

CLERK: Michael Atherton
 ADDRESS: 53 Beechfields Way
 Newport
 Shropshire
 TF10 8QA



Tel: 01952 820241
 E.mail: churchaston@gmail.com

Minutes of Church Aston Parish Council

Held at the Church Hall, Church Aston on Monday 7th November 2016. The meeting commenced at 7.40 pm

Present: Cllr Simon Stacey (Chairman), Cllr Paul Evans (Vice Chairman), Cllr Fiona McKeown, Cllr Majorie Revill, Cllr Billie Knight, Cllr Mike Stansfield, Cllr Brian Richards & Cllr John Pay

Also in attendance: Mike Atherton: Clerk to CAPC

1.	Apologies	Cllr Pat Sansom & Borough Cllr Andrew Eade
2.	Declarations of Interest	None
3.	Public Session	Cllr Peter Scott attended the public session and addressed the Parish Council on the following matters: (i) issues of dog fouling on a footway between Newtown and Wallshead way; (ii) provision for play facilities in the S.106 agreement relating to a development at The Knoll; and (iii) similar provision in the S.106 agreement for a development at Station Road, Newport; (iv) the possibility of CAPC being represented at Newport TC's Road Safety Committee. Agreed: Clerk to write to Planning Officer to clarify the situation and timing of funds. Agreed: Clerk to include a new item in 'Parish Projects' to carry the items forward to future meetings.
4.	Minutes of the last meeting	Minutes of the meeting held on 7 th October 2016 were proposed by Cllr Paul Evans, seconded by Cllr Marjorie Revill, unanimously agreed by all present, and signed by the Chairman as a correct record of the meeting.
5.	Matters Arising	a) Area under the former railway line: still issues with pallets and beer casks. Agreed: to take up with scout leaders following the Remembrance Sunday service; b) Millennium Stones: Clerk reported that he would be meeting a representative of GH Davies Stone Masons on 18 November to discuss the millennium stones and also restoration of the Brocton WW1 Memorial; c) Wellington Road Speed Limit: Cllrs noted an email response to the 4 issues, and also noted proposals to

		<p>undertake a Newport Area Wide review. Cllrs commented that despite extensive consultation on the brief Church Aston PC had not been contacted about these proposals and therefore had not had an opportunity to input to the brief. Agreed: Clerk to invite Matt Powell (T&WC Parish Liaison Officer) to the next meeting on 5/12/16. Agreed: Clerk to confirm provision of a SID on Wallshead Way, and CAPC interest in becoming part of the SIDs extra programme;</p> <p>d) Newport Library: this item to be carried forward to the 2017/18 budget process.</p>
PARISH PROJECTS & COMMUNITY MATTERS		
6.	Unstable Beech Tree adjacent The Dale	<p>Cllr Stansfield summarised issues relating to a diseased and potentially unstable large beech tree in a field adjacent to the former railway bridge. Correspondence with the Tree Officer at T&WC had proved unhelpful despite the tree having a TPO.</p> <p>The Clerk had escalated the issue due to a potential public safety risk that had been made worse by removal of lower branches whilst leaving heavy upper branches to destabilise the tree even further.</p> <p>Agreed: Clerk to identify the landowner(s) as soon as possible and arrange to meet with the Tree Officer on-site to explain the high level of concern.</p>
7.	Remembrance Sunday	<p>Cllr Richards briefed colleagues on news about the health condition of the Parish Priest & Chaplain who would be retiring at the year-end.</p> <p>A full attendance of CAPC members was requested insofar as is possible at the Remembrance Sunday Service on 13th November 2016. Meet 10.15 am for the parade prior to the service in St. Andrew's Church at 10.30 am. Cllr Evans agreed to do the bible reading.</p> <p>The Clerk reported that wreaths had been ordered and would be collected on Saturday 12th November, and that arrangements had been made to serve light refreshments in the Church Hall after the service.</p>
8.	House Next to the School	<p>The situation appears to be returning to the unacceptable levels previously experienced. Agreed: to escalate with T&WC by Clerk again requesting Planning Enforcement & Env Health officer visits. Agreed: to keep the borough Cllr informed and to request his influence where possible.</p>
9.	Projects for the Parish	<p>a) Planters: now re-planted with new compost and winter pansies. Cllr Stansfield suggested Cllrs adopt a planter to ensure they remain watered in drier spells. Agreed:</p>

		<p>to write to the Gardening Club again expressing appreciation of the Parish Councillors;</p> <p>Cllr McKeown suggested the planter at the corner of Greenvale might be better re-located across the road on the open area outside 2/3 The Close. Agreed: to review prior to spring planting.</p> <p>b) Street Lighting Contract: noted that the Clerk is nearing completion of the technical specification for replacement of street lighting with LED lighting. Once completed this is to be reviewed by Cllr Richards and technical colleagues. The draft technical specification would then form the basis of a bid to DCLG for approval to seek funding via the PWLB for the works.</p> <p>The aim is to tender during December / January with a view to undertaking works in May 2017</p> <p>Continuing opportunities for community comments on the proposed initiative provided via face-book, the newsletter and the web-site. Agreed: also to put a notice up in the Parish Notice-board.</p> <p>c) Social Media</p> <p>Web-site: site is now fully operational. Agreed: all to promote information about the site to encourage visits and use.</p> <p>Face-book: Cllr Evans provided a monthly update on activity and issues – continued high level of activity.</p>
8.	Representatives Reports	<p>Parish Newsletter: continued call for items for the next edition.</p> <p>Village Hall: Cllr Knight provided the monthly report from the Village Hall Committee including an update on committee membership, licensing of events, and activities.</p> <p>Newport Regeneration Partnership: next meeting scheduled for 6 December 2016.</p> <p>Rural Forum: nothing to report.</p> <p>Bus User Group: next meeting scheduled for 7.30 pm on Wednesday 30 November 2016 at Addenbroole House. Cllr Stacey agreed to attend.</p> <p>T&WC: nothing to report.</p>
9.	Correspondence	<p>The clerk reported on various email and written correspondence received since the last meeting including:-</p> <ol style="list-style-type: none"> 1. Letters of thanks from various groups receiving the

		<p>Community Grant Awards 2016;</p> <ol style="list-style-type: none"> 2. Email from Cartwrights Skip Hire declining application for a credit account; 3. Email from Cllr Peter Scott regards dog mess on walkway from Wallshead Way to Brookside Avenue; 4. Email from Katrina Baker indicating the next Bus User Group meeting is at 7.00 pm on Wednesday 30 November 2016 at Addenbrooke House 5. Email from the T&WC Programme Officer indicating deferral of the start of the Local Plan 2016/31 Public Inquiry until 12 December due to the Inspector's ill-health; 6. Email from Adrian Corney relating to replacement & new litter / dog waste bins on the Play Area – agreed 50% contribution 7. Email from Adam Brookes (T&WC – traffic mngt) about proposals for an area review of Newport; 8. Email c/o Emma McKiver (T&WC) about BT notification of their proposals to remove public payphones from certain areas in the borough; 9. Various emails from Cllr Shaun Davies (T&WC) about proposed changes to services at the PRH / RSH; 10. Email consultation from T&WC regards updated Animal Licensing Policy; 11. Email from Nora Martin confirming the next meeting of NRP will take place on 6 December 2016 at Harper Adams University.
POLICY & PLANNING MATTERS		
11.	Local Plan 2016/31	Noted that the start of the public inquiry had been deferred from 15 th November to 12 th December 2016 at Meeting Point House (Telford) due to the Inspector's ill-health.
12.	Planning Applications	Cllrs reviewed and discussed the latest edition of the Planning Schedule (Nov 2016) including several new applications within the parish.
FINANCE & GOVERNANCE		
13.	Accounts and Payments	<ol style="list-style-type: none"> (i) The Clerk confirmed the balance of Account as at 7th November 2016 (ii) Cllrs approved the 2nd Qtr reconciliation (July to Oct) with the bank statements; (iii) The Clerk confirmed details of accounts settled since the last meeting and requested signatures on 3 cheques accounts requiring payment.
14.	Personnel Committee	No matters to report

15.	Compliance Matters	<p>The Clerk informed Parish Cllrs about their obligations under the Workplace Pensions Regulations and a need to ensure compliance.</p> <p>Agreed: Clerk to summarise in a short report to the next meeting.</p>
ROADS, HEDGES & DITCHES		
16	Roads, Hedges and Ditches	<p>Cllr Stacey re-introduced the discussion prompted by Cllr Scott (NTC) about representation on the NTC Road Safety Committee. Agreed: Clerk to write to NTC.</p> <p>Cllr Evans acknowledged that there was no need to include the school planters in the winter planting initiatives but asked that they be included in the spring planting project – this was unanimously agreed by all present.</p> <p>Cllr Richards asked if contact could be made with T&WC about growth on Brown’s Bridge that may affect its structural integrity. Agreed: Clerk to email Adrian Corney at T&WC.</p> <p>Cllr McKeown suggested provision of a flyer to inform new residents about the Parish Council and its work. This was unanimously endorsed by all present.</p>

Date and time of next meeting confirmed as 5th December 2016 at Church Aston Church Hall starting at 7.40pm

Meeting closed at 9.30 pm
Signed Chairman:

Date: