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Minutes of Church Aston Parish Council

Held at the Church Hall, Church Aston on Monday 1st June 2015. The meeting commenced at 8.05 pm

Present: Cllr Paul Evans (Vice Chairman), Cllr Pat Sansom, Cllr Billie Knight, & Cllr Mike Stansfield,

Also in attendance: Mike Atherton: Clerk to CAPC

1.	Apologies	Cllr Simon Stacey (Chairman), Cllr Brian Richards, Cllr Fiona McKeown, Cllr John Pay, Cllr Mike Stacey, Cllr Marjorie Revill and Borough Cllr Andrew Eade
2.	Declarations of Interest	None
3.	Public Session	
4.	Minutes of the last meeting	Minutes of the meeting held on 11 th May 2015 – proposed Cllr Pat Sansom, seconded by Cllr M. Stansfield, and unanimously agreed.
5.	Matters Arising	<ul style="list-style-type: none"> a) Repairs to footway over the former railway bridge – Agreed: Clerk to ask AE for assistance in gaining a response from T&WC; b) S.106 funding for improvements to play area – Agreed: Clerk to ascertain whether T&WC have any maintenance funds available to resolve flooding issues; c) Parish Notice Boards: Cllr Richards finalising display arrangements; d) Public consultation response: Clerk has now responded to specific points raised by individual consultees; e) Village Hall – thanks received from the Chairman (email) and secretary (letter) for the grant contribution made by CAPC to roof repairs. The VH Chairman had also confirmed that the works are exempt from VAT reducing costs by ~£3,000. Agreed: Clerk to arrange joint publicity with Village Hall Committee members.

PARISH PROJECTS & COMMUNITY MATTERS

6.	House Next to the School	Nothing to report – Agreed: Clerk to contact AE to determine if the works required by the legal notice are now completed.
7.	Projects for the Parish	<p>(i) 20 mph Speed Limit: this initiative is now within a programme of schemes to be progressed by T&WC.</p> <p>(ii) Planters: Cllrs commented that the planters are looking good. Action: Clerk to write to Sylvia Stening formally thanking the Gardening Club for their efforts.</p> <p>Only one quotation received for watering the planters from June to September 2015. The quotation reflects costs incurred in 2014 and was therefore agreed: proposed by Cllr Stansfield and seconded by Cllr Sansom with unanimous support in favour. Action: Clerk to notify the successful contractor.</p> <p>The Clerk also confirmed that planters within the school grounds had been planted out in similar format to the parish planters. Head teacher Sue Cusack extends her thanks to the Parish Council.</p> <p>(iii) Wild Flower Planting Scheme: Cllr Evans confirmed that the 4 designated areas had been cultivated and seeded.</p> <p>(iv) Closed Section of Churchyard: Cllrs considered two quotations received, and approved the lowest bid for arboriculture and hedge maintenance works – proposed Cllr Billie Knight, seconded Cllr Stansfield with unanimous vote in favour. Works to proceed as soon as possible subject to acceptance by Lee Wheeler & Ann Whitfield and provision of advance notification to neighbouring residents.</p> <p>(v) Street Lighting Contract: awaiting confirmation of a meeting with Eon and Newport town clerk to finalise contract arrangements.</p> <p>(vi) Social Media: the Clerk had circulated prior to the meeting information about <i>readymade</i> web sites that had been designed for parish and town councils. This approach offers a degree of uniformity with options to include bespoke elements. Action: Clerk to investigate further and share information / findings with Cllrs for further discussion at the next meeting.</p> <p>In principle, it was agreed to progress as a discrete project with Cllr Evans offering to act as co-administrator. There was general support for retaining the newsletter in addition to any web-site development.</p>

		<p>It was agreed to continue to keep an open mind about the advantages or otherwise of a parish face-book site and for Cllr S. Stacey to continue investigations.</p>
8.	Representatives Reports	<ul style="list-style-type: none"> • Parish Newsletter (SS): nothing to report currently • Village Hall (BK): Cllr Knight provided an update with the roofing repairs nearing completion. Bookings are very good ensuring optimal use of this valued community facility. Future projects include re-surfacing of the car park (via Aldi development), then looking to a number of building exterior projects. The scout group has agreed to maintain the area under the former railway bridge adjacent the village hall. • Rural Forum (PE): nothing to report; • Bus Users Group (BR): Cllr Evans provided an update on behalf of Cllr Richards with Arriva holding a number of public consultation events in the coming days / weeks. Consultations centred on re-provision of Telford Central Bus Station and changes to various bus services. <p>Agreed: Clerk to copy information to the Newport town clerk and to Cllr Peter Scott for wider dissemination. Other options for ensuring the local community were aware of the events were discussed including a media article.</p> <ul style="list-style-type: none"> • Newport Regeneration Partnership & Shaping Places (JP): nothing to report • T&WC (AE): nothing to report
9.	Correspondence	<p>The clerk has received correspondence as follows:-</p> <ul style="list-style-type: none"> • Letter from Katrina Baker enclosing an agenda for the Wrekin Area Committee meeting on 3rd June; • Email contact from Howard Broadbent, a new Cllr in Lilleshall, seeking a meeting / guidance from the chair / vice-chairman; • Email from Came & Company regards renewal of the Council's insurance – agreed to renew for 2015, and review cover from 2016 onwards; • Formal invitation to Newport's Civic Service on 21st June 2015; • Email from T&WC consulting parishes on their proposed new web-site; • Email enclosing an agenda for the T&WC CVS meeting on 3rd June 2015 (passed to Cllr Knight)

		<ul style="list-style-type: none"> Letter of thanks from Sue Cusack (head teacher) of the village school regarding the planters.
POLICY & PLANNING MATTERS		
10	Shaping Places / Newport Indicative Master-Plan	Nothing new to report.
11.	Planning Applications	<p>Please see the monthly planning schedule.</p> <p>Actions: Cllr Pay to be requested to draft a consultation response on behalf of CAPC ref 0871</p>
FINANCE & GOVERNANCE		
12	Accounts and Payments	<p>The Clerk reported verbally on the account balance at 31st May 2015.</p> <p>The Clerk reported verbally on payments made on behalf of CAPC in the prior month.</p> <p>Cllrs authorised cheque no. 300211 relating to expenses incurred in purchasing additional flowers for the school planters.</p>
13.	Personnel Committee	Clerk to review options for social media training in light of member interest in this form of community interaction.
14.	Compliance Matters	Noted: awaiting completion of the internal audit prior to submission of the Annual Return to Mazars by not later than 3 rd July 2015
ROADS, HEDGES & DITCHES		
16	Roads, Hedges and Ditches	<p>a. Cllr Stansfield asked if there was any way of being given prior notice of the use of temporary traffic lights relating to local developments so that local residents may be informed of potential delays;</p> <p>b. Cllr Stansfield enquired about the possibility of formalising a 'wet garden' on the play area if drainage improvements are not possible. Action: Clerk to contact Adrian Corney (T&WC) regards maintenance funding and drainage improvement works;</p>

		<p>c. Cllr Knight formally proposed Mr Derek Tremayne as a worthy citizen to which Cllr Sansom seconded the proposal and all members present unanimously endorsed the proposal. Action: Clerk to write to Mr Tremayne informing him of the proposed award and inviting him to attend the Civic Service. The Clerk also to liaise with the rector regards arrangements for Civic Sunday on 5th July 2015.</p>
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Date and time of next meeting confirmed as 6th July 2015 at Church Aston Church Hall starting at 7.40pm

Meeting closed at 9.00 pm

Signed Chairman:

Date: