with a representative from Marrons.
- d. **Community Safety:** To raise any matters of concern.
- e. **Pedestrian safety crossing the A518:** Junction with Liddle's Bank.

7. Representative Reports

- a. Village Hall Committee (BK)
- b. Bus User Group (SJS/PE)
- c. Newport Regeneration Partnership (SS)
- d. Telford & Wrekin Council (AE)
- e. Wellington Road Linden Hall Surgery, Patients Participation Group (SS, AS)
- f. Community Leaders Meeting (SS/WT)
- g. Wrekin Area Committee (PE)

8. Communication Updates

- a. Correspondence: A41 Route Study Options Report from MP Mark Pritchard.
- b. Newsletter: Agree content and date for delivery.
- c. Facebook
- d. Website

9. Policy & Planning matters

Planning Matters

Planning application received from T&WC for council's consideration since the last meeting.

10. Finance & Governance

Financial Matters

Accounts & Financial Statements

- a. Statement of Account & Bank Reconciliation at 31/10/2025.
- b. Statutory Balance sheet of account at 31/10/2025
- c. Payments made since the last meeting for authorisation
- d. Payments for authorisation at this meeting
- e. Consideration of Draft Budget for financial year 2026/27
- f. Authorisation for K Goodwin to have responsibility for all matters relating to financial accounts and banking on behalf of the parish council.

11. Roads, Hedges & Ditches

12. Future meetings

The next Parish Council Meetings will be held on Monday 3rd of December 2025, 7.30pm at Church Aston Village Hall.