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Minutes of the meeting of Church Aston Parish Council held at 7.40 pm on Monday 3rd December 2018 in St. Andrew's Church Hall, Church Aston.

Present: Councillors: P. Evans (Vice-Chairman)
B. Richards
M. Stansfield
M. Revill
J. Pay
P. Sansom
B. Knight

In attendance: M. Atherton (Clerk)

(03/12/18)

Item 1 - Apologies:

Cllr S. Stacey, Cllr F. McKeown and Borough Cllr A. Eade

Item 2 – Declarations of Interest:

There were no declarations of interest.

Item 3 – Public Session:

No members of the public present

Item 4 – Minutes of the Meeting held on 5th November 2018

It was proposed by Cllr Pat Sansom and seconded by Cllr Brian Richards that the minutes of the November 2018 meeting be accepted and agreed as a true record. All members present were in favour.

<p>Resolved: minutes of the meeting held on 5th November 2018 to be signed by the Chairman, as a true record.</p>

Item 5 – Matters Arising:

- (a) **Parish Newsletter Edition 5:** following distribution of the latest newsletter a representation had been made by a local historian questioning the accuracy of part of the content. **Action:** the Clerk to provide a courteous response on their behalf.
- (b) **Boundary Review:** the Chairman confirmed arrangements for a response to be prepared and sent on behalf of CAPC to consultation on the draft recommendations of the T&WC Boundary Review Committee. **Action:** Clerk to draft a consultation response and circulate to Members prior to submission before a deadline of 06/01/19.
- (c) **Heart of the Village:** works to install concrete and cobbles around the planter by the bus stop now completed. Agreed to leave the silent soldier in place until end December 2018 and then discretely remove. Encroachment of vegetation and channel lines along Liddles Bank was discussed. **Action:** Clerk to contact Dominic Proud at T&WC.
- (d) **Wellington Road: Action:** per above action Clerk to contact Dominic Proud to enquire about progress of the speed limit review along Wellington Road.

PARISH PROJECTS & COMMUNITY MATTERS

Item 6 – Parish Projects

- (a) **Wallshead Way Play Area:** Members noted that work had now commenced on construction of the new Multi Use Games Area with completion anticipated by end December 2018.
- (b) **Brocton WWI Memorial:** the Chairman reported on recent completion of the Brockton Memorial Project and commented on the excellent job carried out by Owens Memorials (Market Drayton). A photo-call had taken place with a press release sent to local media including Newport Advertiser and the Shropshire Star.

Members briefly discussed various aspects of the project with Cllr Stansfield suggesting that some of the lettering on the existing roadside memorial was fading and that a future project could be commissioned to re-cut this lettering in-situ.

Actions: Clerk to write to Cllr Andrew Eade to thank him for his support in delivering this project; (ii) Clerk to write to Owens Memorials thanking them for the quality of their work; (iii) Clerk to enquire with Owens Memorials as to the feasibility of re-cutting some of the existing memorial lettering.

- (c) **“We Don’t Buy Crime” (Smartwater) Initiative:** Members discussed a draft implementation plan (circulated with the agenda) and agreed a number of amendments. The revised plan now provides for roll-out over a longer period to March 2019. **Action:** Members authorised the Clerk to now order the kits from Smartwater Ltd, with the balance being provided directly by West Mercia Police.

The Clerk reported back from a meeting earlier in the day with Mick Simpson (WMP ‘WDBC’ coordinator) where various practical aspects of implementation had been

discussed including signage sizes & locations, coordination with the local policing teams, and community information. Members confirmed that all relevant matters are to be included in the implementation plan.

Item 7 – Communications

- a. **Correspondence:** the Clerk informed members of all correspondence received since the last meeting including a host of thank you letters from groups receiving Community Grant Awards
- b. **Parish Newsletter:** next newsletter to lead with the Smartwater Project roll-out, and to include MUGA Project and Christmas Lights. Clerk to press Smartwater for stock delivery dates and to assess availability of local public venues from January 2019 onwards.
- c. **Web-site and Social Media:** Cllr Evans provided a brief overview of recent activity via face-book with a growing audience and generally positive feedback. The Clerk confirmed ongoing management of the web-site which is currently up-to-date.

Item 8 – Representative Reports

- a. **Village Hall:** Cllr Knight provided a brief update from the Village Hall Committee which included notification of the AGM on ~~40th December~~ 2nd February 2019. A programme of improvements continues with further works planned to improve insulation funded via the Lottery and with support from CA&WPC.
- b. **Newport Regeneration Partnership:** Cllr Pay had previously circulated copies of the NRP meeting held on 13th November 2018.

It was noted that Newport Town Council had been asked by NRP to reconsider their stance on the 519 bus service (Newport to Shrewsbury via High Ercall) but that they remain unwilling to help sustain this service.

- c. **Bus User Group:** nothing further to report other than the above matter of the Saturday 519 Service being withdrawn.
- d. **Telford & Wrekin Council:** no report.

POLICY & PLANNING MATTERS

Item 9 – Planning Applications

Members briefly discussed the updated Planning Schedule (Dec 2018) and commented accordingly.

Cllr Pay noted that planning application TWC/2018/0568 relating to the proposed Innovation and Enterprise Park in Chetwynd Aston & Woodcote PC area would be considered by the T&WC Planning Committee on 5th December 2018

FINANCE & GOVERNANCE:

Item 10 Budget Process 2019/20

A paper indicating percentage increase / decrease effects for the precept 2019/20 had been circulated prior to the meeting.

In light of limited time for discussion the Chairman proposed this item be deferred to the January meeting.

Item 11 – Accounts & Payments

- (a) The Clerk informed members of the account balance as at 02/12/18
- (b) The Clerk informed members of payments made since the last meeting held on 5th November 2018 as follows:

Payment	Cheque No.	Statute	Amount
Needes Landscaping	300526	LGA 1972 s135	260.00
AYP Ltd	300527	LGA 1972 s142	117.00
West Mercia Energy	300528	LGA 1972 sch14	139.50
St. Andrew's Church Hall	300529	LGA 1972 s132	60.00

- (c) The Clerk informed members of accounts to be paid at this meeting as follows:

Payment	Cheque No.	Statute	Amount
HMRC (PAYE)	300530	LGA 1972 s112	£77.40
Eon Energy Solutions	300531	LGA 1972 sch14	28.18

Both cheques were then signed by two authorised signatories.

Item 12 – Compliance Matters:

No matters to report

Item 13 – Meeting Dates for 2019

Members agreed meeting dates through to April 2020 per details of the Church Hall availability.

Roads, Hedges & Ditches

- (a) Cllr Knight reminded colleagues of the work of past and present Cllrs as demonstrated by the tree of light at St. Nicholas Church (Newport);

- (b) Cllr Stansfield commented on a recurring problem of dog-fouling on local footways. Following a brief discussion Members agreed to publicise the issue via face-book, to include in the next newsletter, and to explore the cost of signs and bag dispensers;

Date and time of next meeting confirmed as Monday 7th January 2019 at Church Aston Church Hall starting at 7.40pm

Meeting closed at 9.30 pm

Signed Chairman:

Date