

CLERK: Wendy Tonge
ADDRESS: 14 Deer Park Drive
Newport
Shropshire
TF10 7HB

Tel: 07403 284513
Email: churchaston@gmail.com



Minutes of the meeting of Church Aston Parish Council held in the Church Hall (Church Aston) at 7.40pm on Monday 2nd October 2023.

Present: Councillors: S Stacey (Chairman), P Evans (Vice-Chairman), J Pay, A Stokes, F McKeown and B Richards.

In attendance: Wendy Tonge (Clerk).
(02/10/23)

Item 1 - Apologies: R Wynn (SALC Training), B Knight (Ill-health), P Sansom (Ill-health), Other apologies received- Cllr A Eade.

Item 2 – Declarations of Interest: there were no declarations of interest.

Item 3 – Public Session: None present.

Item 4 – Councillor Vacancy: Cllr Stacey (Chairman), invited Mr Nicholas Collier (interested candidate) to speak to members regarding his application for the current vacancy on the parish council. The candidate was then asked to leave them room for council to discuss his application in private.

Resolved: that Mr Nicholas Collier be appointed a member of Church Aston Parish Council.

The Chairman welcomed Cllr Collier to the parish council and congratulated him on his appointment. This was followed by the signing of a declaration of acceptance of office and signed by the Chairman, witnessed by the Parish Clerk.

Item 5 – Minutes of the Meetings held on 4th September 2023

Minutes of the meetings held on 4th September were proposed as a true and accurate record of proceedings by Cllr Evans and seconded by Cllr Stokes with all members present voting in support of the proposal.

Resolved: minutes of the meetings held on 4th September 2023 to be signed by the Chairman of the meeting as a true and accurate record.

Item 6 - Matters Arising:

- a. **Liddle's Bank Traffic Management Scheme:** Cllr Evans reported work has still yet to start on the scheme.

- b. **Grass Verges Project:** Members approved the planting of the daffodil bulbs along the grass verge opposite Cats Cottage and the work be carried out by Needes Landscaping. The Clerk confirmed the Veolia Grant application to develop the parish planting scheme has been submitted.
- c. **T&WC Drainage Engineers Dept – Flooding:** No update available.
- d. **CCTV Signage –** Members agreed the current signage was adequate and appeared to be deterring any anti-social behaviour. Should any reports of incidents occur in the future, members will revisit the situation.
- e. **MUGA Inspection Schedule –** The Clerk confirmed Veolia were carrying out regular inspections, including an annual RoSPA Inspection. Veolia confirmed any concerns/repairs would be raised with the Parish Council. Members requested the Clerk enquire if the inspection sheets could be shared and kept on the parish councils file for reference.
- f. **Defibrillator –** An email of thanks had been forwarded to local resident Mr Bennett for his kind offer of the defibrillator being available to the public. Unfortunately, due to insurance liability issues involved the parish council have declined the offer.

PARISH PROJECTS & COMMUNITY MATTERS

Item 7 - Asset Management: Millenium Boulders – Cllr Richards has finally received communication from the Contractor 'Brian the Brush', confirming he is hoping to start the work very soon.

Item 8 - T&WC Boundary Review 2023 – A copy of the draft terms of reference had been previously circulated to members for consideration.

RESOLVED: that the terms of reference be adopted.

Item 9 – Representative Reports

- a. **Village Hall:** In the absence of Cllr B Knight, the Clerk provided a brief overview of matters relating to the village hall including the great news that local resident and Chairman of the Village Hall, Mr Malcolm Bennett has won the Radio Shropshire Volunteer of the Year Award.
- b. **Bus Users Group:** The minutes of the previous minutes had been previously circulated to all members.
- c. **Newport Regeneration Partnership:** Nothing to report.
- d. **T&WC:** In the absence of T&WC Borough Councillor Andrew Eade, Cllr Stacey (Chairman), informed members that the ongoing issue with the large oak tree overhanging on a local property continues to be ongoing.

