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Minutes of the meeting of Church Aston Parish Council held in the Church Hall (Church Aston) at 7.40pm on Monday 5th June 2023.

Present: Councillors: S. Stacey (Chairman), P. Evans (Vice-Chairman), P. Sansom, J. Pay, B Richards, B Knight and R Wynn.

In attendance: Wendy Tonge (Clerk).

(05/06/23)

Item 1 - Apologies: J Pay (Holiday), F Mc Keown (Indisposed), A Stokes (Personal commitment).

Item 2 – Declarations of Interest: there were no declarations of interest.

Item 3 – Public Session: No members of the public were present.

Item 4 – Minutes of the Meetings held on 10th May 2023

Minutes of the meetings held on 10th May 2023 were proposed as a true and accurate record of proceedings by Cllr Knight and seconded by Cllr Evans with all members present voting in support of the proposal.

<p>Resolved: minutes of the meetings held on 10th May 2023 to be signed by the Chairman of the meeting as a true and accurate record.</p>

Item 5 - Matters Arising:

- a. **Liddle's Bank Traffic Management Scheme:** The consultation period for the Road Traffic Order has now expired, no responses were received. Cllr Evans questioned whether the installation of the speed cushions required a public notice period of five weeks, he agreed to clarify the matter with Cllr Eade.
- b. **Grass Verges Project:** A meeting has been organised with Janet Cobb from Restoring Shropshire's Verges Project on Wednesday 24th June 9.30am at the Village Hall. Cllr Richards, Cllr Wynn and the Clerk confirmed they will attend. The Clerk confirmed she will be ordering a net of daffodil bulbs for planting in September from Bloomsbury Nursery.

- c. **T&WC Drainage Engineers Dept – Flooding:** No update available
- d. **Dog Poo Bags & We are watching you signs:** The distribution of poo bags will be reviewed in September, still awaiting on T&WC for news on the additional signs.
- e. **Climbing Ivy on pylons:** Due to the urgency of the matter, Cllr Stacey (Chairman) put forward a motion that the Agenda item be moved to Agenda Item 12, this was seconded by Cllr Evans, with all members present voting in support of the proposal.
- f. **CCTV Signage:** The Clerk was in receipt of correspondence from T&WC Officer Jonathan Phelps, apologising for the sub-standard signs on the park for the CCTV, new signs were now on order.

GENERAL POWER OF COMPETENCE

- Item 6 -** A copy of an explanatory memorandum relating to the General Power of Competence had been previously circulated to all members. Cllr Stacey (Chairman) proposed the parish council adopt the powers, this was seconded by Cllr B Richards.

Resolved: all members present voted that the parish council adopt the General Power of Competence and are eligible as set out by the standards required.

PARISH PROJECTS & COMMUNITY MATTERS

- Item 7 - Asset Management:** Millenium Boulders – A copy of the Contractors Insurance and Risk Assessment for the refurbishment of the Boulders has been received. Cllr B Richards confirmed he is liaising with Brian the Brush for a start date.
- Item 8 - Tag-Rugby/Football session 9th August 2023** - Unfortunately, Andy Protheroe (West Mercia Police, Youth Engagement Team) did not attend the meeting as hoped. The session will be advertised in the parish newsletter, the clerk was hoping to communicate with Andy on how to proceed regarding promoting the session through flyers or posters.
- Item 9 - Worthy Citizens Award 2023** - Cllr Evans informed member's that 2 wooden plaques would be more appropriate to be awarded to this year's recipients at a cost of £80.00. Council agreed an invitation should be sent to the respective Chairmen, including representatives from their community and worthy volunteers to attend St Andrew's Church Community Service on 16th July where Cllr Stacey (Chairman) would personally present the awards.

Resolved: that Cllr Evans order 2 x plaques from Newport Engravers at a cost of £80.00

Item 10 – Representative Reports

- a. **Village Hall:** Cllr B Knight provided an overview of matters relating to the village hall. This included a Film night showing Bohemian Rhapsody. The next film will be held on the 17th June showing Fisherman's Friend 2. An additional 12 new chairs have been purchased and PAT Testing has now been carried out on all electrical goods. Volunteers have been busy pruning and tidying the hedgerow surrounding the carpark. Generally, business is going well.
- b. **Bus Users Group:** No update available.
- c. **Newport Regeneration Partnership:** No update available.
- d. **T&WC:** Cllr Andrew Eade's apologies were accepted. No update available.
- e. **Community Leaders Group:** No update available
- f. **Patients Participation Group:** No update available.
- g. **Wrekin Area Committee:** No update available.

Item 9 – Communications Updates:

Correspondence: the following correspondence was shared with Members.

- Email from a local resident regarding ongoing issues with dust from the Bloor Homes site – the clerk agreed to write to Bloor Homes to support the resident's concern.
- Email from local resident regarding ongoing issues with an overhanging Oak Tree on to their property- the clerk agreed to write to the resident explaining that this required specialist intervention from the T&WC Tree Officer Gavin Onions with support from Cllr Eade.

Newsletter: A copy of the latest edition due for distribution had been previously circulated to all members. Members agreed a copy should be sent to T&WC Councillor Thomas Janke for information.

Facebook: Cllr Evans continues to post information of the Council's Facebook page.

Website: The Website was now up to date.

Noticeboard: The noticeboard continues to be updated with new information on a monthly basis.

POLICY & PLANNING MATTERS

Item 10 – Planning Matters

- a. **Planning Schedule for June 2023:** Members noted the following planning schedule for June:

TWC/2023/0318 16 Highfield, Church Aston, Newport, Shropshire, TF10 9LW
Crown reduction by up to 5.4m to 3.no Cedar trees

TWC/2023/0327 21 The Dale, Church Aston, Newport, Shropshire, TF10 9JP
Erection of a two- storey side extension

Resolved: that the Parish Council submit no objection to both applications.

FINANCE & GOVERNANCE

Item 11 – Accounts & Payments

The Statement of Account: at close of business on 31/05/23 was £16,184.24p

(a) **Statutory Balance Sheet, Summary of receipts and payments and Bank Reconciliation of account for month ending 31/05/2023:**

A copy of the Account Balance sheet, summary of receipts and payments and a Bank Reconciliation for the account at month end 31st May 2023 was circulated, noted by members and signed by Cllr S Stacey (Chairman)

- (b) **Approval of Payments made since the last meeting:** was presented for retrospective approval. Cllr Wynn proposed, and Cllr Sansom seconded authorisation of the following payments, with all Members present voting in favour.

Payment	Cheque No.	Statute	Amount
Mrs W M Tonge (Bloomsbury Nursery)	On-line Transfer	GPOC	£224.00
Community Grant St Andrews PCC	On-line Transfer	GPOC	£500.00
Unity Trust Bank Fee	DD	GPOC	£50.00

Resolved: the above payments at 11(b) were retrospectively approved for payment at this meeting held on 5th June 2023.

- (c) **Payments for authorisation at this meeting:** Cllr Evans proposed, and Cllr Wynn seconded, with unanimous vote in favour from all Members present at the meeting for the following payments to be authorised:

Payment	Cheque No.	Statute	Amount
WME (April 2023 supply)	On line Transfer	GPOC	£282.50
HMRC June 2023	300327	GPOC	£49.80
Staff Salary June 2023	Standing Order	GPOC	£426.70
SALC (booklets)	On-line Transfer	GPOC	£30.60

Resolved: the payment set out above at 11(c) was formally approved for payment at this meeting held on 5th June 2023.

Item 12 – Roads, Hedges and Ditches

- a) **Overgrown Ivy on pylons:** the recent clearing of Ivy at the top of 3 lighting columns has been completed by eon. Members agreed there was now an urgent requirement to remove the remaining Ivy at the bottom of the columns for a long-term resolution to the problem. A quote was distributed from Mark King Handyman Services to complete the work as a matter of urgency.

Resolved: Subject to a copy of his Insurance policy and liability documents, the quote from Mark King Handyman Service of £480.00 be accepted by the council and the Clerk to request the work be carried out as early as possible.

b) **Community Matters:**

Cllr Wynn voiced concerns for the close proximity of the public footpath that runs alongside the Balancing Pool on the Bloors Homes Development. He was also concerned for how overgrown the path has become. It was agreed the clerk would investigate the concerns with Boors Homes.

Cllr Evans informed members that he believed the slab that had been recently damaged underneath the planter situated on Wallshead Way had been damaged by grass cutting machinery. He proposed when council are looking to replace the planters next year a wider plinth be installed.

Item 13 – Future Meeting Dates: The following future meeting date was noted:

- **Parish Council Meetings:** Monday 3rd July 2023 7.40pm at the Church Hall, Church Aston.

Meeting closed at 9.25pm

Signed Chairman:

Date