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Minutes of the meeting of Church Aston Parish Council held in the Church Hall (Church Aston) at 7.40pm on Monday 3rd April 2023.

Present: Councillors: S. Stacey (Chairman), P. Evans (Vice-Chairman), P. Sansom, J. Pay, F McKeown and B Richards.

In attendance: Wendy Tonge (Clerk), T&WC Borough Councillor Andrew Eade and West Mercia Police PCSO Andy Hudson.

(03/04/23)

Item 1 - Apologies: B Knight (indisposed), M Bennett (Holiday), A Stokes (Holiday).

Item 2 – Declarations of Interest: there were no declarations of interest.

Item 3 – Public Session: No members of the public were present.

Item 4 – Minutes of the Meetings held on 6th March 2023

Minutes of the meetings held on 6th March 2023 were proposed as a true and accurate record of proceedings by Cllr Pay and seconded by Cllr McKeown with all members present voting in support of the proposal.

<p>Resolved: minutes of the meetings held on 6th March 2023 to be signed by the Chairman of the meeting as a true and accurate record.</p>
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Item 5 - Matters Arising: Matters arising were deferred to **Item 6**. The Chairman with Members approval, suspended standing orders to allow PCSO Andy Hudson, West Mercia Safer Neighbourhood Team to provide the following update on matters relating to Neighbourhood Safety;

- PCSO Krissy Wills has been relocated to cover a new area in Telford, she will be replaced by Sue Tindall who is the new point of contact.
- Positive feedback that no ASB reports have been logged for incidents on the Park, the SNT will continue to increase patrols during the Summer months. Members commented that they still continue to witness drug-related incidents and felt the CCTV was most definitely having a marked effect in reducing negative behaviour, council recognised the issue continues to be a very sensitive problem for neighbouring properties and thanked the police for their support particularly PCSO Krissy Wills for her support in the past.

- PC Andy Worrall has plans to increase additional speed watch monitoring on Wellington Road, they are awaiting confirmation from T&WC if the 20MPH limit outside Moorfield School can be 'Enforced'.
The Chairman thanked PCSO Andy Hudson for attending the meeting, who then left the meeting.

Item 6 – Matters Arising:

- a. **Liddle’s Bank Traffic Management Scheme** – deferred to Item 12.
- b. **Grass Verges Project:** Cllr B Richards agreed to contact the Shropshire Grass Verges person. The Clerk had recently spoken to Bloomsbury Nursery regarding providing daffodils bulbs ready for planting in September 2023. The matter of watering the parish planters was raised, the Clerk agreed to obtain quotes for watering of planters for the forthcoming Summer months, 7 planters to be watered twice a week.
- c. **T&WC Drainage Engineers Dept – Flooding:** No update available
- d. **Dog Poo Bags & We are watching you signs:** Still awaiting the arrival of the signs, unfortunately the request for the parish council to be part of the T&WC free dog poo bags was declined. It was agreed that the Parish Council would trial its own scheme with a £100 budget set aside for the purchase of dog poo bags, these will be distributed in existing community collection bins across the village.

PARISH PROJECTS & COMMUNITY MATTERS

Item 7 - Green Space Project: Members decided the submission deadline for a grant was unrealistic, it was unanimously agreed to review the use of the park this Summer before making any further decisions on future developments. Members requested the Clerk continues to ensure the planned Tag Rugby/Football session planned for 10th August goes ahead.

Item 8 – Representative Reports

- a. **Village Hall:** Cllr P Sansom provided an overview of matters relating to the village hall. This included a Defibrillator training session which 14 people attended, a Folk Music evening which attracted 75 people and the Film The Liar attracted 10 people. Future events include a Quiz on the 15th April, Downtown Abbey The Film on the 29th April and Music with The Ronnies to celebrate The King’s Coronation on the 6th May. There are a few issues with over- use of the Village Hall Car Park at key times which the Committee will be looking to resolve.
- b. **Bus Users Group:** No update available.
- c. **Newport Regeneration Partnership:** No update available.
- d. **T&WC:** No update available.

- e. **Community Leaders Group:** Minutes of the previous meeting had been circulated, the groups main focus is The King's Coronation on 6th May.
- f. **Patients Participation Group:** No update available.
- g. **Wrekin Area Committee:** No update available.

Item 9 – Communications Updates:

Correspondence: the following correspondence was shared with Members.

- o T&WC – notice of 1st payment of precept £10,336.00 has been received for 2023/2024
- o West Mercia Energy – notice of price increase for 2023/2024

Newsletter: Members agreed the next newsletter will be distributed after the elections in May.

Facebook: Cllr Evans continues to post information of the Council's Facebook page.

Website: The Planning portal now takes the user directly to T&WC planning website.

Noticeboard: The noticeboard continues to be updated with new information on a monthly basis.

POLICY & PLANNING MATTERS

Item 10 – Planning Matters

- a. **Planning Schedule for April 2023:** Members noted the following planning schedule for April:

TWC/2023/0201– Kerrowmoar,51 Greenvale, Church Aston TF10 9JN.

Application for the erection of a two- storey front extension, a single storey rear extension and a single storey outbuilding (Part-Retrospective)

TWC/2023/0171 –Land West of Station Road Newport.

Variation of Condition 6,24,28 and 32 of planning permission TWC/2021/0795 to allow for minor material amendments.

Resolved: that the Parish Council submit no objection to both applications.
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Cllr J Pay informed council he was still awaiting a reply from Bloor's Development regarding the Church Field site.

FINANCE & GOVERNANCE

Item 11 – Accounts & Payments

Interim End of Year report for accounts 2022/2023

- (a) **The Statement of Account:** at close of business on 31/03/23 was £ 9,113.82p
(b) **Statutory Balance Sheet, Summary of receipts and payments and Bank Reconciliation of account for year ending 31/03/2023:**

Members were presented with a copy of the Account Balance sheet, summary of receipts and payments and a Bank Reconciliation for the account at year end 31st March 2023.

Resolved: that the Parish Council approve the Annual Governance Statement 2022/2023.
That the Parish Council approve the Annual Governance Accounting Statement for 2022/2023.
That the Parish Council approve the Annual Return for end of March 2023, Pending the Internal Auditors Report for final ratification by Council in May 2023.

- (c) **Approval of Payments made since the last meeting:** was presented for retrospective approval. Cllr Evan proposed, and Cllr Sansom seconded authorisation of the following payments, with all Members present voting in favour.

Payment	Cheque No.	Statute	Amount
AYP Printing	BACS	LGA 1972	£30.00
Bank Service Charge	DD	LGA 1972	£18.00

Resolved: the above payments at 10(c) were retrospectively approved for payment at this meeting held on 3rd April 2023.

- (d) **Payments for authorisation at this meeting:** Cllr Sansom proposed, and Cllr Pay seconded, with unanimous vote in favour from all Members present at the meeting for the following payments to be authorised:

Payment	Cheque No.	Statute	Amount
Staff Salary April 2023	STD ORD	LGA 1972 s112	£426.70
HMRC PAYE (April 2023)	300325	LGA 1972 s112	£49.80
West Mercia Energy	BACS	Highways Act 1980 s301	£197.63
Staff Expenses	BACS	LGA1972 s112	£13.71

Resolved: the payment set out above at 10(c) was formally approved for payment at this meeting held on 3rd April 2023.

Item 12 – Roads, Hedges and Ditches

- a) **Liddle's Bank Traffic Management Scheme:** T&WC Cllr Andrew Eade shared a copy of the proposed scheme to all members. It was agreed that Councillors S Stacey, B Richards, P Evans and J Pay form a working group with T&WC Andrew Eade to look in to the proposed scheme in more detail.

b) Community Matters:

The Community Cuppa: the group will continue to be opened 10-1pm on Wednesday's, thanks to the amazing commitment of the volunteers.

Worthy Citizen's Award: Members were reminded to get their thinking caps-on for this year's nominations.

Maintenance of Parish Gateways: the Clerk agreed to contact the contractor **Brian the Brush** to request a quote for the painting/upkeep of the parish gateways.

It was agreed Asset Management be a standing agenda item at all future parish council meetings.

Item 13 – Future Meeting Dates: The following future meeting date was noted:

- **Annual Parish Meeting/Parish Council Meetings:** 7pm Wednesday 10th May 2023 at Church Aston Village Hall (Aston Room)

Meeting closed at 9.20pm

Signed Chairman:

Date