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Minutes of the Annual Meeting of Church Aston Parish Council

Held at the Church Hall, Church Aston at 7.00 pm on Tuesday 7th May 2019

Present: Cllr Paul Evans (Vice Chairman), Cllr Brian Richards, Cllr Mike Stansfield and Cllr Fiona McKeown

Also in attendance: Mike Atherton: Clerk to CAPC

In the absence of Cllr Simon Stacey Cllr Paul Evans agreed to Chair the meeting

1	Apologies	Cllr Simon Stacey, Cllr Pat Sansom, Cllr Billie Knight, Cllr John Pay and borough Cllr Andrew Eade
2	Declarations of Interest	No declarations of interest
3	Minutes from 8th May 2018	Minutes of the Annual Meeting held on 8 th May 2018 were proposed as a true and accurate record by Cllr Brian Richards, seconded by Cllr Mike Stacey and unanimously agreed by all Members present. The minutes were then signed by Cllr Evans.
4	Chairman's Annual Report	Cllr Paul Evans reflected on a demanding and successful year providing a summary of achievements including realisation of significant savings following introduction of LED street lighting; completion and rededication of the Brockton Memorial which had received widespread public recognition; contribution to a new MUGA play facility at Wallshead Way which was proving very popular with young people of the parish; a successful challenge to proposals for parish boundary changes; the Silent Soldier initiative in remembrance of WW1 sacrifices and proposals for similar annual remembrance initiatives; the village planters which had been especially good in 2018 thanks to Bloomsbury Nursery; provision of £2,000 in community grants to groups providing highly valued services both within and beyond the parish boundary; and introduction of a crime prevention initiative jointly with Smartwater and the WMP P&CC with good take-up by local residents. Cllr Evans concluded his report by extending his thanks on behalf of all Parishioners:-

		<ul style="list-style-type: none"> Retiring Cllr Marjorie Revill for her considered and valued contributions to the work of the Parish Council; Borough Cllr Eade for his support, close cooperation, and facilitating more effective working with the borough Council; The Clerk for his guidance and work for the Parish; Colleague Parish Councillors for their individual and collective contributions whilst serving the community as Members of Church Aston Parish Council.
5	Election of Chairman	<p>In his absence but with prior agreement Cllr Simon Stacey was proposed by Cllr Paul Evans, and seconded by Cllr Brian Richards. There were no other nominations. Members voted unanimously in favour of Cllr Stacey</p> <p>Clerk to arrange for a 'Declaration of Acceptance of Office' to be completed by Cllr Stacey as soon as possible.</p>
6	Election of Vice-Chairman	<p>Cllr Brian Richards took the Chair for this item.</p> <p>Cllr Paul Evans was proposed by Cllr Brian Richards and seconded by Cllr Mike Stansfield. There were no other nominations. Members voted unanimously in favour of Cllr Evans.</p> <p>A 'Declaration of Acceptance of Office' was completed, signed & witnessed at the meeting</p>
7	Register of Interests Form	<p>The Clerk circulated 'Register of Interest' forms to those members present for completion. Clerk to arrange for distribution and completion of RoI forms to Members not present.</p>
8	Representatives Annual Reports	<p>Village Hall Committee: In her absence the Clerk provided a short summary report on behalf of Cllr Knight. There had been a surplus of ~£3,500 for the previous years' income and expenditure. Bookings remain buoyant with the village Hall occupied for significant parts of most days. A continuing programme of improvements is being implemented as resources permit. The Village Hall continues to be a vital local community resource.</p> <p>Bus Users Group: Cllr Evans reported that he or Cllr Stacey had attended 3 of the 4 meetings held in the past year. Key issues of interest focused on consolidation of arrangements at Telford Central Bus Station and withdrawal of the Saturday 519 Service (Shrewsbury to Newport and Return) despite continued efforts of some parishes to get this reinstated. There had also been changes to the timetable for this service reflecting actual journey times. It was also noted that the popular No. 5 Service from Stafford to Telford continues thanks largely to a subsidy provided by Staffordshire County Council</p>

		<p>Newport Regeneration Partnership: No report in the absence of Cllr Pay</p> <p>T&WC: no report in the absence of borough Cllr Eade</p>
9	Elect Members to Committees / Bodies	<ul style="list-style-type: none"> ❖ Parish Newsletter: Cllr Simon Stacey ❖ Village Hall Committee: Cllr Billie Knight ❖ Bus User Group: Cllr Simon Stacey & Cllr Paul Evans ❖ NRP: Cllr John Pay ❖ T&WC: Cllr Andrew Eade <p>Subject to agreement of those Members not present at the meeting the above nominations were proposed by Cllr Paul Evans, seconded by Cllr Brian Richards with a unanimous vote in favour of the nominations for 2019/20.</p>
10.	Adoption of Standing Orders & Financial Regulations	<p>Cllr Fiona Mckeown proposed and Cllr Mike Stansfield seconded adoption of Standing Orders for 2019/20. The proposal was unanimously agreed.</p> <p>Cllr Brian Richards proposed and Cllr Fiona McKeown seconded adoption of the Financial Regulations for 2019/20. The proposal was unanimously agreed.</p>
		Resolved: that Standing Orders and Financial Regulations be re-adopted for 2019/20
11.	Accounts	<p>The Clerk provided a statement of account for the year ending 31 March 2019 – this aligned with a copy bank statement and was noted and approved by Members.</p> <p>The Clerk presented a final draft budget for 2019/20 for approval. The draft budget reflected ongoing dialogue from the December 2018 including parish projects, contingencies, reserves & balances, the precept for 2019/20, and the Risk Register.</p> <p>Following a brief discussion a few presentational changes were agreed. Action: Clerk to amend the budget 2019/20 as agreed and to re-circulate to all Members.</p> <p>The budget 2019/20 was proposed by Cllr Stansfield, seconded by Cllr McKeown, and unanimously agreed.</p>
		Resolved: that the budget 2019/20 (as amended) be adopted for the coming year.

Date and time of next meeting during May 2020 is to be confirmed.

Meeting closed at 7.40 pm
Signed Chairman:

Date: