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31st March 2025

Church Aston Parish Council

You are summoned to attend a Monthly Meeting of the Parish Council commencing at 7.30 pm on Monday 7th April 2025 in Church Aston Village Hall.

AGENDA

1. **Apologies:** Apologies received from Councillors unable to participate in the meeting
2. **Declarations of Interest:** Members to disclose any pecuniary and / or non-pecuniary interest in any matters contained in this agenda.
3. **Public Session: (15 mins Maximum)** Candidates for the council vacancy will be given 3 minutes each to support their application.
4. **Exclusion of Press and Public:** That in accordance with section 1(2) of the Public Bodies (admissions to meetings) Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted.
5. **Appointment of Council Vacancy:** To appoint the successful candidate and administer the signing of the Declaration of Acceptance.
6. **Minutes of the Meetings held on 12th March 2025:** Minutes of previous meeting to be agreed, amended and signed as appropriate.
7. **Matters Arising:** Matters carried forward or arising from previous meeting: to receive an update on any matters arising.
 - a. Memorial proposals for Nicholas Collier.
8. **PARISH PROJECTS & COMMUNITY MATTERS**
 - a. **Asset Management:** to discuss the maintenance of council assets.
 - b. **T&WC Community Governance Review 2025:** to agree any further actions required.
 - c. **T&WC Local Development Plan:** to appoint a Working Group and adopt a Terms of Reference

9. Representative Reports

- a. Village Hall Committee (BK)
- b. Bus User Group (SJS/PE)
- c. Newport Regeneration Partnership (JP)
- d. Telford & Wrekin Council (AE)
- e. Wellington Road Linden Hall Surgery, Patients Participation Group (SS, AS)
- f. Community Leaders Meeting (SS/WT)
- g. Wrekin Area Committee (PE)

10. Communication Updates

- a. Correspondence
- b. Newsletter
- c. Facebook
- d. Website

11. Policy & Planning matters

Planning Matters

- a. Planning applications received from T&WC for council's consideration since the last meeting.

12. Finance & Governance

Financial Matters

Accounts & Financial Statements

- a. Statement of Account & Bank Reconciliation at 31/03/2025
- b. Statutory Balance sheet of account at 31/03/2025
- c. Payments made since the last meeting for authorisation
- d. Payments for authorisation at this meeting
- e. End of year summary

13. Roads, Hedges & Ditches

14. Future meetings

Due to the May Bank Holiday, the next Parish & Annual Parish Council Meetings will be held on Monday 12th May 2025, 7.30pm at Church Aston Village Hall.