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Minutes of Church Aston Parish Council

Held at the Church Hall, Church Aston on Monday 4th July 2016. The meeting commenced at 7.40 pm

Present: Cllr Simon Stacey (Chairman), Cllr Paul Evans (Vice Chairman), Cllr Billie Knight Cllr Pat Sansom, Cllr Mike Stansfield & Cllr Brian Richards.

Also in attendance: Mike Atherton: Clerk to CAPC

1.	Apologies	Cllr John Pay, Cllr Fiona McKeown, Cllr Majorie Revill, & Borough Cllr Andrew Eade
2.	Declarations of Interest	None
3.	Public Session	No members of the public present
4.	Minutes of the last meeting	Minutes of the meeting held on 6 th June 2016 were proposed by Cllr Paul Evans, seconded by Cllr Brian Richards, unanimously agreed, and signed by the Chairman as a correct record of the meeting.
5.	Matters Arising	<p>a) Area under the former railway line: Members expressed concerns that the area continues to be untidy and may encourage fly-tipping. Agreed: Clerk to contact the Scout Leader to discuss improvements;</p> <p>b) Millennium Stones: the Clerk reported back following inspection of the boundary stones. There is evidence of localised corroding on about half of the plates. Agreed: Clerk to seek three quotations for localised wire brushing & repainting.</p> <p>c) Civic Sunday: the Chairman thanked all those who had attended the Civic Service on Sunday 3 July, commented on how all the service had gone, and how pleased the Worthy Citizen recipients had been. It was agreed to agenda this as an item at the February meeting to avoid some of the last minute rush that had occurred this year. Agreed: to send a letter of thanks to Lee Wheeler for her excellent service;</p> <p>d) Wellington Road Speed Limit: the general condition of signage and traffic speeds had been an ongoing issue for CAPC. The Clerk reported receipt of an email</p>

		<p>from a resident requesting support for reduction of the 40 mph speed limit to 30 mph as a more appropriate limit following the housing developments. It was noted that this matter would also be considered by Newport Town Council. Agreed: the Clerk is to liaise with NTC with a view to a joint request being made to T&WC for a reduced speed limit on this section of Wellington Road;</p> <p>e) Newport Library: following feedback from a meeting with NTC Cllr Evans asked that this matter be carried forward in matters arising. It was noted that Members have already agreed in principle to make a contribution to the library book fund and are to consider this matter further during 2017/18 budget preparation.</p>
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PARISH PROJECTS & COMMUNITY MATTERS

6.	House Next to the School	<p>The worsening situation has not improved since the last meeting. Agreed: Clerk to contact T&WC Environmental Health Services for a formal review of the situation.</p>
7.	Projects for the Parish	<p>a) 20 mph Speed Limit: Cllrs expressed their concern at an apparent inability of T&WC to provide dates for delivery of this scheme. Agreed: Clerk to write to T&WC Group Manager Dominic Proud requesting confirmation of dates.</p> <p>b) Planters: it was noted by all that the planters are beginning to bloom and look really good again. A letter of thanks had been sent to Mrs Sylvia Stening and to the Gardening Club.</p> <p>c) Wild Flower Planting Scheme: Cllr Evans reported early evidence of new plants emerging and on issues at the 2 areas at the top of Liddles Bank. It was agreed to review these 2 locations for next year's scheme.</p> <p>d) Street Lighting Contract: noted that Eon had still not received the dimmable LED light for Pinewoods. Eon Project Manager is currently on leave and so the technical report is still awaited. The Clerk is to resolve uncertainty about proposed replacement of a lamp head in Mulberry Close with a non-dimmable unit for comparison purposes – if not ordered it was agreed to move this test site to The Close / Greenvale area. Agreed: Clerk to expedite above actions and prepare scheme options for consideration at the September meeting.</p> <p>e) Social Media: continued usage was noted.</p> <p>Web-site: the Clerk briefly reported on progress and likely completion date. www.churchaston-pc.gov.uk domain has been acquired for the site.</p>

8.	Representatives Reports	<p>Parish Newsletter: bi-annual publications in printed form to be supplemented by increased use of face-book & the new web-site 'Community Notice Board'.</p> <p>Village Hall: Cllr Knight reported on repair and improvement works, introduction of new groups / users, a new member to the general committee, and on fund raising activities for improving the car park surface for this valuable community asset.</p> <p>Newport Regeneration Partnership: no matters to report.</p> <p>Rural Forum: no matters to report.</p> <p>Bus User Group: next meeting scheduled for 20 July with either Cllr Stacey or Cllr Evans attending.</p> <p>T&WC: no matters to report.</p>
9.	Correspondence	The clerk reported on various email and written correspondence received since the last meeting.
POLICY & PLANNING MATTERS		
11.	Local Plan 2016/31 and Newport Indicative Master-Plan	Noted that T&WC had submitted the draft Local Plan 2016-2031 and related documents to PINS on 30 June 2016, with dates for the Public Inquiry now to be confirmed.
12.	Planning Applications	<p>A copy of the latest Planning Schedule had been distributed with the agenda.</p> <p>The Clerk confirmed a response had been sent to T&WC Planning Service regards a proposed sand & gravel quarry off Pave Lane (TWC/2016/0437) with copies sent to Chetwynd Aston & Woodcote PC and borough Cllr Eade.</p> <p>Cllrs noted and commented on the planning applications schedule, and agreed to offer no objections to planning application TWC/2016/0577 for a detached dwelling on land adjacent 10 Primrose Drive.</p>
FINANCE & GOVERNANCE		
13.	Accounts and Payments	<p>The Clerk confirmed the balance of Account as at 4th July, & requested cheque signatures for 6 accounts requiring payment.</p> <p>The 1st quarter 2016/17 bank reconciliation was noted and approved.</p>

14.	Personnel Committee	No matters to report
15.	Compliance Matters	<p>Members noted a letter received from Mrs Katrina Baker, the appointed internal auditor, reporting completion of the 2015/16 audit prior to submission of the Annual Statement & Accounts 2015/16 to Mazars (external auditor).</p> <p>The letter confirmed that CAPC had complied with all legal & financial requirements during the previous year. Mrs Baker had made two 'best practice' recommendations which CAPC unanimously agreed to adopt forthwith.</p>
ROADS, HEDGES & DITCHES		
16	Roads, Hedges and Ditches	<p>Cllr Knight enquired about the missing street name plate at The Close. It was confirmed that this had been reported to T&WC on two previous occasions.</p> <p>Cllr Evans reminded members about a previous agenda item relating to the future of Newport Library. It was agreed that this should be carried forward under matters arising.</p> <p>Cllr Stansfield commented on the extent of weed growth along St. Andrew's Way. Agreed: Clerk to report to T&WC for urgent attention.</p> <p>Cllr Stansfield enquired as to whether a response had been received to a request for a new dog waste bin on the playing fields (adjacent the Newtown entrance). Agreed: Clerk to remind T&WC of an earlier enquiry.</p> <p>Cllr Richards requested that T&WC be contacted to confirm when longstanding issues concerning the poor condition of roads and footways in the village will be repaired.</p> <p>Cllr Stacey enquired about provision of a sign identifying the location of a defibrillator on the Church Hall. It was agreed that CAPC would fund.</p>

Date and time of next meeting confirmed as 5th September 2016 at Church Aston Church Hall starting at 7.40pm

Meeting closed at 9.20 pm

Signed Chairman:

Date: