

CLERK: Michael Atherton  
 ADDRESS: 53 Beechfields Way  
 Newport  
 Shropshire  
 TF10 8QA



Tel: 01952 820241  
 Email: [churchaston@gmail.com](mailto:churchaston@gmail.com)

<b>Minutes of Church Aston Parish Council</b>		
<p>Held at the Church Hall, Church Aston on Tuesday 2<sup>nd</sup> January 2018. The meeting commenced at 7.00pm</p> <p><b>Present:</b> Cllr Paul Evans (Vice-Chairman), Cllr Fiona McKeown, Cllr Pat Sansom, Cllr Billie Knight, Cllr Mike Stansfield, and Cllr Brian Richards</p> <p><b>Also in attendance:</b> Mike Atherton: Clerk to CAPC</p>		
<b>1.</b>	<b>Apologies</b>	Cllr Simon Stacey, Cllr Marjorie Revill and Borough Cllr Andrew Eade
<b>2.</b>	<b>Declarations of Interest</b>	None
<b>3.</b>	<b>Public Session</b>	<p>No members of the public present.</p> <p>The Clerk reported that an open invitation to attend meetings had been extended to Steve Scanlon (highways liaison officer, T&amp;WC). Members asked that Mr Scanlon be invited to the February meeting.</p>
<b>4.</b>	<b>Minutes of the last meeting</b>	Minutes of the ordinary meeting held on 4 <sup>th</sup> December 2017 were proposed by Cllr Sansom, seconded by Cllr McKeown, unanimously agreed by all present, and signed by Cllr Evans (Vice-Chairman) as a correct record of the meeting.
<b>5.</b>	<b>Matters Arising</b>	<p><b>Heart of the Village:</b> the Clerk reported recent contact with a group scout leader who had agreed to circulate details of a new combination lock fixed to the access gate for the area under the bridge. Once received it was agreed the Clerk would circulate details to members</p> <p>A day-rate had been requested from Needes Landscaping over the Christmas break – details still awaited and therefore the Clerk to chase up this action.</p> <p><b>Wellington Road:</b> it was noted that the Clerk had emailed Adam Brookes (T&amp;WC) regards a range of traffic management proposals for Newport with specific</p>

		<p>comments in respect of proposals to extend the 30 mph speed limit on Wellington Road.</p> <p>Nothing to report on remaining outstanding actions per the environmental audit / walkabout with Adrian Corney.</p> <p><b>SIDS Plus Initiative:</b> members agreed to review costs for the purchase of a SIDs sign and provision of four / five connection points later in the year when the 2018/19 budget had been set and competing priorities were known.</p> <p>Separately, it was agreed that the Clerk should again contact Gemma Williams (T&amp;WC) to ascertain progress with the SIDs plus programme and scope to include CAPC in the future.</p> <p><b>Barnfields Development:</b> Cllr McKeown reported back on hedge and verge maintenance responsibilities following a conversation with one of the new residents of Barnfields Close. This was noted and the matter was resolved.</p>
--	--	--

## PARISH PROJECTS & COMMUNITY MATTERS

6.	Parish Projects	<p><b>Street Lighting:</b> the Clerk reported on various comments, compliments and complaints received about the new LED street lighting. As in previous discussions it was agreed to hold over discussions for now and review comprehensively in a few months.</p> <p>The Clerk also reported that despite assurances CA01 had not yet been disconnected and a revised schedule of upgraded street lights had not been received from EON which prevents CAPC registering with Western Power and WME for a lower tariff (although the effective date remains at 9/11/17). Action: Clerk to again chase up with EON.</p> <p><b>Planters &amp; Wild Flower Areas:</b> Cllr Evans confirmed his discussions with Adrian Corney that CAPC would be continuing with the wild flower planting initiative again in 2018 but excluding the area at the top of Liddles Bank near to the A518 junction.</p> <p>Members enquired about re-tendering of the watering contract and progress relating to contact with the Newport Heart of England in Bloom team to discuss content and design for the CAPC planters for summer 2018. The Clerk confirmed that both actions are in-hand.</p> <p><b>Wallshead Way Play Area:</b> the Clerk confirmed that one further consultation response had been received since the last meeting and that he was now seeking a meeting with Derek Owen (T&amp;WC) regards developing a grant</p>
----	-----------------	---

