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**Minutes of the meeting of Church Aston Parish Council held at 7.40 pm on Monday 3<sup>rd</sup> June 2019 in St. Andrew's Church Hall, Church Aston.**

**Present:** Councillors: P. Evans (Vice-Chairman)  
M. Stansfield  
B. Richards  
F. McKeown  
Cllr P Sansom  
Cllr B Knight

**In attendance:** Borough Cllr Andrew Eade (part) and M. Atherton (Clerk)

**(03/06/19)**

**Item 1 - Apologies:**

Cllr S Stacey and Cllr J. Pay

**Item 2 – Declarations of Interest:**

There were no declarations of interest.

**Item 3 – Public Session:**

There were no members of the public present.

**Item 4 – Minutes of the Meeting held on 7<sup>th</sup> May 2019**

Minutes of the meeting held on 7<sup>th</sup> May 2019 were proposed as a true and accurate record of proceedings by Cllr Fiona McKeown and seconded by Cllr Brian Richards. All members present voted in favour.

<p><b>Resolved:</b> minutes of the meeting held on 7<sup>th</sup> May 2019 to be signed by the Chairman of the meeting as a true record.</p>
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**Item 5 – Matters Arising:**

- (a) **Conservation Area Status / Heritage:** the Chairman welcomed Penny McKnight (Conservation Officer at T&WC) and provided a brief context for the item.

Ms McKnight explained the role of Historic England and the status of Listed Buildings, the planning framework at national and local levels, and the significance of “buildings of local interest”.

The following discussion focused on historic assets within Church Aston village and the parish, similarities and contrasts between Church Aston and nearby conservation areas, and the advantages or otherwise of designating a conservation area.

In summary, whilst Church Aston has a number of listed buildings and several more that are buildings of local interest they are sufficiently dispersed to negate any realistic prospect of achieving conservation area status.

In thanking Ms McKnight for her insight and guidance Members unanimously agreed that there was no merit in pursuing this matter further.

- (b) **Boundary Review:** it was noted that the full Council of T&WC had met only in the form of the Annual Council Meeting and as such the minutes of the Boundary Review Committee held on 7<sup>th</sup> March had not yet been endorsed.
- (c) **Heart of the Village:** the Clerk reported back on communications with Jack Rowsell (T&WC Estates) including interim proposals for a license prior to the issue of a lease for land under the former railway bridge.

Following discussion on the proposals Members agreed that it was appropriate to arrange to meet with Mr Rowsell in order to discuss a range of related issues prior to formalising an interest in the land. **Action:** Clerk to arrange a meeting with Mr Rowsell including Cllr Evans, Cllr Richards and borough Cllr Eade

Specific issues of interest and concern include a site boundary challenge, interim management and maintenance, and condition of the land at the point of handover.

- (d) **Wellington Road:** Members noted there is no further update on these matters. **Action:** Clerk to contact T&WC to obtain information about timing of the speed limit traffic order and related works, and any progress following the issue of enforcement notices on residents where encroachment of the footway is occurring.
- (e) **Tree Issues in Greenvale:** the Chairman provided feedback following a conversation with the residents of 22 Greenvale. Similarly the Clerk had visited the residents to discuss the continuing issues and their timescale for completing the landscaping works. **Action:** review again at the next meeting.
- (f) **Wallshead Way Play Area:** Cllr Richards confirmed that the lining and landscape works had now been completed. The issue of water ponding remains unresolved and has been lodged formally with T&WC as a potential latent defect.

Cllr Richards confirmed a conversation with the contractor in which he said that he would standby the quality of the works. **Action:** Clerk to contact Derek Owen (T&WC) to request a written assurance the this effect.

- (g) **Watering of Village Planters:** it was noted that all of the planters are now complete and that the watering contract has commenced.

**Actions:** (i) It was agreed to write a letter of thanks to Mrs Sylvia Stening and her Gardening Club colleagues to thank them for their contribution to this valued local initiative; (ii) Clerk to contact Needes Landscaping to request the watering is done at lower pressure as some soil has become displaced.

## PARISH PROJECTS & COMMUNITY MATTERS

### Item 6 – Parish Projects

- (a) **“We Don’t Buy Crime”- Smartwater:** the Clerk confirmed that an order has been placed for provision of signage.

**Actions:** (i) Clerk to update the register of electors to help identify gaps in take-up of the initiative; (ii) Clerk to seek quotes for erection of the signage.

### Item 7 – Communications

- a. **Correspondence:** no new correspondence of significance to report.
- b. **Parish Newsletter:** agreed to progress production of the next Newsletter immediately. Cllr Stansfield enquired as to whether an article could be included to assist the RVS to recruit new volunteers, and this was unanimously agreed
- c. **Web-site and Social Media:** both media channels are currently up-to-date. Cllr Evans asked if the Clerk had actioned an issue concerning a bush obscuring sight-lines at the junction of St. Andrew’s Way and Greenvale **Action:** Clerk to pursue as a matter of urgency.

### Item 8 – Representative Reports

- a. **Village Hall Committee (BK):** Cllr Knight reported on: various internal works including door adjustments and upgrading insulation, the date of the next committee meeting (10/06/19), use of face-book to promote bookings, and a production “Magic and Song” which is to be held on 20/07/19.
- b. **Bus Users Group (SS/PE):** Cllr Evans updated colleagues on a trial introduced to extend provision of the Saturday 519 service from June to November 2019 thanks to contributions from a number of Parish Councils. There is also a request for local Parish Councils to actively promote usage of the service because increased patronage is needed if the service is to continue into the future.

- c. **Newport Regeneration Partnership (JP):** nothing to report in the absence of Cllr Pay
- d. **Telford & Wrekin Council (AE):** Cllr Eade reported on a number of issues concerning parking outside schools, including Church Aston School, with impacts for neighbouring houses.

## **POLICY & PLANNING MATTERS**

### **Item 9 – Planning Applications**

The Planning Schedule for June 2019 was discussed. There are no significant changes in terms of larger site applications and no new smaller applications. Members discussed individual applications and provided comments.

## **FINANCE & GOVERNANCE:**

### **Item 10 – Accounts & Payments**

- (a) No payments were made between the meeting held on 7<sup>th</sup> May 2019 and tonight's meeting (3<sup>rd</sup> June 2019) of the Parish Council;
- (b) The Clerk informed Members of the accounts balance as at 31/05/2019.
- (c) The Clerk informed members of accounts to be paid at this meeting as follows:

<b>Payment</b>	<b>Cheque No.</b>	<b>Statute</b>	<b>Amount</b>
HMRC (PAYE)	300553	LGA 1972 s112	£80.20
EON Energy Solutions Ltd	300554	LGA 1972 s135	£98.40
West Mercia Energy	300555	LGA 1972 sch14	£140.79

All three cheques were then signed by two authorised signatories.

### **Item 11 – Compliance Matters:**

#### **Internal Auditor's Report (for 2018/19 accounts)**

- (a) The Internal Auditor's Report for the 2018/19 accounts was not available for this meeting and therefore the item is to be carried forward to the July meeting.

### **Roads, Hedges & Ditches**

- (a) Cllr Knight reported on hazards for pedestrians from the new housing area at the top of Liddle's Bank when walking along the road en-route to Church Aston school, the church or to other village amenities.

It was noted that these issues will become worse during dark evenings and inclement weather. **Action:** Clerk to raise with T&WC planners seeking a review now that the development is complete.

Members also discussed ongoing issues relating to inadequate maintenance of Little's Bank with encroachment of debris and spoil. **Action:** Clerk to report to T&WC for action.

(b) Cllr Stansfield reported issues of weeds and debris collecting on the footway, channels and at the back of the footway adjacent No. 1 The Close. He also referred to weed growth adjacent Dog Bank Cottage. **Action:** Clerk to report to T&WC.

**Date and time of the next Parish Council Meeting was confirmed as 7.40 pm Monday 1<sup>st</sup> July 2019 at Church Aston Church Hall.**

Meeting closed at 9.40 pm

Signed Chairman:

Date