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Minutes of Church Aston Parish Council

Held at the Church Hall, Church Aston on Monday 3rd October 2016. The meeting commenced at 7.40 pm

Present: Cllr Paul Evans (Vice Chairman), Cllr Pat Sansom, Cllr Fiona McKeown, Cllr Majorie Revill, Cllr Billie Knight, Cllr Mike Stansfield & Cllr John Pay

Also in attendance: Mike Atherton: Clerk to CAPC

1.	Apologies	Cllr Simon Stacey (Chairman), Cllr Brian Richards & Borough Cllr Andrew Eade
2.	Declarations of Interest	None
3.	Public Session	No members of the public present
4.	Minutes of the last meeting	Minutes of the meeting held on 5 th September 2016 were proposed by Cllr Pat Sansom, seconded by Cllr Mike Stansfield, unanimously agreed, and signed by the Vice-Chairman as a correct record of the meeting.
5.	Matters Arising	<ul style="list-style-type: none"> a) Area under the former railway line: still lots of unused materials that need tidying up. Agreed: Clerk to contact the Scout Leader; b) Millennium Stones: feedback and work in progress was noted. No imminent risk apparent but needs sorting out as soon as possible for budgeting purposes; c) Wellington Road Speed Limit: Clerk had made contact with the new lead officer for traffic management issues but had not yet received a response to issues raised. Agreed: to chase up a response for the next meeting; d) Newport Library: this item to be carried forward to the 2017/18 budget process. NTC notified of the CAPC in principle decision to make a contribution. Agreed: Clerk to seek clarification on what assurances NTC had received that the funds would be spent by T&WC on the book fund.
6.	Waste & Recycling in Telford & Wrekin	Ms Ruth Jones (Veolia) attended the meeting to provide a presentation on new waste and recycling arrangements in

		<p>the Telford & Wrekin borough.</p> <p>Veolia had recently commenced a 24 year contract for the kerbside recycling services (purple bin & blue boxes only).</p> <p>Recycling in T&W was at 43% and has now risen to 47% with a target of 59% by 2019.</p> <p>The focus for the contract is a new multi-purpose recycling centre at Hortonwood and an existing site at Halesfield. Both sites are open from 9.00 am to 5.00 pm on 7 days per week (excepting Christmas Day, Boxing Day & New Years Day).</p> <p>Resource recycling centres at Ketley & Granville are now closed saving T&WC £140,000 p.a. All household waste is now delivered to the waste transfer station at Hortonwood and then transported out of the borough for disposal.</p> <p>Ms Jones also provided information about a number of grant funding initiatives operated by Veolia. The Enviro-Grant Scheme provides up to £1,000 for community & environmental projects, and a Sports Fund provides up to £500 for sports related projects. Bidding runs from November to January with awards made from April.</p> <p>Another initiative operated via the Veolia Trust offers grant funding opportunities for larger schemes.</p> <p>Following a question and answer session Cllr Evans thanked Ms Jones for a really interesting presentation that had engaged all members of the parish council.</p> <p>Agreed actions:-</p> <ul style="list-style-type: none"> • Letter of thanks to be drafted by the Clerk and sent to Ms Jones; • Information about the Enviro-Grants initiative to be passed on to 2nd Church Aston Scouts (Ref: their Iceland trip); • Information about the www.veoliatrust.org initiative to be passed on the Village Hall Committee.
PARISH PROJECTS & COMMUNITY MATTERS		
7.	Community Grants	<p>Cllrs considered a schedule of applications made by local groups for grant funding under the parish council's Community Awards Scheme.</p> <p>After careful consideration of all applications Cllrs approved a schedule of grant awards as set out in a schedule attached to these minutes. The schedule was proposed by Cllr John Pay, seconded by Cllr Fiona McKeown and unanimously agreed.</p>

8.	Remembrance Sunday	<p>It was noted that the Remembrance Sunday service is to be held on Sunday 13th November 2016</p> <p>Discussions covered a range of issues including attendance, readers, and wreaths. Agreed: Clerk to liaise with Lee over arrangements. Agreed: Clerk to arrange for two wreaths c/o Sally's Flowers as last year.</p> <p>The recent illness of the rector was noted and it was agreed to purchase & send flowers.</p>
6.	House Next to the School	<p>Updates on actions required from T&WC Environmental Health Services and the Planning Enforcement Service for next meeting.</p>
7.	Projects for the Parish	<p>a) 20 mph Speed Limit: the scheme has now been completed and the traffic order activated – item resolved;</p> <p>b) Planters: it was noted that the Clerk is in contact with the Gardening Club with a view to clearing out the planters, replenishing with compost, and planting out winter pansies;</p> <p>c) Wild Flower Planting Scheme: return to this item at the February 2017 meeting;</p> <p>d) Street Lighting Contract: it was noted that work is now complete at the two sample sites where Cllrs may view a dimmable and non-dimmable LED street light. It was agreed to notify the community via face-book and seek views both on the quality of lighting and replacement proposals.</p> <p>Cllr Evans summarised DCLG / NALC guidance circulated by the Clerk. Agreed: to apply for 100% grant funding plus 10% for contingencies but to review reserves nearer the year-end with a view to not taking up the full approval.</p> <p>e) Social Media</p> <p>Face-book: Cllr Evans provided a monthly update on activity and issues</p> <p>Web-site: the Clerk reported that as soon as the URL was confirmed the site would go live – this should happen within the next couple of weeks.</p>
8.	Representatives Reports	<p>Parish Newsletter: call for items for the next edition.</p> <p>Village Hall: Cllr Knight provided a brief on matters</p>

		<p>concerning the village hall including leaflets relating to new homes, and flyers / posters for a forthcoming fund raiser barn dance with ceilidh band. Agreed: to provide information about the www.veoliatrust.org funding opportunity to Malcolm Bennett. The extent of weed growth on the car park was a matter of discussion particularly with regard to arrangements that had been put into place with TWS but which never came to fruition.</p> <p>Newport Regeneration Partnership: Cllr Pay agreed to circulate minutes from the meeting held on 13 September 2016.</p> <p>Rural Forum: nothing to report.</p> <p>Bus User Group: nothing to report.</p> <p>T&WC: nothing to report.</p>
9.	Correspondence	<p>The clerk reported on various email and written correspondence received since the last meeting including:-</p> <p>Future Fit Proposals - Various emails about the Future Fit proposals that include plans to close the children & families centre and A&E services at the PRH. Cllr Evans summarised actions & proposals as set out in a recent communication from Cllr Shaun Davies, Leader of T&WC requesting parish councils and others to sign-up to a 'pledge'. Following discussions Cllr Revill proposed and Cllr Sansom seconded a proposal for CAPC to sign the campaign 'pledge' – this was carried unanimously. Agreed: Clerk to action. Cllr Evans asked that individual Cllrs consider signing the campaign 'pledge', and for the CAPC facebook site to be used to promote wider community understanding and engagement in this debate.</p>
POLICY & PLANNING MATTERS		
11.	Local Plan 2016/31	<p>Noted that the public inquiry starts on 15th and concludes on 24th November 2016 at Meeting Point House (Telford)</p> <p>Cllr Pay reported that the Inspector had produced a short paper on "matters & issues of interest" which includes all those that are considered relevant by local interest groups.</p>
12.	Planning Applications	<p>Cllr briefly discussed the latest edition of the Planning Schedule (Oct 2016) and noted progress of several applications within the parish.</p>
FINANCE & GOVERNANCE		

13.	Accounts and Payments	The Clerk (i) confirmed the balance of Account as at 3 rd October 2016, (ii) confirmed details of accounts settled since the last meeting, and (iii) requested cheque signatures for 2 accounts requiring payment.
14.	Personnel Committee	No matters to report
15.	Compliance Matters	<p>The Clerk reported on the external auditor's findings in respect of the Annual Return – the Parish Council had received a clean bill of health for its 2015/16 accounts & procedures.</p> <p>The auditor had made one minor procedural recommendation which was accepted by the Parish Council and is to be implemented with immediate effect.</p>
ROADS, HEDGES & DITCHES		
16	Roads, Hedges and Ditches	<p>Cllr McKeown informed colleague Cllrs about proposals for their annual pre-Christmas social which would be taking place on 11th December 2016;</p> <p>Cllr Stansfield enquired about current arrangements for clearing green waste from the church yard following information that a local contractor had been involved in transporting the waste directly to the Red Hill green waste recycling facility. The Clerk advised that arrangements have been made with Cartwrights to invoice the Parish Council directly for skips relating to the Church yard.</p> <p>Cllr Sansom asked for her apologies to be recorded for the November meeting as she would be unable to attend.</p>

Date and time of next meeting confirmed as 7th November 2016 at Church Aston Church Hall starting at 7.40pm

Meeting closed at 9.35 pm

Signed Chairman:

Date: