

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be the column headed "Year ending 31 March 2020" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a negative basis.

Name of smaller authority: **CHURCH ASTON PARISH COUNCIL**

County area (local councils and parish meetings only): **TELFORD & WREKIN**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Michael Atherton Clerk & RFO**

Date: **30/04/2020**

		£	£
Balance per bank statements as at 31/3/20:			
	account 1	9,848.4	
	account 2		
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			9,848.4
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)			
	300616	(80.20)	
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			(80.20)
Add: any un-banked cash as at 31/3/20			
			<u>9,768.2</u>
Net balances as at 31/3/20 (Box 8)			<u><u>9,768.2</u></u>