**CLERK: Michael Atherton**

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| **Minutes of Church Aston Parish Council**Held at Church Aston Village Hall, Wallshead Way, Church Aston on Monday 2nd December 2013**Present:** Chairman Cllr Simon Stacey, Vice Chairman Cllr Paul Evans, Cllr John Pay, Cllr Mike Stacey, Cllr Brian Richards, **Also in attendance:** Mike Atherton: Clerk to CAPC  |
| **1** | **Apologies** | Cllr Billie Knight, Cllr Mike Stansfield, Cllr Fiona McKeown, and T&WC Cllr Andrew Eade  |
| **2** | **Declarations of Interest** | No declarations of interest |
| **3** | **Public Session** | No members of the public in attendance |
| **4** | **Minutes of the last meeting** | Minutes of the meeting held on 4th November 2013 were approved  |
| **5** | **Matters Arising** | None |
| **6** | **Councillor Vacancies** | Nothing further to report |
| **7** | **Precept 2014/15** | T&WC correspondence regarding setting of the parish precept for 2014/15 was considered alongside a briefing note, and CAPC current balance sheet.Clerk to update the financial spreadsheet, project to year-end based on 2013/14 spend, and copy to all members prior to the January meeting.Clerk to obtain copy bank statements from the chairman if requested changes mot implemented by Unity Bank.  |
| **8** | **House Next to the School** | Noted continuing progress in removing materials from site although this appears to be progressing slowly – need to check and update regularly |
| **9** | **Village Hall – resurfacing of the car park** | Cllr Eade seeking a letter of commitment from the developer of Grove Farm housing site regarding resurfacing of the car parkQuotation from ‘EvansHelp’ Handyman Services noted. Clerk to seek three quotations for clean-up work at the Village Hall. Members provided details of three local contractors.Note from Gill Stokes (VHC) confirms interest in TWS maintenance scheme subject to costs. Clerk to contact Adrian Corney / TWS. |
| **10** | **Central Networks – substation tree work** | Temporary repair to the gates now completed and the site is secure but needs a permanent. Clerk to pursue with Western Power  |
| **11** | **Environmental Audit – report back** | Specific locations now identified for Clerk to report on to Adrian Corney (T&WC) i.e. Liddle Bank, St. Andrews Way and Greenvale, plus bridge over the former railway near The Garden House. Cllr Brian Richards to join the Clerk & Adrian Corney walkabout. |
| **12** | **Projects for the Parish** | **(i) 30 mph Roundels** – Clerk to chase up correspondence with Nick Kitchen (T&WC) ref provision of roundels at gateway entrances, and also locations for temporary siting of SIDS. **(ii) Village Hall Wall & Roof** – See agenda item 9 above.**(iii) Bus Shelter** – Works now agreed with a CAPC contribution of £1,000 – proposed by Cllr Richards, seconded by Cllr S. Stacey with a unanimous vote in favour. **(iv) Planters** – the Clerk reported back on design options and a budget quotation of £480 provided by Richard Davies of Cheswell Nursery for watering during the peak summer months. Members discussed design options and related costs – agreed to seek 3 quotations for 7 rectangular shaped green planters (~1.5m x ~0.8m) which are to be sited one at each gateway i.e. 5 plus two in a central location.**(v) Closed Section of Churchyard** – awaiting diocesan approval, PCC getting a quotation for the works and will then feedback to the CAPC – Cllr Richards agreed to progress chase this project with Leonie Wheeler |
| **13** | **Great War – 100 year anniversary** | Cllr Evans reported that Cllr Knight is involved in ongoing discussions with local historian Malcolm Miles. Meanwhile preparation work for sowing poppy seeds at various locations is progressing well. |
| **14** | **Traffic Dangers on the A518**  | Cllr Evans reported that T&WC had informed him that they are assessing the accident record and any reports of speeding incidents at the location and that they will contact him in due course.Members expressed continuing concern and agreed to formalise the issue with a letter from the Clerk on behalf of CAPC if a satisfactory response has not been received by the January 2014 meeting. |
| **15** | **Residential parking issue at The Dale**  | Noted that Cllr Stanfield is on holiday and therefore agreed to carry this item over to the January meeting |
| **16** | **‘Twenty is Plenty near our Schools’** | The Clerk has written to Nick Knight (T&WC) seeking clarification as to criteria required for a ‘Twenty is Plenty’ scheme near to Church Aston school. |
| **17** | **South Newport ‘Indicative master-Plan’** | Cllr Richards reported back from a recent meeting of Newport Regeneration Partnership where there had been broad support for borough Cllr Carter’s proposals to seek an enterprise zone / employment zone on land to the south of Newport. It was noted that Michael Barker (T&WC) had confirmed that the borough council are also looking to designate employment land in Newport. He had also commented that the proposed site was too small to meet EZ requirements and larger than T&WC are looking to designate.  |
| **18** | **Planning** | Cllr Pay informed members about T&WC’s change of stance regarding the period for which sufficient housing land allocations had been made. Originally there had been allocations for 17,000 homes covering a 14 year supply period but for some reason this had been reduced to only 2.5 years supply now allocated. Cllr Pay also reported on a letter of objection that he had drafted and which had been submitted on behalf of CAPC concerning proposed amendments to 0871 (Grove Farm).A new planning application TWC/2013/0777 for 10 dwellings at Aston Grove had been submitted. Government pressure for local planning authorities to approve housing applications was noted (ref: recent correspondence from Cllr Sahota, leader of T&WC).Noted that the planning inquiry relating to the proposed Sainsbury superstore site has been delayed following a PINs meeting on 25th November pending the outcome of the Audley Avenue (Classic Furniture / Morrison’s) appeal court ruling.It was noted that the first 60 units of housing development at the Grove Farm site (0825) had now been submitted to T&WC for detailed planning permission.It was also noted that an application had been made to T&WC for provision of a petrol filling station adjacent the Audley Avenue (Morrison’s) site.  |
| **19** | **Personnel Committee** | No matters for discussion |
| **20** | **Correspondence** | The clerk reported on correspondence received including:-Letter from T&WC dated 8/11/13 ref process for parishes to set their 2014/15 precepts – January 2014 meetingInvoice from Readwell Press dated 5/11/13 relating to printing of the parish magazine - paidEmail from Katrina Baker dated 26/11/13 asking views about a further planning seminar in Jan / Feb 2014 – CAPC interestedEmail from T&W CVS dated 20/11/13 enclosing agenda for the Voluntary & Community Forum meeting on 11th December - noted |
| **21** | **Representatives Reports** | Parish Newsletter – now distributed. Next edition is due in February 2014. Village Hall – no report Newport Regeneration Partnership – see earlier report back from Cllr Richards Rural Forum – nothing to report.Shaping Places – T&WC report schedule noted with a report on the Local Development Scheme (i.e. the programme) to be considered on 12/12/13. Bus Users Group – nothing to reportT&WC – nothing to report. |
| **22** | **Accounts Payable of the Clerk’s salary and expenses** | Clerk reported invoices received / payments required in respect of Readwell Press, V&W Electrics, West Mercia Energy, St. Andrews Church Hall and Clerk’s salary / expenses. |
| **22** | **Roads, Hedges and Ditches** | Cllr Evans confirmed arrangements for the Tree of Light service at St. Andrews Church along with presentation of worthy citizen awards at ~3.50pm on 7th December.Cllr Richards reported that he felt CAPC were under-represented at the Rememberance Service event – agreed to try and increase representation in 2014.Cllr. M. Stacey reported that he was still assessing the extent of commitment required to be a community governor for Church Aston school and would provide a further update at future meetings.Members agreed to confirm their full support for civilian parking enforcement recognising that the police are unable to give this sufficient priority.The Clerk reported on email correspondence from the police seeking improved communications with parishes – agreed to agenda for the January 2014 meeting.  |

**Date and time of next meeting confirmed as 6th January 2014 at the Church Hall starting at 7.40pm**

Meeting closed at 9.35pm

Signed Chairman: Date: