

CLERK: Michael Atherton
ADDRESS: 53 Beechfields Way
 Newport
 Shropshire
 TF10 8QA



Tel: 01952 820241
Email: churchaston@gmail.com

Minutes of Church Aston Parish Council

Held at the Church Hall, Church Aston on Tuesday 5th February 2018. The meeting commenced at 7.40pm

Present: Cllr Simon Stacey (Chairman), Cllr Paul Evans (Vice-Chairman), Cllr Fiona McKeown, Cllr Pat Sansom, Cllr Billie Knight, Cllr Mike Stansfield, and Cllr Brian Richards

Also in attendance: Borough Cllr Andrew Eade, and Mike Atherton: Clerk to CAPC

1.	Apologies	Cllr Marjorie Revill
2.	Declarations of Interest	None
3.	Public Session	<p>Mr Malcolm Bennett (Chairman of the Village Hall Committee) attended and was invited by the Chairman to address the meeting. Mr Bennett updated parish Cllrs on further delay of works to improve the Village Hall car park whilst an outdoor storage building was being erected. The re-surfacing works would not now take place until around the Easter break.</p> <p>Mr Bennett also raised concerns about proposals by Newport Town Council for a boundary review, urging the Parish Council to take urgent action. Cllr Evans responded by indicating that the Parish Council were aware of the NTC proposals and that counter-action was already underway.</p> <p>Mr Bennett expressed disappointment at a proposed 33 day closure of Liddles Bank to facilitate provision of water mains to a new housing development at The Knoll. He urged the Parish Council to object and insist that the works should be carried out in a shorter time period. Agreed: the Clerk to contact T&WC urging a shorter time for the works and road closure.</p>
4.	Minutes of the last meeting	Minutes of the ordinary meeting held on 2 nd January 2018 were proposed by Cllr Evans, seconded by Cllr Pay, unanimously agreed by all present, and signed by Cllr Stacey (Chairman) as a correct record of the meeting.

5.	Stephen Scanlon (T&WC)	<p>Mr Scanlon (T&WC highways liaison officer covering Church Aston parish) was due to attend the meeting but had not arrived.</p> <p>Action: Clerk to investigate and make arrangements for attendance at the next or a future meeting</p>
6.	Matters Arising	<p>Heart of the Village: Cllr Stansfield provided an update relating to the area under the former railway bridge including scout groups refusal to disclose the combination number for a padlock, access issues encountered by T&WC's appointed structural surveyor, arrangements for access to facilitate repairs to a garden fence. Cllr Eade informed members that he had contacted James Dunn (T&WC estates) to request a transfer of ownership and that an initial response had been positive.</p> <p>Members discussed various aspects of the above including their disappointment with the attitude taken by the scout group. Agreed: the Clerk to write to T&WC seeking a transfer of ownership and setting out the grounds supporting this proposal.</p> <p>Matters relating to maintenance of the Church Hall car park, hedging and tress were discussed following correspondence from a resident and Mrs Ann Whitfeld on behalf of St. Andrew's PCC.</p> <p>It was noted that Needes Landscaping had now provided details of their day-rate including provision of an additional person and disposal of waste materials.</p> <p>Wellington Road: nothing to report.</p> <p>SIDS Plus Initiative: the Clerk reported on email correspondence with Gemma Williams (T&WC) regards progress of the SIDs Plus programme. Whilst Ms Williams had not updated on the SIDs Plus programme she had indicated that a SIDs machine could be available for use within the Parish if Members felt there were issues.</p> <p>Members discussed the response / offer. Agreed: the Clerk to request provision of a SIDs sign on Wallshead Way near to the play area for the duration of the Liddles Bank closure in anticipation of an increase in volume and to measure average speeds of traffic.</p> <p>Newport Neighbourhood Development Plan: Cllr Pay and the Clerk confirmed that a response had been prepared and submitted by the due deadline on behalf of the Parish Council to the Newport draft NDP formal consultations.</p>

		<p>Boundary Review: Cllr Evans provided a comprehensive feedback from a public engagement session apparently initiated by two T&WC district Cllrs for Newport wards. It was evident that the two Cllrs were seeking public endorsement of their proposals to initiate a boundary review that would extend the Newport town boundary into the parishes of Chetwynd & Woodcote, and Church Aston.</p> <p>Borough Cllr Eade provided feedback from a T&WC Boundary Review Committee meeting held in January at which he had stressed opposition to the proposal by NTC.</p> <p>The Clerk confirmed contact with Chetwynd Aston & Woodcote PC. Agreed: to seek a joint meeting at the earliest opportunity. Cllrs Stacey, Evans & Pay to attend along with the Clerk.</p> <p>Budget / Precept 2018/19: the Clerk confirmed that the precept request form had been submitted to T&WC by the due date. Also, he explained implications of the proposals agreed by members at the meeting on 02/01/2018 for the precept sum for 2018/19. This was noted by members.</p>
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PARISH PROJECTS & COMMUNITY MATTERS

7.	Parish Projects	<p>Street Lighting: nothing to report other than the up-to-date street lighting itinerary is still awaited from Eon.</p> <p>Planters & Wild Flower Areas: the Clerk confirmed the situation regards re-tendering for the summertime watering programme. He also confirmed that the Newport HoEiB team had agreed to provide advice planter arrangements for 2018 including the prospect of joint purchase of plants from their supplier.</p> <p>Cllr Evans summarised proposals for the wild planting areas which had now been agreed with Adrian Corney.</p> <p>Wallshead Way Play Area: the Clerk provided a brief overview of the current situation including scheme development and funding. Current proposals fell short of member aspirations and therefore it was agreed to seek a joint meeting with Derek Owen (T&WC) before the next meeting.</p> <p>Brocton Memorial: the Clerk presented a sample of materials provided by Owen Memorials (Market Drayton) – this was agreed as suitable. The Clerk also confirmed receipt of an additional £400 ward member grant funding from T&WC and members thanked Cllr Eade for his support and contribution to the project.</p>
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		<p>Members asked the Clerk to confirm a sum quoted after which Cllr Richards proposed a budget sum of £4,000 be set-aside for this project. Cllr Sansom seconded the proposal which was unanimously agreed by all present.</p> <p>The position regards permissions was noted and the Clerk confirmed a need to publicly announce the project inviting views and contributions (as advised by the War Memorials Trust). Agreed: the Clerk to (i) confirm textual content for the contractor; (ii) formally notify the contractor of the award of works; (iii) to draft a press notice & release announcing the project and inviting comments; (iv) to confirm a timetable for completion of the project.</p> <p>Cllr Eade indicated that it would be appropriate to seek completion of this project before Remembrance Day which CAPC Cllrs agreed.</p> <p>Bus Shelters: the Clerk had requested from T&WC and then circulated a design guide and related schedule of costs for bus shelters as requested at the last meeting. Mr. David Balme (T&WC) had been invited to the meeting but had indicated that it might be more appropriate to attend a future meeting once he had completed a new T&WC bus shelters design guide. This was noted and agreed.</p> <p>Cllr Sansom suggested that it might be equally relevant to ensure the matter was discussed again when Cllr Revill was present as she had expressed particular interest in the proposal to install a bus shelter at Wallshead Way. This was generally agreed.</p> <p>Social Media (Web-site & Facebook): noted that the Clerk would be attending Jadu training during February 2018 with a view to having the web-site fully updated by the next CAPC meeting.</p>
8.	Representatives Reports	<p>Parish Newsletter: Easter newsletter to include items: precept / budget 2018/19, SIDs, boundary review, Brockton memorial project, and bus shelters.</p> <p>Village Hall: Cllr Knight provided a full update including the appointment of 2 new committee members, the vacant secretary position, a bookings & events overview, retention of existing charges for 2018, and planned improvements to heating and air circulation.</p> <p>Newport Regeneration Partnership: Cllr Pay confirmed that minutes of the meeting held on 16/01/18 had been circulated to members. He also advised that a planning application relating to the Newport Innovation Park had been deferred.</p>

		<p>Bus User Group: next meeting scheduled for Tuesday 6th February with Cllr Evans representing CAPC.</p> <p>T&WC: Cllr Eade provided a brief summary of the situation following a public inquiry into an application for a sand & gravel quarry at Pave Lane. A planning application relating to a similar but smaller proposal at Woodcote Wood is to be heard by Shropshire Council's Planning Committee on 13/02/18. This is understood to be the preferred site and so if Shropshire Council are minded to approve it then it is likely that the Planning Inspector will turn down the appeal for Pave Lane.</p>
9.	Correspondence	The Clerk summarised correspondence and related actions received since the last meeting. .
POLICY & PLANNING MATTERS		
10.	Local Plan 2016/31	<p>It was confirmed that T&WC has now formally adopted the Local Plan 2016 – 2031.</p> <p>This action was noted and CAPC members agreed to formally resolve the matter.</p>
11.	Planning Applications	The planning schedule for February 2018 was discussed with clarification provided on specific details of new applications.
FINANCE & GOVERNANCE		
12.	Accounts and Payments	<p>(i) Members noted the balance of account at 05/02/18;</p> <p>(ii) One (1) cheque had been raised since the 02/01/18 meeting and one (1) standing order paid with details provided to members.;</p> <p>(iii) One (1) accounts had been received for payment with a cheque signed at the meeting;</p>
13.	Personnel Committee	No matters to report
14.	Compliance Matters	<p>The Clerk reported that whilst CAPC would ordinarily fall below a £25,000 income / expenditure threshold, and would ordinarily not require external audit in line with new national arrangements, the street lighting capital scheme had taken them above this threshold with obvious consequences.</p> <p>Members agreed that in principle this was positive in that it would provide independent external scrutiny of their finances and conduct.</p>

ROADS, HEDGES & DITCHES

15.	Roads, Hedges and Ditches	a) Cllr McKeown enquired about the validity or otherwise of rumours circulating amongst parents at Church Aston Infant School of proposals for new school nearby. No one was aware of the rumours and Cllr Eade agreed to investigate and report back; b) Cllr Stansfield asked about authorisations for unofficial roadside signage. The Clerk confirmed that these are generally not approved and that it was for T&WC as highway authority to take enforcement action. c)
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Date and time of next meeting confirmed as Monday 5th March 2018 at Church Aston Church Hall starting at 7.40pm

Meeting closed at 9.40 pm

Signed Chairman:

Date