

CLERK: Wendy Tonge
ADDRESS: 14 Deer Park Drive
Newport
Shropshire
TF10 7HB

Tel: 07403 284513
Email: churchaston@gmail.com



Minutes of the meeting of Church Aston Parish Council held in the Church Hall (Church Aston) at 7.40pm on Monday 4th December 2023.

Present: Councillors: S Stacey (Chairman), P Evans (Vice-Chairman), J Pay, F McKeown, P Sansom, N Collier, R Wynn and B Richards

In attendance: Wendy Tonge (Clerk). Cllr Andrew Eade (T&WC Borough Councillor).

(04/12/23)

Item 1 - Apologies: B Knight (Indisposed), A Stokes (Indisposed).

Item 2 – Declarations of Interest: there were no declarations of interest.

Item 3 – Public Session: None present.

Item 4 – Minutes of the Meetings held on 6th November 2023

Minutes of the meetings held on 6th November were proposed as a true and accurate record of proceedings by Cllr Richards and seconded by Cllr Collier with all members present voting in support of the proposal.

Resolved: minutes of the meetings held on 6 th November 2023 were signed by the Chairman of the meeting as a true and accurate record.

Item 5 - Matters Arising:

- a. **Liddle's Bank Traffic Management Scheme:** Cllr Stacey (Chairman) invited Cllr Eade to speak on the matter. Cllr Eade confirmed that he had discussed the project with Mr D Sidaway (T&WC CEO) expressing his sheer frustration on the lack of progress on what he deemed an essential safety scheme. Cllr Evans continued by emphasising the issue and danger to pedestrians continues to be a general concern. The Clerk agreed to send an email on behalf of members to David Sidaway to reemphasise the urgency of the matter.
- b. **T&WC Drainage Engineers Dept – Flooding/ Drainage:** A detailed email had been previously circulated to members which outlined the response to local resident Mr Botterill, from Alex Haverson Bloor Homes Senior Engineer. Cllr

Richards provided members with his understanding of the matter that continues to be investigated.

- c. **T&WC Local Development Plan:** Cllr Evans confirmed the consultation period has now been extended to the 31st January 24. The Clerk was in receipt of an email from Building Companies Planning Agent, offering their attendance at the drop-in session on 13th December. Members strongly declined the offer.

The drop-in session is due to be held on Wednesday 13th December between 4-7pm at The Church Hall, all planning and promotional arrangements were confirmed. Members of T&WC Strategic Planning Team will be in attendance to listen and answer resident's questions and opinions to the proposed scheme. All members confirmed they will be attending and vowed to continue to promote and encourage residents to attend, members reiterated how vital it was that a high number of residents attend. Cllr Eade confirmed he will be delivering 600 Flyers through each household over the weekend and will obtain quotes for a number of placards for council to consider funding.

Cllr Evans proposed Cllr Pay be the lead in collating and submitting the parish council's formal response to the proposal.

Agreed: that Cllr Pay draft the Parish Council's formal objection to T&WC for Council's full approval prior to submission by the 31st January 2024. Cllr Pay requested if members have any comments to email him directly.

PARISH PROJECTS & COMMUNITY MATTERS

Item 6 - Asset Management: Millenium Boulders – Cllr Richards has finally received communication from the Contractor 'Brian the Brush', confirming he is hoping to start the work on his return from Scotland.

Item 7 - T&WC Boundary Review 2023/24: Cllr Evans confirmed the parish councils preliminary submission has been submitted and acknowledged by T&WC. The timeline indicates we should have a better idea of the outcome of the consultation by April 2024. No further discussions have been held with members from Chetwynd Aston & Woodcote PC.

Item 8 – Representative Reports

- a. **Village Hall:** In the absence of Cllr B Knight, Cllr Sansom provided a brief overview of matters relating to the village hall. Tickets for events continue to be selling really well, the on-line booking system is now in place and has been well received by users. Plans are in place to purchase an additional storage container to hold additional chairs. The parish council were thanked for their help in distributing the events flyer with the parish newsletter.
- b. **Bus Users Group:** No update from the last meeting.
- c. **Newport Regeneration Partnership:** Further consideration is required as to the future attendance of a representative from the parish council.

- d. **T&WC:** No update provided.
- e. **Community Leaders Group:** No update provided.
- f. **Patients Participation Group:** No update provided. The next date will be held in January 2024.
- g. **Wrekin Area Committee:** Cllr Stacey confirmed he was now on the SALC Executive Committee.

Item 9 – Communications Updates:

Correspondence: the following correspondence was shared with Members.

- Alex Harverson Senior Engineer Bloor Homes – response to Mr Botterill
- T&WC Young person grant
- D-Day Anniversary 6th June 2024- Bruno Peekes Pageantmaster

Newsletter: All members confirmed their plans to distribute the Winter edition.

Facebook: Cllr Evans continues to post information on the Council's Facebook page.

Website: The Website is up to date.

Noticeboard: The noticeboard continues to be updated with new information on a monthly basis.

POLICY & PLANNING MATTERS

Item 10 – Planning Matters

- a. TWC/2023/0861 Grove Farm Barn, Moorfield Lane, Newport, Shropshire, TF10 9EH
Change of use from Archery Shop (Class E) to fitness/exercise Studio (Sui Generis) (Part retrospective)
- b. TWC/2023/0824 14 Highfield, Church Aston, Newport, Shropshire, TF10 9LW
Crown lift by up to 5m to 1no. Atlas Cedar tree
- c. TWC/2023/0855 12 Rectory Fields, Church Aston, Newport, Shropshire, TF109BU
Erection of a two storey rear extension and installation of a first floor side window
- d. TWC/2023/0888 10 The Dale, Church Aston Newport Shropshire
Erection of a two side front extension

Resolved: No Objection

FINANCE & GOVERNANCE

Item 11 – Accounts & Payments

- (a) **The Statement of Account:** at close of business on 30/11/23 was £17,027.05

(b) Statutory Balance Sheet, Summary of receipts and payments and Bank Reconciliation of account for month ending 30/11/2023:

A copy of the Account Balance sheet, summary of receipts and payments and a Bank Reconciliation for the account at month end 30th November 2023 previously circulated was noted by members and signed by Cllr S Stacey (Chairman).

(c) Approval of Payments made since the last meeting: was presented for retrospective approval. Cllr Sansom, and Cllr Pay seconded authorisation of the following payments, with all Members present voting in favour.

Payment	Cheque No.	Statute General Power of Competence	Amount
West Mercia Energy (Oct Supply)	On-line transfer		£273.04

Resolved: the above payments at 11(c) were retrospectively approved for payment at this meeting held on 4th December 2023.

(d) Payments for authorisation at this meeting: Cllr Richards proposed, and Cllr Collier seconded, with unanimous vote in favour from all Members present at the meeting for the following payments to be authorised:

Payment	Cheque No.	Statute General Power of Competence	Amount
HMRC October 2023	300333		£795.60
Staff Salary October 2023	SO		£610.79

Resolved: the payment set out above at 11(d) was formally approved for payment at this meeting held on 4th December 2023.

(e) Personnel Committee: Cllr S Stacey proposed the following recommendations on behalf of members of the Personnel Committee. That the recommended NJC annual pay increase be awarded to the Parish Clerk, including Back-pay from April 2023. That the Clerk's contractual hours be permanently increased to 40 hours per month commencing 1st December 2023.

Resolved: that the NJC National Pay Award be granted to the Clerks Salary and the Clerks contractual hours be 40 hours a month on a permanent basis.

(f) Budget Setting/Precept 2024/25: details of a proposed budget and precept settlement had been previously circulated for members consideration.

Resolved: that the proposed Precept of £26,000 be accepted, that the Clerk prepare a formal report for final ratification at the next Parish Meeting to be held on Monday 8th January 2024.

Item 12 – Roads, Hedges and Ditches – no matters arising.

Item 13 – Future Meeting Dates: The following future meeting date was noted:

Parish Council Meetings: the following meeting was noted, Monday 8th January 2024
7.40pm at Church Aston Church Hall

The Chairman thanked members for all of their recent hard work and wished everyone a very Merry Christmas.

Meeting closed at 9.25pm

Signed Chairman:

Date