- e. **Community Leaders Group:** The Parish Clerk provided members with a brief summary of the last meeting, which focused on the evaluation of the group. The outcome was to continue to meet on a bi-monthly basis.
- f. **Patients Participation Group:** Cllr Stacey informed members that the traditional process for repeat prescriptions was now predominately on-line, or via the NHS App, creating much stress for patients. Cllr Stokes briefed members on his intention to become a member of the Linden Hall Patients Participation Group in the future.
- g. **Wrekin Area Committee:** Cllr Evans confirmed Quarterly Meetings will continue in the future, which if he felt were relevant to the parish he will try to attend.

Item 10 – Communications Updates:

Correspondence: the following correspondence was shared with Members.

- The Clerk shared 'thank you emails' from the majority of this year's Community Grants Award and shared the feedback from the group of how invaluable the funding is to the future of their relevant groups.
- A vacancy has arisen for the T&WC Snow Warden Volunteer for the parish of Church Aston. Cllr Andy Stokes kindly agreed to become the designated person for the parish
- The Clerk reminded members to refer to the recent T&WC How to report leaflet for Town & Parish Councillors.

Newsletter: The next newsletter will be distributed in early December 2023.

Facebook: Cllr Evans continues to post information of the Council's Facebook page.

Website: The Website is up to date.

Noticeboard: The noticeboard continues to be updated with new information on a monthly basis.

POLICY & PLANNING MATTERS

Item 11 – Planning Matters

1.Application Number: DMMO/2023/0001

Location: 41 Hutchison Lane, Newport, Shropshire, TF10 7ZN

Description: To add a Footpath from The Folly Grid Reference SJ 74724 17925 to join Hutchinson Way Grid Reference SJ 74902 17752

RESOLVED: Full support.

2.Application Number: DMMO/2020/0003

Location: Saint Marys, Longford Road, , Newport, Shropshire, TF10 9AA

Description: To add a footpath from a stile at grid reference SJ 72620 18535 to the intersection of Longford Road grid reference SJ 72705 18369

RESOLVED: Full Support.

FINANCE & GOVERNANCE

Item 12 – Accounts & Payments

- (a) **The Statement of Account:** at close of business on 30/09/23 was £20,094.38

(b) Statutory Balance Sheet, Summary of receipts and payments and Bank Reconciliation of account for month ending 30/09/2023:

A copy of the Account Balance sheet, summary of receipts and payments and a Bank Reconciliation for the account at month end 30th September 2023 previously circulated was noted by members and signed by Cllr S Stacey (Chairman).

(c) Approval of Payments made since the last meeting: was presented for retrospective approval. Cllr Stokes, and Cllr Evans seconded authorisation of the following payments, with all Members present voting in favour.

Payment	Cheque No.	Statute General Power of Competence	Amount
ALDI (refreshments for Civic Sunday)	Multi-Pay Card		£22.53
T&WC (Conference)	On-line Transfer	Cancelled -to be reimbursed	£30.00
WME August Supply	On-line Transfer		£251.53
Neesdes Landscaping	On-line Transfer		£417.00

Resolved: the above payments at 12(c) were retrospectively approved for payment at this meeting held on 2nd October 2023.

(d) Payments for authorisation at this meeting: Cllr Stokes proposed, and Cllr Collier seconded, with unanimous vote in favour from all Members present at the meeting for the following payments to be authorised:

Payment	Cheque No.	Statute	Amount
HMRC October 2023	300331		£79.80
Staff Salary October 2023	Standing Order		£546.70
RBL Poppy wreath appeal	300332		£50.00

Resolved: the payment set out above at 12(d) was formally approved for payment at this meeting held on 2nd October 2023.

(e) Notice of receipt of half yearly precept – Members were informed the Clerk was now in receipt of payment from T&WC for £10,336.00. Members were previously circulated with a half-yearly update on the current budget.

Item 15 – Roads, Hedges and Ditches – no matters arising.

Item 13 – Future Meeting Dates: The following future meeting date was noted:

Parish Council Meetings: the following meeting was noted, Monday 6th November 2023 7.40pm at Church Aston Church Hall

Meeting closed at 9.30pm
Signed Chairman:

Date