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Minutes of Church Aston Parish Council

Held at the Church Hall, Church Aston on Monday 4th January 2016. The meeting commenced at 7.40 pm

Present: Cllr Simon Stacey (Chairman), Cllr Paul Evans (Vice Chairman), Cllr Billie Knight, Cllr Pat Sansom, Cllr John Pay, Cllr Mike Stansfield, Cllr Fiona McKeown, & Cllr Brian Richards.

Also in attendance: Mike Atherton: Clerk to CAPC

1.	Apologies	Cllr Marjorie Revill & Borough Cllr Andrew Eade
2.	Declarations of Interest	None
3.	Public Session	No Members of the public present
4.	Minutes of the last meeting	Minutes of the meeting held on 7 th December 2015 were proposed Cllr Paul Evans, seconded by Cllr John Pay, and unanimously agreed.
5.	Matters Arising	<p>a) Bridges over former railway line: Noted that there are two outstanding actions from the presentation by S. Hollins (T&WC) at last meeting.</p> <p>b) S.106 funding for play area: Cllrs expressed general approval of the now completed improvement scheme. A minor issue of ponding under the small slide is noted with the Clerk asked to pursue via T&WC and the contractor. It was also suggested that the hollow around the spindle of the roundabout be filled. Noted that painting of the play equipment is to be carried out from maintenance funds in the spring.</p> <p>c) Subsidised Bus Routes - Consultation Report: Cllr Stacey to raise the issue of omission of service 5 (on Sundays) from the consultation report at the Bus Users Group meeting on 20th January 2016.</p>

PARISH PROJECTS & COMMUNITY MATTERS

7.	House Next to the School	Nothing to report – maintain watching brief.
8.	Projects for the Parish	<p>a) 20 mph Speed Limit: the legal order has now been advertised with a closing date for comments of 8th January 2016. Issues relating to street descriptions noted – T&WC to resolve when considering any representations.</p> <p>b) Planters: relatively poor state of the winter pansies due to extended storage noted. Agreed to review winter planting arrangements later in the year.</p> <p>c) Wild Flower Planting Scheme: Cllr Evans is in contact with T&WC regards over-seeding and restoration to grass of some areas.</p> <p>d) Street Lighting Contract: Clerk to contact Garry Johnson (Eon) regards a half-day walkabout including Cllr Richards to assess street lighting column conditions and suitability for a low energy lighting replacement programme.</p> <p>e) Social Media: Cllr Evans informed the meeting that the face-book site now has ~150 ‘likes’ and is well used with regular comments and feedback.</p> <p>The Clerk reported that a bid to DCLG for grant funding for web-site development was approved with a cheque for £800.00 expected via NALC / SALC any day.</p> <p>f) New Bus Shelter: contact now made with T&WC officer who has agreed to investigate options including re-use of redundant shelters.</p>
9.	Representatives Reports	<p>a) Parish Newsletter (SS): publication of next issue is imminent.</p> <p>b) Village Hall (BK): Cllr Knight reported that a defibrillator had now been fixed to the Church Hall however the chosen location is poor and it was agreed that the Clerk would contact Carl Fletcher & Karl Dixon to arrange relocation to the front of the Village Hall. Cllr Knight advised that the issue would be raised at the VHC AGM on 14/01/16. Cllr Knight also reported on a programme of minor refurbishment works to keep the VH well maintained.</p> <p>c) Rural Forum (PE): nothing to report;</p> <p>d) Bus Users Group: Next Bus User Group scheduled for 18.30 Wednesday 20 January 2016 at Addenbrooke House with Cllr Simon Stacey attending.</p>

		<p>e) Newport Regeneration Partnership: Cllr Pay agreed to circulate minutes from the NRP meeting held on 8th December 2015.</p> <p>f) T&WC: nothing to report.</p>
10.	Correspondence	(a) The clerk reported on various email and written correspondence received since the last meeting.
POLICY & PLANNING MATTERS		
11.	Local Plan 2016/31 and Newport Indicative Master-Plan	<p>Final draft of the Local Plan 2016-2031 to be presented to T&WC Cabinet on 7th January 2016.</p> <p>If T&WC Cabinet are minded to approve the draft Local Plan 2016-2031 it will then be subject to a public inquiry later in the year (probably June / July 2016). This stage of the process is about assessing whether the plan as an approved draft is sound.</p> <p>Cllr Pay noted that the document submitted to Cabinet had been updated following public consultation throughout the autumn however it was not possible to summarise changes without reading the whole document.</p>
12.	Planning Applications	Planning schedule for the January meeting was noted.
FINANCE & GOVERNANCE		
13.	Accounts and Payments	<p>(a) The Clerk reported on accounts payable and requested authorised signatories;</p> <p>(b) The third quarter bank reconciliation was noted and signed off by two authorised signatories.</p> <p>(c) Financial Planning: Precept 2016/17 – Cllrs considered a diverse range of options and related reasoning for setting the precept for the coming year. This included reference to various planning notes and to related matters.</p> <p>After careful consideration of all relevant matters Cllr Evans proposed and Cllr Richards seconded a proposal to maintain the Parish Council's precept at the same level as the current year. The proposal was carried by a 6 to 2 vote in favour.</p>
14.	Personnel Committee	Cllr Stacey reported that the Personnel Committee had met to review the Clerk's remuneration and after consideration of all relevant matters they had agreed to an increase from SCP 23 to SCP 27 with effect of 1 st November 2015.

15.	Compliance Matters	<p>The Clerk presented a report on proposed changes to external audit arrangements. Cllrs considered various matters including related safeguards.</p> <p>Cllr Evans proposed and Cllr Stansfield seconded a motion to accept the new arrangements as proposed for a sector-led body that would then appoint auditors on a collective national basis. The motion was carried unanimously.</p> <p>Cllrs also confirmed their wish to continue with current internal auditor arrangements.</p>
ROADS, HEDGES & DITCHES		
16	Roads, Hedges and Ditches	<p>Cllr Knight advised that a missing street nameplate adjacent The Close had not yet been replaced.</p> <p>Cllr Knight informed colleagues that Derek Tremayne, recipient of the Worthy Citizen Award had been unwell.</p> <p>Cllr Knight enquired as to whether the Parish Council would be doing anything to celebrate the Queen's 90th birthday.</p> <p>Cllr Pay report that street light CA22 (Highfield) is not working.</p> <p>Cllr McKeown informed colleagues of arrangements for the annual dinner and social event.</p> <p>Cllr Stansfield commented on his concerns regards run-off and drainage arrangements for the new Barnfields development in light of recent downpours and substantial pooling of rainwater on-site.</p>

Date and time of next meeting confirmed as 1st February 2016 at Church Aston Church Hall starting at 7.40pm

Meeting closed at 9.40 pm
Signed Chairman:

Date: