

**CLERK: Wendy Tonge**

**ADDRESS: 25 Farm Grove**

 **Newport**

**Shropshire**

 **TF10 7PX**

**Tel: 07403 284513**

**Email:** clerk@churchastonparishcouncil.gov.uk

**Minutes of Church Aston Parish Council held at Church Aston Village Hall on Monday 2nd June 2025 at 7.30pm.**

**Present:** CllrS Stacey (Chairman), Cllr P Evans (Vice Chairman), Cllr R Wynn, Cllr Pay, Cllr B Richards, Cllr P Sansom and Cllr G Williams.

**In attendance:** Wendy Tonge (Clerk). Cllr A Eade (Borough Councillor).

**02/06/25)**

**Item 1 - Apologies:** B Richards (Holiday), Cllr F Mc Keown (Holiday) and B Knight (Indisposed).

**Item 2 – Declarations of Interest:** there were no declarations of interest.

**Item 3 – Public Session:** No members of the public were in attendance.

**Item 4 - Minutes of the Meetings held on the 12th of May 2025.**

Minutes of the meetings held on the 12th of May 2025, were proposed as a true and accurate record of proceedings by Cllr Evans and seconded by Cllr Wynn with all members present voting in support of the proposal.

|  |
| --- |
| Resolved**:** minutes of the meetings held on the 12th of May 2025 were signed by the Chairman of the meeting as a true and accurate record. |

**Item 5 - Matters arising:**

No matters raised**.**

**PARISH PROJECTS & COMMUNITY MATTERS**

**Item 6 – Asset Management.**

1. **Millenium Boulders**: Members granted the Clerk permission to contact G Parkman Handyman Services to continue his work on refurbishing the remaining Millenium Boulders. Cllr Evans expressed his thanks to the Clerk for organising this years planters scheme.
2. **T&WC Community Governance Review:** Members discussed the proposed merger with Chetwyn Aston & Woodcote Parish Council. Cllr P Evans proposed the parish council vote in favour of the proposal in principle, as defined in the T&WC draft report. The proposal was seconded by Cllr Pay with all members voting in support of the proposal subject to the approval of a draft submission from the parish council in July. Cllr Evans offered to work with Cllr Pay to prepare a final submission for Full Council approval at the parish meeting to be held in July 2025.Cllr Wynn wished it noted, the parish council should offer an open invitation to meet with members of Chetwynd Aston & Woodcote PC to discuss any concerns. Cllr Evans reassured him he would relay the message to the Vice-Chairman.
3. **T&WC Local Development Plan:** No update received.
4. **Community Safety:** Members expressed a number of concerns relating to local Anti-Social Behaviour. The Clerk agreed to pass on the concerns to members of the Safer Neighbourhood Team.
5. **Flooding:** Cllr Eade confirmed Bloor Homes have submitted a proposed improvement to the drainage system on the Station Road site to the T&WC Head of Planning, details to follow.

**Item 7 - Representatives Report:**

1. **Village Hall**: In the absence of Cllr Knight, Cllr Sansom provided members with a brief overview of the activities held at the village hall, which included a popular film night, live music and general repairs.
2. **Bus Users Group**: Next meeting to be held on the 18th June at 3pm.
3. **Newport Regeneration Partnership**: Cllr Stacey provided members with a briefing from the last meeting, including news on a grants scheme to support young people. The key area of discussion amongst members were concerns of the closure of many stores on the high street.
4. **Telford & Wrekin Council**: Cllr Eade briefed members on a recent meeting both himself and Cllr Williams attended, with T&WC drainage officers to explore a project for improving the wetland on the Queen Elizabeth II Park. Cllr Eade has committed £1,000 towards further investigations in to a potential project. Recent engagement with residents on Primrose Drive regarding noise from the nearby pumping station, resulted in residents feeding back that at this moment in time, it does not appear to be causing any inconvenience.
5. **Wellington Rd/Linden Hall Surgery Patients Participation Group**: No update available.
6. **Community Leaders Meeting**: No meetings held.
7. **Wrekin Area Committee**: Cllr Evans and Cllr Stacey will be attending the next meeting to be held on the 11th June.

**Item 8-Communications Updates:**

1. **Correspondence:**
* T&WC/ Town & Parish Council Planning Training. SALC Planning Training had been previously circulated to members.
* T&WC Notification of closure to the PROW The Folly/Bloor Homes Site.
1. **Newsletter:** No further matters discussed.
2. **Facebook:** Cllr Evans and the Clerk continue to post information on the Council’s Facebook page.
3. **Website:** Cllr Williams agreed to liaise with the Clerk regarding his ideas to improve the current website.
4. **Noticeboard:** The noticeboard continues to be updated with new information on amonthly basis.

**Item 9 - POLICY & PLANNING MATTERS**

1. TWC/2025/0354 Grove Farm Barn, Moorfield Lane, Newport, Shropshire, TF10 9EHChange of use from 2no. agricultural barns and 3no. shipping containers to health and fitness studios (Use Class E(d)) (Retrospective)

**Decision**: **Comment** regarding concerns for the application being Retrospective, concerns for noise and the requirement of the business to adhere to strict hours of operation licence.

**Item 10 FINANCE & GOVERNANCE**

**Accounts & Payments**

1. **The Statement of Account:** at close of business on 31/05/2025 was £28,884.96p.
2. **Statutory Balance Sheet, Summary of receipts and payments and a Bank Reconciliation of accounts for month ending 31/05/2025 is** £28,884.96p. A copy of the Account Balance sheet, summary of receipts and payments and Bank Reconciliation for the account at month end 31st of May 2025 was previously circulated and noted by members, signed by Cllr Evans and Cllr Stacey.
3. **Approval of Payments made since the last meeting:** was presented for

retrospective approval. Cllr Wynn, and Cllr Sansom seconded authorisation of the following payments, with all Members present voting in favour.

|  |  |  |  |
| --- | --- | --- | --- |
| **Payment** | **Payment type** | **Statute****General Power of Competence** | **Amount** |
| West Mercia Energy | Transfer |  | £353.60 |
| Zurich Municipal | Transfer |  | £288.55 |
| S Atkinson (Audit Fees) | Transfer |  | £80.00 |
| Lloyds Bank Corp Card charge | DD |  | £3.00 |
| Unity Trust Bank account charge | DD |  | £6.00 |
| Needes Landscaping | Transfer |  | £380.00 |

Resolved: the above payments at 10(c) were retrospectively approved for payment at this meeting held on the 2nd June 2025.

1. **Payments for authorisation at this meeting:** Cllr Stokes proposed, and Cllr Pay seconded, with unanimous vote in favour from all Members present at the meeting for the following payments to be authorised:

|  |  |  |  |
| --- | --- | --- | --- |
| **Payment** | **Cheque No.** | **Statute General Power of Competence** | **Amount** |
| Staff Salary & Expenses for June 2025 | Standing Order |  | £631.75 |
| HMRC contributions June 2025 | On-line transfer |  | £171.59 |

Resolved**:** the payment set out above at 10(d) was formally approved for payment at this meeting held on the 2nd June 2025.

**Item 11- Roads, Hedges & Ditches**

No matters raised.

**Item 12 - Future Meeting Dates:** The following future meeting date was noted:

**Parish Council Meetings:** The next meeting will be held on Monday 7th July 2025 in Church Aston Village Hall starting at 7.30pm.

Meeting closed at 9.00pm

Signed Chairman: Date