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Minutes of Church Aston Parish Council

Held at the Church Hall, Church Aston on Monday 2nd November 2015. The meeting commenced at 7.40 pm

Present: Cllr Simon Stacey (Chairman), Cllr Pat Sansom, Cllr Mike Stansfield, Cllr Fiona McKeown, Cllr John Pay, Cllr Brian Richards, Cllr Billie Knight, & Cllr Marjorie Revill

Also in attendance: Mike Atherton: Clerk to CAPC

1.	Apologies	Cllr Paul Evans (Vice Chairman), & borough Cllr Eade
2.	Declarations of Interest	None
3.	Public Session	<p>Recently retired Cllr Mike Stacey and his wife Mrs Pam Stacey attended the meeting by invitation to receive a presentation from Church Aston Parish Council in recognition of over 10 years' service.</p> <p>A Certificate of Appreciation was presented to Mike Stacey and a bouquet of flowers presented to Mrs Stacey followed by photographs.</p> <p>Cllr Simon Stacey (Chairman) acknowledged Mike's contribution over many years citing the Millennium boundary stones project as a particular highlight - leaving a lasting legacy for the whole village. Cllr Billie Knight commented that Mike would be missed by his colleague Cllrs and that his contributions would be missed by the community. All members endorsed these comments.</p>
4.	Minutes of the last meeting	Minutes of the meeting held on 5 th October 2015 – proposed Cllr John Pay, seconded by Cllr Fiona McKeown, and unanimously agreed.
5.	Matters Arising	<p>a) Repairs to footway & road bridges over former railway line: David Hanley & Steve Hollins (T&WC) invited to attend the December Parish Council meeting to explain the recently completed structural reports;</p> <p>b) S.106 funding for play area: borough Cllr Eade and Cllr Richards are meeting with Derek Owen (T&WC) &</p>

		contractor Gavin Johnson on 6/11/15 to clarify scheme proposals and any additional works that may be required;
PARISH PROJECTS & COMMUNITY MATTERS		
6.	House Next to the School	Nothing to report this month.
7.	Remembrance Sunday Parade & Service	Chairman Cllr Simon Stacey has agreed to do a reading, attendance was briefly discussed, two wreaths have been ordered from a local florist for the Parish Council. Cllr Knight agreed to clarify times for the parade and service.
8.	Projects for the Parish	<p>a) 20 mph Speed Limit: the legal order has been drafted and now ready for advertising prior to year-end.</p> <p>NK (T&WC) has confirmed that speed indicators are to be provided for both routes (Wellington Road and Wallshead Way) with results to be fed back to the Parish Council; Replacement of faded 40 mph repeater signs on Wellington Road will be prioritised following a certification process of 40 & 50 mph routes by a traffic consultant who are to recommend improvements.</p> <p>b) Planters: Winter pansies purchased some weeks ago from Bloomsbury Nursery are to be planted out by Gardening Club volunteers on Friday 6/11/15;</p> <p>c) Wild Flower Planting Scheme: the Clerk has confirmed with Chris Jones & Adrian Corney at T&WC that CAPC wish to continue with this initiative. Cllr Paul Evans to coordinate;</p> <p>d) Street Lighting Contract: bulb replacement & cleaning programme to commence from Monday 9/11/15. Once this work is completed an assessment for a low-energy lighting unit replacement programme is to be carried out for 2016/17 onwards;</p> <p>e) Social Media: the face-book page continues to be a success with more new 'likes' and several articles posted in the past month. The Clerk has now submitted a funding bid to DCLG (via NALC) for web-site development;</p> <p>f) New Bus Shelter: the Clerk has contacted Phil Lorenz (T&WC) regards design options for consideration of a new bus stop at Wallshead Way.</p>
9.	Representatives Reports	a) Parish Newsletter (SS): Cllr Stacey reminded colleagues of a need to provide item copy for the November issue;

		<p>b) Village Hall (BK): Cllr Knight reported that Phil Gillum has now returned to his substantive role as treasurer following election of Carl Fletcher to the position of Chairman of the VH Committee. The Scouts had undertaken a clean-up of the car park, new external lighting has been fitted, and new kitchen equipment installed. Dr Janet Bennett has recently stood down as a committee representative, and a committee member had enquired about the possibility of having an information board erected outside the new Aldi store (per NTC).</p> <p>Agreed: Clerk to send a message of support to Carl Fletcher on behalf of Church Aston PC.</p> <p>c) Rural Forum (PE): nothing to report;</p> <p>d) Bus Users Group: Next Bus User Group scheduled for 18.30 Wednesday 20 January 2016 at Addenbrooke House with Cllr Simon Stacey attending.</p> <p>e) Newport Regeneration Partnership & Shaping Places: Cllr Pay confirmed the next NRP had been put back to 8th December i.e. after the Chancellor's autumn statement when it was hoped more information would be available on the Agri-tech funding bid.</p> <p>f) T&WC: nothing to report.</p>
10.	Correspondence	(a) The clerk reported on various email and written correspondence received since the last meeting.
POLICY & PLANNING MATTERS		
11.	Shaping Places / Newport Indicative Master-Plan	Nothing new to report – agreed to re-title this item to Local Plan 2016-31 (draft).
12.	Planning Applications	<p>See planning schedule for October meeting.</p> <p>Amend status of TWC/2011/0871 (ormer Sainsbury site) which is now proposed to be allocated for housing land in the draft Local Plan. For future reporting co-join 0871 with TWC/2015/0057.</p> <p>Resolved to remove several smaller applications where the LPA had now made decisions.</p>
FINANCE & GOVERNANCE		

13.	Accounts and Payments	<p>(a) The Clerk provided a statement of account at 30th October 2015 which was noted; The Clerk reported on accounts payable and requested authorised signatories;</p> <p>(b) A 'Precept Planning Note' had been circulated with the agenda summarising income & main expenditure heads along with significant variances for 2013/14 and 2014/15 along with year-end projections for 2015/16 (current year).</p> <p>Cllrs discussed various options for the 2016/17 precept and agreed to holdover a decision until the December meeting to allow further consideration of options and implications.</p>
14.	Personnel Committee	The Chairman asked the Clerk to provide up-to-date information on pay scales for consideration of remuneration by the Personnel Committee
15.	Compliance Matters	No matters for consideration.
ROADS, HEDGES & DITCHES		
16	Roads, Hedges and Ditches	<p>a. Cllr knight reported that a street nameplate had been damaged and not replaced at the Junction of The Close and Greenvale (1-3 The Close);</p> <p>b. Cllr Knight informed colleagues that John Atkins a former chairman had reached the age of 80 and she agreed to send a card on behalf of CAPC;</p> <p>c. Cllr McKeown asked whether the planting scheme would include the school planters Agreed: Clerk to purchase additional plants to match those in the planters.</p> <p>d. Cllr McKeown updated Cllrs on options for a Christmas meal – in light of commitments and booking issues it was unanimously agreed to go for a post-Christmas meal at 7.00 pm for 7.30 pm on 29th or 30th January 2016. Cllr McKeown to confirm the deposit required from each attendee at the December meeting.</p>

Date and time of next meeting confirmed as 7th December 2015 at Church Aston Church Hall starting at 7.40pm

Meeting closed at 9.00 pm

Signed Chairman:

Date: