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Minutes of the meeting of Church Aston Parish Council held at 7.40 pm on Monday 2nd March 2020 in St. Andrew's Church Hall, Church Aston.

Present: Councillors: B Richards (Chairman), J Pay, P Sansom, and A Stokes

In attendance: M. Atherton (Clerk)

Election of Chairman: In the absence of Cllr Stacey (Chairman) and Cllr Evans (Vice-Chairman) Cllr Richards offered to chair the meeting. This was proposed by Cllr Sansom and seconded by Cllr Stokes with all Members present in favour.

(02/03/20)

Item 1 - Apologies:

Apologies received from Cllrs S Stacey, P Evans, F McKeown, B Knight and Borough Cllr Eade

Item 2 – Declarations of Interest:

There were no declarations of interest.

Item 3 – Public Session:

Mrs Simone Whitfield attended to observe the meeting.

Item 4 – Minutes of the Meeting held on 3rd February 2020

Minutes of the meeting held on 3rd February 2020 were proposed as a true and accurate record of proceedings by Cllr Richards and seconded by Cllr Sansom. All members present voted in favour.

<p>Resolved: minutes of the meeting held on 3rd February 2020 to be signed by the Chairman of the meeting as a true record.</p>

Item 5 – Matters Arising:

- (a) **Church Aston Infant School:** the Clerk reported back on a recent meeting between Ms Griffiths (Head Teacher), Cllr Simon Stacey and himself. Following cordial

exchange of ideas it was clear that all parties are willing and keen to establish closer links over time and it had been agreed to explore ways in which to maximise benefits for the school and community.

- (b) **Heart of the Village:** a majority of this item focused on recent prolonged heavy rain that had resulted in levels of flooding not previously witnessed in the village. Cllr Stokes provided a number of photographic images that showed severe flooding in the rear gardens of several properties along Wallshead Way. Members considered a range of possible causes. **Action:** Clerk to inform T&WC and to agenda for discussion at the April meeting.
- (c) **Wellington Road:** the Clerk indicated that a gateway scheme for Newport had recently been installed, and that design work for the extended 30 mph zone should be finalised soon. **Action:** Clerk to pursue with T&WC a timeframe for this scheme.
- (d) **Liddle's Bank – Road Surface & Pedestrian Safety:** T&WC had provided a brief email response to an enquiry from the Clerk initiated from the last PC meeting. The correspondence acknowledged the issues being raised, outlined some interim works but did not indicate a timeframe for more substantive planned works.

Action: Clerk to pursue again with T&WC, engaging and seeking the support of borough Cllr Eade.

Nothing further had been heard about relocation of a traffic sign installed in a private garden at the bottom of Liddle's Bank although it was acknowledged that severe flooding may have temporarily distracted T&WC resources. **Action:** Clerk to pursue again with Adam Brookes (T&WC)

- (e) **Churchyard Maintenance:** it was noted that the PCC is seeking to resolve outstanding procedural issues. Members agreed that they remain willing to support funding of the general upkeep and repair of the Churchyard subject to provision of valid invoices.

The Clerk confirmed receipt of an email from the Priest in Charge thanking the PC for a £300.00 grant contribution.

- (f) **Noticeboards:** the noticeboard upgrades are progressing with completion awaiting completion / printing of the Cllr photo collage.
- (g) **Members Allowance Scheme:** it was agreed to defer this item until all Members of the PC could be present.
- (h) **Play Area & Seating / Picnic Table(s):** the Clerk provided a range of design options for Members to consider and to narrow down to a preferred style. This would then enable the Clerk to gather information on specific design options, materials & costs for consideration at a later date.

Members preferred non-wood (anti-vandal) bench options. **Agreed:** the Clerk is to bring information about design options (including reformed plastic with wood appearance) to the next meeting. It was also agreed that the Clerk should seek a budget quotation for installing a paved base.

PARISH PROJECTS & COMMUNITY MATTERS

Item 6 – Representative Reports

- a. **Village Hall Committee (BK):** in the absence of Cllr Knight Cllr Sansom provided an update on the village hall. This included reference to the Going Green Project and to continuing preparations for the Centenary event on 4th July with various activities now identified – music, maypole dancing, etc. Next meeting of the VHC to take place on 25th March 2020.
- b. **Bus Users Group (SS/PE):** nothing to report.
- c. **Newport Regeneration Partnership (JP):** Cllr Pay had distributed minutes of the most recent meeting. Nothing further to report.
- d. **Telford & Wrekin Council (AE):** nothing to report.

Item 7 – Communications

- a. **Correspondence:** all relevant correspondence had been circulated to Members prior to the meeting.
- b. **Parish Newsletter:** Members approved a draft newsletter and agreed to include an item on the play area bench initiative in place of the Cllr profile. Cllr McKeown had provided some specific comments and it was agreed to include all of these in final amendments.
- c. **Web-site and Social Media:**
 - face-book site remains active and engaging of the local community.
 - web-site is updated regularly.

POLICY & PLANNING MATTERS

Item 8 – Planning Matters

- a. Members reviewed the planning schedule (March 2020) and noted current live applications.
- b. Cllr Richards asked for an item on naming of the Newport Innovation and Enterprise Park (NiPark) be deferred until the next meeting. This was unanimously agreed.

FINANCE & GOVERNANCE

Item 9 – Accounts & Payments

- (a) There were no accounts paid since the last meeting on 2nd February 2020.
- (b) The Clerk informed Members of the accounts balance as at 29 February 2020. The Clerk also provided a brief update on known commitments to year-end and likely outturn.
- (c) The Clerk presented to Members details of accounts to be paid at this meeting as follows:

Payment	Cheque No.	Statute	Amount
West Mercia Energy	300609	LGA 1972 sch14	£166.65
HMRC (PAYE)	300610	LGA 1972 s112	£80.20
Information Commissioner	300311	DP Regs 2018	£40.00
EoN Energy Solutions	300312	LGA 1972 sch14	£77.87
EoN Energy Solutions	300313	LGA 1972 sch14	£438.00

Cheques 300609 to 300312 were signed by two authorised signatories at the meeting.

The Clerk was asked to verify whether work undertaken in respect of cheque 300313 was covered by warranty. This cheque was signed by two authorised signatories a few days after the meeting after EoN had confirmed that the street lighting outage was not covered by warranty.

Item 10 – Date of Next Meeting

The date of the next meeting was confirmed as 7.40pm Monday 6th April 2020 in the Church Hall.

Roads, Hedges & Ditches

There were no matters arising from roads, hedges and ditches.

Meeting closed at 9.10 pm

Signed Chairman:

Date