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Minutes of Church Aston Parish Council held at Church Aston Village Hall on Monday 12th May 2025 at 7.30pm.

Present: Cllr S Stacey (Chairman), Cllr P Evans (Vice Chairman), Cllr R Wynn, Cllr F McKeown, Cllr Pay, Cllr B Richards, Cllr B Knight and Cllr G Williams.

In attendance: Wendy Tonge (Clerk). Cllr A Eade (Borough Councillor).

12/05/25)

Item 1 - Apologies: A Stokes (Holiday) and Cllr B Knight).

Item 2 – Declarations of Interest: there were no declarations of interest.

Item 3 – Public Session: No members of the public in attendance.

Item 4 - Minutes of the Meetings held on the 7th April 2025.

Minutes of the meetings held on the 7th April 2025, were proposed as a true and accurate record of proceedings by Cllr Pay and seconded by Cllr Evans with all members present voting in support of the proposal.

Resolved: minutes of the meetings held on the 7th April 2025 were signed by the Chairman of the meeting as a true and accurate record.

Item 5 - Matters arising:

a) Memorial proposal in memory of Nicholas Collier.

Following Cllr Evans visit to Nick's family for approval members discussed a number of options for an appropriate memorial for Nick. It was agreed Cllr Evans and the Clerk would organise a commemorative plaque to be placed on the MUGA in memory of Nick.

b) A518 speeding vehicles.

Members expressed serious concerns for the dangerous speed of vehicles travelling along the A518, particularly near the junction to Liddle's Bank leading in and out of the village. Cllr Eade briefed members he held a meeting with T&WC Highways Department who have confirmed they have commissioned an independent safety to conduct further investigations. Cllr Eade reiterated, he will continue to address serious concerns the parish members have raised and report back at a future meeting.

PARISH PROJECTS & COMMUNITY MATTERS

Item 6 – Asset Management.

- a) **Millenium Boulders:** Members granted the Clerk permission to contact G Parkman Handyman Services to trial the cleaning of one of the Boulders. The Clerk updated

members that the current Street Lighting Contract with e.on expired at the end of April, despite her best attempts she is having difficulty in communicating the renewal of the contract.

- b) **T&WC Community Governance Review:** A copy of the report from the CGR Committee proposing that Church Aston Parish Council be merged with Chetwynd Aston & Woodcote Parish Council had been previously circulated. Members agreed they needed more time to absorb the report and the proposed changes. It was agreed the matter be discussed in detail at the parish meeting to be held in June in preparation for a draft response be submitted, before the end of the next round of consultation ending on the 14th July. Cllr Evans kindly offered to draft a proposed response in preparation for the June meeting.
- c) **T&WC Local Development Plan:** The Council's submission outlining objections to the proposed developments has been sent and received by T&WC. Cllr Pay provided an overview of the main areas the objection focuses on. Cllr Stacey thanked Cllr Pay, Cllr Evans and Cllr Williams for their time and hard work on the submission, he confirmed the comments will now be seen by the Governments Planning Inspector and it is now a matter of wait to see the outcome. Members continue to have serious concerns on the negative impact of the village should the developments go ahead.

Item 7 Representatives Report:

Reports for the Village Hall, Bus User Group, NPR, Telford & Wrekin Council, Wrekin Area Committee, Wellington Road/Linden Hall PPG are as those provided the Parish Annual Parish Meeting of the Parish Council which had preceded this meeting.

Item 8-Communications Updates:

- a) **Correspondence:** No matters raised.
- b) **Newsletter:** No further matters discussed.
- c) **Facebook:** Cllr Evans and the Clerk continue to post information on the Council's Facebook page.
- d) **Website:** Cllr Williams agreed to liaise with the Clerk regarding his ideas to improve the current website.
- e) **Noticeboard:** The noticeboard continues to be updated with new information on a monthly basis.

Item 9 - POLICY & PLANNING MATTERS

None received.

Item 10 FINANCE & GOVERNANCE

Accounts & Payments

- a) **The Statement of Account:** at close of business on 30/04/2025 was £30,259.21p
- b) **Statutory Balance Sheet, Summary of receipts and payments and a Bank Reconciliation of accounts for month ending 31/04/2025** is £30,259.21p. A copy of the Account Balance sheet, summary of receipts and payments and Bank Reconciliation for the account at month end 30th of April 2025 was previously circulated and noted by members, signed by Cllr Evans and Cllr Richards.
- c) **Approval of Payments made since the last meeting:** was presented for

retrospective approval. Cllr Wynn, and Cllr Evans seconded authorisation of the following payments, with all Members present voting in favour.

Payment	Payment type	Statute General Power of Competence	Amount
	Transfer		
HMRC	ST Order		£171.59
Lloyds Bank	DD		£6.00
Staff Salary April 2025	ST Order		£631.75
Unity Trust Bank	DD		£3.00
Information Commissioner Office	DD		£47.00
Rialtas	Transfer		£243.60
ASDA (reimbursed to Clerk for Ink)	Transfer		£84.00
SALC Membership	Transfer		£704.24
West Mercia Energy	Transfer		£518.42

Resolved: the above payments at 10(c) were retrospectively approved for payment at this meeting held on the 12th May 2025.

- d) **Payments for authorisation at this meeting:** Cllr Evans proposed, and Cllr Pay seconded, with unanimous vote in favour from all Members present at the meeting for the following payments to be authorised:

Payment	Cheque No.	Statute General Power of Competence	Amount
Staff Salary & Expenses for May 2025	Standing Order		£631.75
HMRC contributions May 2025	On-line transfer		£171.59

Resolved: the payment set out above at 10(d) was formally approved for payment at this meeting held on the 12th May 2025.

- e) **Approval of AGAR 2024/25 return:** All relevant papers were previously circulated to members.

Resolved: that the Parish Council approve the Annual Governance Statement 2024/2025
That the Parish Council approve the Internal Auditors Report for 2024/25 and the Clerk be authorised on behalf of the council to submit the AGAR 2024/25 and all relevant document to the External Auditor
Council agreed the proposed Exercise of Public Rights Notice dates to commence on Monday 3rd June and End Friday 13th July 2025

- f) **Asset Register 2024/25:** Agreed by members
- g) **Insurance Renewal:** Agreed that the current policy with Zurich Insurance be renewed.
- h) **VAT claim 2024/25:** The Clerk confirmed the parish council have claimed a VAT return for £,1039.39p.
- i) **Community Grants scheme:** Members agreed the new year grant forms can be distributed at the end of June. All grants will be considered at the parish meeting in September.
- j) **Worthy Citizens Award 25/26:** Members were asked to think about potential winners for this year's award. To be discussed in July.

Item 11- Roads, Hedges & Ditches

Cllr Evans raised concerns for the increase in the noise level at the pumping station.

Item 12 - Future Meeting Dates: The following future meeting date was noted:

Parish Council Meetings: The next meeting will be held on Monday 2nd June 2025 in Church Aston Village Hall starting at 7.30pm.

Meeting closed at 9.25pm

Signed Chairman:

Date