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### Minutes of Church Aston Parish Council

Held at the Church Hall, Church Aston on Monday 7<sup>th</sup> March 2016. The meeting commenced at 7.40 pm

**Present:** Cllr Simon Stacey (Chairman), Cllr Paul Evans (Vice Chairman), Cllr Pat Sansom, Cllr John Pay, Cllr Mike Stansfield, Cllr Fiona McKeown, Cllr Brian Richards

**Also in attendance:** Borough Cllr Andrew Eade (part) and Mike Atherton: Clerk to CAPC

<b>1.</b>	<b>Apologies</b>	Cllr Billie Knight & Cllr Marjorie Revill
<b>2.</b>	<b>Declarations of Interest</b>	None
<b>3.</b>	<b>Public Session</b>	No Members of the public present
<b>4.</b>	<b>Minutes of the last meeting</b>	Minor amendments to the minutes of the meeting held on 1 <sup>st</sup> February 2016 were agreed as follows: Cllr Revill had suggested an option to paint litter bins on the playing fields to make them more conspicuous, and Cllr Stansfield had suggested an additional litter bin as well as replacing the concrete ones with newer lidded metal bins. <b>Action:</b> Clerk to pursue via T&WC
<b>5.</b>	<b>Matters Arising</b>	<p>a) <b>Area under the former railway line:</b> significant improvements had been noted in recent weeks with the scouts undertaking regular litter picks. <b>Agreed:</b> to maintain a watching brief.</p> <p>b) <b>T&amp;WC Budget 2016/16 Consultation:</b> it was noted that the situation had changed with local libraries no longer under threat. The general budget situation of T&amp;WC was discussed with future budget rounds in mind. <b>Agreed:</b> no further action necessary at this time.</p> <p>c) <b>HM Queen's 90<sup>th</sup> Birthday Celebrations:</b> the Clerk had circulated information concerning the 'Clean for the Queen' national initiative. It was noted that the parish is generally tidy and that members carry out similar efforts on a daily basis. Members also considered an option to present a commemorative medal to younger people. <b>Agreed:</b> no action on either initiative</p>

## PARISH PROJECTS & COMMUNITY MATTERS

6.	House Next to the School	Nothing to report – maintain watching brief.
8.	Projects for the Parish	<p>a) <b>20 mph Speed Limit:</b> details of proposals for implementation are still awaited from T&amp;WC. <b>Agreed:</b> Clerk to pursue.</p> <p>b) <b>Planters:</b> it was agreed to consult with the Gardening Club on an option for a subtle red, white &amp; blue theme reflecting HM Queen’s celebrations. <b>Agreed:</b> Clerk to contact Sylvia Stening. Watering arrangements also due for review. <b>Agreed:</b> Clerk to seek 3 quotations to ensure value for money.</p> <p>c) <b>Wild Flower Planting Scheme:</b> arrangements are in-hand with Cllr Evans coordinating with AC/CJ at T&amp;WC.</p> <p>d) <b>Street Lighting Contract:</b> Cllr Richards presented a summarised version of Eon’s report following a detailed inspection of all 74 CAPC owned street lighting columns. Members discussed various aspects of the report following which the report was accepted.</p> <p>The report highlights 6 lighting columns where there are significant health &amp; safety risks due to deteriorating structural condition. Costs for carrying out these urgent repairs were quoted as £6,455. Cllr Richards proposed and Cllr Evans seconded a motion to suspend standing orders so that these works may be completed at the earliest opportunity on the basis of minimising the risk to public safety. The motion was carried unanimously. <b>Action:</b> Clerk to instruct Eon to carry out the defined works as a matter of urgency.</p> <p>Members continued to discuss other aspects of the report including an option to replace all existing lighting units with low energy lighting. Projections provided by Eon indicate that the cost of these works could off-set against reduced energy charges with full recovery achieved over an 8 to 10 year period. Members endorsed the principle and asked the Clerk to explore funding options either as a planned replacement programme over 5 to 10 years or as a capital borrowing initiative. <b>Action:</b> Clerk to explore funding options.</p> <p>At conclusion of discussions the Chairman thanked Cllr Richards for his extensive work in liaising with Eon and for presenting the report to members. The Chairman’s comments were endorsed by all present.</p>

		<p>e) <b>Social Media:</b> the facebook site continues to provide a useful platform to disseminate information and to gather community feedback. The Clerk reported that he had now prepared a specification for web-site requirements and was preparing to seek quotations. Cllr Richards enquired as to whether T&amp;WC offer a hosting service to town &amp; parish councils. <b>Agreed:</b> Clerk to investigate and feedback to members via email.</p> <p>f) <b>New Bus Shelter:</b> nothing to report awaiting feedback from T&amp;WC</p> <p>g) <b>Wallshead Way Play Area:</b> Original improvement scheme is now fully completed. Painting of equipment to be carried out by T&amp;WC in the spring. Quotations for further works to eradicate flooding in the area by the small slide now received by T&amp;WC with the lowest being £4995. <b>Agreed:</b> that this is cost prohibitive at this time, review later in the year.</p>
9.	<b>Representatives Reports</b>	<p>a) <b>Parish Newsletter (SS):</b> Cllr Stacey apologised for continued delay and agreed to start work on a new publication.</p> <p>b) <b>Village Hall (BK):</b> Cllr Knight provided written report indicating that Malcolm Bennet was currently acting Chairman and that Clare Hodgkiss had recently joined the Village Hall Committee. Recent media reports about the defibrillator had been inaccurate and that it would remain located on the Church Hall. A new storage area is being created for the scouting groups. Room hire for the various classes / groups remains good.</p> <p>c) <b>Rural Forum (PE):</b> nothing to report;</p> <p>d) <b>Bus Users Group:</b> Next meeting of the group is scheduled for April with Cllr Evans volunteering to attend. It was noted that following extensive public consultations the new central bus station would be on the same location as the existing bus station.</p> <p>e) <b>Newport Regeneration Partnership:</b> Cllr Pay agreed to circulate recent NRP minutes to all Cllrs.</p> <p>f) <b>T&amp;WC:</b> Borough Cllr Eade provided a summary brief of T&amp;WC news including the budget 2016/17 process, HCA land deals and progress of the draft Local Plan 2016-2031.</p>
10.	<b>Correspondence</b>	<p>(a) The clerk reported on various email and written correspondence received since the last meeting including:</p> <ol style="list-style-type: none"> <li>1. PCMG: Call for agenda items &amp; pre-advice of meeting date of</li> </ol>

		<p>17/03/16</p> <ol style="list-style-type: none"> <li>2. NCC: Community grant request from Newport Carnival Committee</li> <li>3. SALC / NALC: Proposed cuts to community pharmacies</li> <li>4. SALC / NALC: 'Clean for the Queen' 4<sup>th</sup> – 6<sup>th</sup> March 2016</li> <li>5. T&amp;WC: Community Governance Review – meeting request</li> <li>6. Katrina Baker: Bus Station Consultation – reprieve</li> <li>7. ICO: Renewal notice for the Data Protection Registration</li> <li>8. SALC / NALC: "Fundamentals for Councillors" training event on 20/04/16</li> <li>9. SALC: Non-emergency patient transport information for T&amp;PCs</li> <li>10. PCMG: Parish Forum minutes</li> </ol>
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## POLICY & PLANNING MATTERS

11.	<b>Local Plan 2016/31 and Newport Indicative Master-Plan</b>	<p>Cllr Pay provided a draft of a note prepared on behalf of CAPC in response to recent announcement that the (draft) Local Plan 2016-2031 had been approved by the borough council and would now progress to public inquiry for assessment of legal compliance and soundness.</p> <p><b>Action:</b> Cllr Pay to finalise the note and the Clerk to submit on behalf of CAPC.  <b>Agreed:</b> CAPC unlikely to request an opportunity to present evidence to the public inquiry.</p>
12.	<b>Planning Applications</b>	<p>Cllrs noted progress of longer-standing applications and new applications received including decisions made by T&amp;WC Planning Committee.</p>

In light of the time (~9.40 pm) the Chairman proposed a 10 minute extension to the meeting in order to conclude all agenda business. The proposal was seconded by vice-chairman Cllr Paul Evans and unanimously agreed by members present.

## FINANCE & GOVERNANCE

13.	<b>Accounts and Payments</b>	<p>(a) The Clerk reported on accounts payable and requested authorised signatories;</p> <p>(b) The Clerk provided a statement of account as at 29<sup>th</sup> February 2016 which was noted by members.</p>
14.	<b>Personnel Committee</b>	Nothing to report
15.	<b>Compliance Matters</b>	Nothing to report

## ROADS, HEDGES & DITCHES

16	<b>Roads, Hedges and Ditches</b>	<p>Cllr Evans reported that the defibrillator was to remain on the Church Hall Wall and that improved access to it was now being constructed;</p> <p>Cllr McKeown reported extensive amounts of mud on the road adjacent to the school making the road wet and slippery. Cause identified as farm vehicles entering and leaving the field opposite to the school. <b>Agreed:</b> Clerk to report to T&amp;WC;</p> <p>Cllr Richards enquired about proposed highway maintenance repairs on approaches to the former railway bridge. <b>Action:</b> Clerk to contact T&amp;WC for an explanation;</p> <p>Cllr Stacey reported that there had still been no improvements to the dilapidated speed limit signage on Wellington Road. <b>Agreed:</b> Clerk to contact T&amp;WC for an explanation.</p>
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**Date and time of next meeting confirmed as 4<sup>th</sup> April 2016 at Church Aston Church Hall starting at 7.40pm**

Meeting closed at 9.45 pm

Signed Chairman:

Date: