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Minutes of Church Aston Parish Council

Held at the Church Hall, Church Aston on Monday 9th January 2017. The meeting commenced at 7.40 pm

Present: Cllr Simon Stacey (Chairman), Cllr Paul Evans (Vice Chairman), Cllr Fiona McKeown, Cllr Pat Sansom, Cllr Billie Knight, Cllr Mike Stansfield, Cllr Brian Richards & Cllr John Pay

Also in attendance: Mike Atherton: Clerk to CAPC

1.	Apologies	Cllr Marjorie Revill & Borough Cllr Andrew Eade
2.	Declarations of Interest	None
3.	Public Session	No members of the public present
4.	Minutes of the last meeting	Minutes of the meeting held on 5 th December 2016 were proposed by Cllr Paul Evans, seconded by Cllr Brian Richards, unanimously agreed by all present, and signed by the Chairman as a correct record of the meeting.
5.	Matters Arising	<ul style="list-style-type: none"> a) Area under the former railway line: still some issues. Agreed: to maintain a watching brief and an ongoing dialogue to further improve the situation; b) Millennium Stones: the Clerk reported that the original supplier had now been identified and that contact would be made with them; c) Brocton War Memorial: the Clerk updated members on progress and a need to consider options both to restore / replace the monument and for funding; d) Wellington Road Speed Limit: proposals to improve signage by end January 2017 were noted similarly, members welcomed inclusion of Wellington Road in the forthcoming Newport Area Review. Feedback of results from the Wallshead Way SIDs were noted and agreed to raise concerns about a proportion of traffic exceeding 35 mph (130 out of 3,811 recorded movements); e) Newport Library: following a brief discussion it was agreed to notify Newport TC that CAPC would be making a one-off contribution of £500 towards the Newport Library book fund;

		f) Unstable Beech Tree: ownership of the field / tree had now been established and details fed-back to T&WC with a view to meeting the Tree Officer on-site in the coming week.
PARISH PROJECTS & COMMUNITY MATTERS		
6.	House Next to the School	The Clerk provided feedback from the planning enforcement officer following a joint visit with an EHO – reported that the situation is stable and that there is no evidence of vermin or a statutory nuisance. Agreed: to respond to the detailed email provided by the Planning Enforcement Officer, and to write to the original complainant confirming the situation.
7.	Projects for the Parish	<p>a) Planters: nothing to report for this meeting.</p> <p>Proposals to relocate a planter at the corner of Greenvale and The Close are ongoing;</p> <p>b) Street Lighting Contract: the funding bid to DCLG had now been finalised and submitted via SALC. A decision was anticipated within the next 6 to 8 weeks. The Clerk in cooperation with Cllr Richards to complete development of a technical specification and to seek competitive bids.</p> <p>c) Social Media</p> <p>Web-site: There had been no contact from T&WC regards a request for further training and so the Clerk to chase up with a request for further training for himself and for Cllr Stacey.</p> <p>Face-book: The site continues to be really well used.</p>
8.	Representatives Reports	<p>Parish Newsletter: the new A4 duplex Christmas newsletter format had been well received by residents. It was agreed to adopt this format on a quarterly basis and that the next edition should include pictures of local Cllrs as well as other relevant parish news / information.</p> <p>Village Hall: Cllr Knight provided the monthly report from the Village Hall Committee. A grant of £250 had been received from the Boughey Trust towards car park improvements, and additional grant funding is being pursued c/o T&WC. Design improvements are being reviewed in consultation with T&WC drainage team. New storage funded through the HLF is being explored for the Scout Group. The AGM would take place on 25 January and a fund raising quiz evening with fish & chip supper was planned for 25 February. Cllr Richards suggested a PC team take part and agreed to coordinate arrangements.</p>

		<p>Newport Regeneration Partnership: met last on 6 December 2016 – Cllr Pay to circulate minutes.</p> <p>Rural Forum: nothing to report.</p> <p>Bus User Group: nothing to report with the next meeting scheduled for 18 January 2017.</p> <p>T&WC: nothing to report.</p>
9.	Correspondence	<p>The clerk reported on various email and written correspondence received since the last meeting including:-</p> <ol style="list-style-type: none"> 1. Letter from T&WC setting out a programme for the Local Plan Public Inquiry (30/01/17 to 10/02/17); 2. Email from Leader of the Council (T&WC) regards budget proposals & consultation; 3. Email from the South Staffs & Shropshire Healthcare Trust setting out proposals to centralise Mental Health & Learning Disability Services at Hall Court, Telford; 4. Email confirming arrangements for Holocaust Memorial Day (10.30 am Friday 27/01/17 at Addenbrooke Hse; 5. BACS receipt from T&WC for Ward Member funding towards the Brocton Memorial Project.
POLICY & PLANNING MATTERS		
10.	Local Plan 2016/31	<p>Programme details for the Local Plan 2016 – 2031 public inquiry had been received and were noted. Cllr Pay agreed to attend relevant days and provide feedback for CAPC.</p>
12.	Planning Applications	<p>Cllrs reviewed and commented upon the latest edition of the Planning Schedule (Jan 2017) – Action: Clerk send comments to T&WC Planning Services.</p>
FINANCE & GOVERNANCE		
13.	Accounts and Payments	<ol style="list-style-type: none"> (i) The Clerk confirmed the balance of Account as at 9th January 2017; (ii) Members noted the third quarter bank reconciliation which was signed accordingly. (iii) The Clerk provided details of 4 accounts settled since the last meeting (05/12/16), and requested authorising signatures for 1 new account to be paid; (iv) The Chairman and two authorised signatories signed the T&WC precept mandate form Action: Clerk to return to T&WC asap.

14.	Personnel Committee	No matters to report
15.	Compliance Matters	<p>Carried forward from the meeting on 5th December 2016 - The Clerk presented a short report to members informing them of their obligations under the Workplace Pensions Regulations and a need to ensure compliance.</p> <p>Obligations of employers including Parish Councils were noted and it was Agreed: to delegate authority to the Chairman, Vice-Chairman and the Clerk to ensure that CAPC meets its obligations and remains compliant.</p>

ROADS, HEDGES & DITCHES

16	Roads, Hedges and Ditches	<p>Cllr Evans referred to Cllr Peter Scott's (NTC) attendance at the December 2016 meeting where he invited CAPC to seek membership of the NTC Road Safety Committee – it was disappointing to note that NTC had declined without reason the CAPC request;</p> <p>Cllr Richards enquired whether the Clerk had approached Derek Owen (T&WC) about the estimated costs for a half sized five-a-side pitch including groundworks & drainage. Agreed: To pursue with Derek Own asap.</p> <p>Cllr Richards requested all Cllrs to provide an updated photograph to enable him to update those posted in the Parish Noticeboards.</p> <p>Cllr Richards suggested early contact with Ann Whitfield and / or other Church Wardens to ascertain arrangements for the 2017 Civic Service in light of the Rev Wheeler's recent retirement;</p> <p>Cllr Stansfield commented on evident root damage from a mature scots pine tree adjacent the footway and on the boundary of nos. 3 & 5 The Close. Agreed: to raise as an issue with T&WC highways with a view to having the tree felled and the footway damage repaired;</p> <p>Cllr Stacey requested an item on T&WC budget proposals for 2017/18 be provided on the agenda for the February meeting to enable CAPC members to discuss, debate & provide consultation feedback.</p>
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Date and time of next meeting confirmed as 6th February 2017 at Church Aston Church Hall starting at 7.40pm

Meeting closed at 9.20 pm

Signed Chairman:

Date: