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Minutes of the meeting of Church Aston Parish Council held in St. Andrew's Church Hall at 7.00 pm on Monday 7th March 2022.

Present: Councillors: S Stacey (Chairman), B Richards, P. Sansom, B. Knight, M. Bennett, and A Stokes

In attendance: Borough Cllr Andrew Eade and Mike Atherton (Clerk)

(07/03/22)

Item 1 - Apologies: Cllr P Evans, Cllr McKeown and Cllr Pay

Item 2 – Declarations of Interest: there were no declarations of interest.

Item 3 – Public Session: one Member of the public present to observe proceedings

Item 4 – Minutes of the Meeting held on 7th February 2022

Minutes of the meeting held on 7th February were proposed as a true and accurate record of proceedings by Cllr Stokes and seconded by Cllr Sansom with all members present voting in favour.

<p>Resolved: minutes of the meeting held on 7th February 2022 were signed by the Chairman of the meeting as a true and accurate record.</p>

Item 5 – Matters Arising:

- a. **Encroachment - Wellington Road & Liddle's Bank:** Borough Cllr Eade provided an overview / update on a match-funding package for proposed extension of the A518 cycleway & footway improvements. This scheme may provide an opportunity to widen the narrow footway adjacent to the Last Inn PH.
- b. **Asset Management:** noted that a schedule of assets and related works is now completed and that Cllr Richards and the Clerk are jointly seeking contractors capable of carrying out some of the specialist repair & maintenance work required.

- c. **Environmental Challenge:** in light of the number of apologies received for tonight's meeting it was suggested, and unanimously agreed, to carry this matter forward to next month's meeting.
- d. **Electoral Review Update:** the extended public consultation period continues until 7th May 2022. The LGBCE have confirmed that a further period of public consultation is possible should there be material changes to their final report.
- e. **Future of Local Health Services:** Members noted a continuing frustration in seeking a definitive health service response to their question about provision of additional clinicians & facilities to cope with a growing town.
- f. **Review of Local Flood Planning:** the Clerk reported that no formal response had been received from T&WC but that Cllr Eade had initiated contacts with senior T&WC officers following further garden flooding issues at Nos. 2 and 32 Wallshead Way since the last meeting. Cllr Stacey agreed to forward video footage taken of this flooding to borough Cllr Eade for him to share with T&WC officers.

Cllr Bennett requested inclusion of 'Dark Lane' in future consideration of areas affected by localised flooding, and this was generally agreed.

PARISH PROJECTS & COMMUNITY MATTERS

Item 6 – Parish Projects

- a. **QEII Platinum Jubilee Celebrations:** Cllr Bennet and the Clerk provided an update on preparations for the QEII Jubilee celebrations. These include an agreed timetable of events & activities, securing 2 food vendors, and liaison with St. Andrew's Church activities.

T&WC have confirmed agreement to renaming of the Wallshead Way Play Area and are now preparing designs for entrance signs. **Action:** Clerk to arrange via Needes Landscaping additional stakes to protect the newly planted trees.

A grant funding bid in two parts had been received from St. Andrew's Church. An initial bid for £250 funding support for jubilee celebrations was deferred pending an outcome of the CAPC bid to T&WC for grant funding. The second part of the bid is to be considered alongside other Community Grant Awards later in the year. **Action:** Clerk to ask the bid originator to confirm details within the bid.

- b. **Provision of Seating / Picnic Table on the Play Area:** seating paid for and in-store with T&WC. Now awaiting installation by T&WC contractors.

Item 7 – Worthy Citizen Awards

Members discussed a number of potential candidates for a Worthy Citizen Award and agreed a shortlist based on those discussions. **Action:** Clerk to arrange for

preparation of the Awards and Members to consider a suitable forum for the presentation.

Item 8 – Representative Reports

Village Hall: Cllr Knight provided her usual comprehensive report on behalf of the VH Committee. The film 'Military Wives' is to be shown at 7.30 pm on 19th March 2022 in aid of Ukraine humanitarian support.

Bus User Group: no meetings held. Information circulated to BUG Members on various service changes.

NRP: nothing to report.

T&WC: Cllr Eade confirmed there was nothing of significance to report, other than matters discussed elsewhere on the agenda.

Item 9 – Communications Updates:

Correspondence: all relevant correspondence had been circulated to Members.

Newsletter: Newsletter content and timing was briefly discussed. **Action:** Clerk to complete and circulate a draft as soon as possible.

Facebook: nothing to report.

Website: regularly reviewed and currently up-to-date.

POLICY & PLANNING MATTERS

Item 10 – Planning Matters

- a) **Planning Schedule for March 2022:** contents considered and noted.

It was reported by Cllr Eade that an environmental specialist had advised any mitigation measures proposed could only partially off-set impact of the proposed Twitch Hill Solar Farm application TWC/2021/1225 due to its close proximity to an AONB.

- b) **Bloor Homes:** the Clerk confirmed that an email had been sent to Bloor Homes in line with a request made at last month's meeting. In addition, Borough Cllr Eade reported a positive response from both T&WC and Bloor Homes to proposals to extend a footway alongside the A518 adjacent the development site – linking earlier improvements with the Ni-Park development.

FINANCE & GOVERNANCE

Item 11 – Accounts & Payments

(a) Statement of Account: £16,867.03 at close of business on 28/02/2022.

(b) Cllr Sansom proposed, and Cllr Bennett seconded, with unanimous vote in favour from all Members present at the meeting for the following payments to be authorised:

Payment	Cheque No.	Statute	Amount
Information Commissioner	300618	DP Regs 2018	£40.00
HMRC (PAYE) – Feb 2022	300619	LGA 1072 s112	£84.40
T&WC – QEII Jubilee tress	On-line transfer	LGA 1972 s137	£945.00

Resolved: the above payments at 11(b) were formally approved for payment at this meeting held on 7th March 2022.

Item 12 – Personnel Committee

The Chairman provided a brief update on preparations to appoint a new Clerk.

Action: Clerk to obtain details of a recent advertisement from a nearby PC to assist preparation of a Job Description and Person Specification.

Members also discussed a transitional plan and agreed as a part of this work to sign-up to membership of the Shropshire Association of Local Councils (SALC) thereby gaining access to the national equivalent a resources of NALC. This was proposed by Cllr Sansom, seconded by Cllr Stokes and unanimously agreed by all present.

Action: Clerk to facilitate membership of SALC from 01/04/2022.

Item 13 – Future Meeting Dates: The following future meeting dates were noted:

- **Business Meetings:** Monday 4th April, 9th May and 6th June 2022
- **AGM:** Monday 9th May

Roads, Hedges & Ditches

- a. Cllr Bennett enquired as to whether a Parish Council may contribute directly to a humanitarian appeal (i.e. Ukraine). The Clerk confirmed that such a donation may be made provided that it is strictly linked to humanitarian aid / relief and that it does not reflect political motives. **Action:** matter to be reviewed at the next meeting.
- b. The Chairman reported on concerns about a number of depressions on the Wallshead Way Play Area in former goal-mouth areas that may become trip hazards. **Action:** Clerk to report to T&WC for action.

Meeting closed at 9.00 pm

Signed Chairman:

Date