		<p>application for match funding.</p> <p><b>Brocton Memorial:</b> the Clerk reported details of an updated budget quotation received from Owen Memorials (Market Drayton) for the proposed works. This now provides for the original works plus cleaning the memorial and removal of carved graffiti. Members agreed to include a relief border around each of the new stones.</p> <p>Members approved the budget quotation in principle and asked the Clerk to obtain a sample of stone proposed for the memorial.</p> <p><b>Bus Shelters:</b> Clerk to chase up a request for details of bus shelter designs and costs to help inform discussions later in the year about the capital programme.</p> <p><b>Social Media (Web-site &amp; Facebook):</b> Cllr Pay noted that the Parish website needs updating and asked the Clerk to action this asap.</p>
7.	<b>Representatives Reports</b>	<p><b>Parish Newsletter:</b> agreed to prepare the next newsletter for distribution around Easter 2018 with articles to include new projects, and the precept / budget for 2018/19.</p> <p><b>Village Hall:</b> it was noted that the VHC AGM is to be held on 20/01/18, and that preparations for accommodating the new priest in charge are progressing well.</p> <p><b>Newport Regeneration Partnership:</b> Cllr Pay confirmed that the next meeting will be held on 16/01/18.</p> <p><b>Bus User Group:</b> nothing to report.</p> <p><b>T&amp;WC:</b> nothing to report</p>
8.	<b>Correspondence</b>	<p>In light of time pressures the Clerk provided a brief summary of correspondence received since the last meeting and actions.</p> <p>.</p>
<b>POLICY &amp; PLANNING MATTERS</b>		
9.	<b>Local Plan 2016/31</b>	<p>It was noted that the T&amp;W Local Plan 2016 – 2031 was to be presented to T&amp;WC for formal adoption at their meeting on 11<sup>th</sup> January 2018.</p>
10.	<b>Planning Applications</b>	<p>The planning schedule for January 2018 was discussed and noted.</p>

11.	<b>Newport Neighbourhood Development Plan</b>	<p>Members noted receipt of email correspondence relating to the final draft version of the Newport Neighbourhood Development Plan provided as part of a formal consultation process.</p> <p>Following brief discussion Members agreed to delegate responsibility to the Clerk in consultation with Cllr Pay to draft a response and send on behalf of Church Aston PC.</p>
-----	---	---

## FINANCE & GOVERNANCE

12.	<b>Accounts and Payments</b>	<ul style="list-style-type: none"> <li>(i) Members noted the balance of account at 02/01/2018;</li> <li>(ii) Members approved the third quarter bank reconciliation which was duly authorised with two member signatures.</li> <li>(iii) One (1) cheque had been raised since the 04/12/17 meeting and one (1) standing order paid with details provided to members.;</li> <li>(iv) Three accounts had been received for payment with cheques signed at the meeting;</li> </ul>
-----	------------------------------	---

13.	<b>Budget Planning for 2018/19</b>	<p>Prior to the meeting the Clerk had circulated three briefing papers concerning: (i) the Parish element of Council tax along with various options; (ii) CAPC's main revenue budget expenditure; and (iii) a schedule of capital spend over several years with new and emerging projects.</p> <p>Member discussion initially focused on the three briefing papers including clarification of a number of points. Members then considered in detail implications of the four main options before them. This acknowledged that CAPC had not increased its council tax precept for four years – effectively a year-on-year reduction. Members also considered implications for individual households, the rising costs for services and goods, future projects, and potential for unplanned commitments.</p> <p>A fifth option was presented for consideration but in the absence of a seconder was discarded. In conclusion, Cllr Richards proposed a 1.5% rise in the Parish element of council tax for 2018/19, this was seconded by Cllr Sansom with the vote carried by 5 in favour to 1 against.</p>
-----	------------------------------------	--

13.	<b>Personnel Committee</b>	No matters to report
-----	----------------------------	----------------------

14.	<b>Compliance Matters</b>	No matters to report
-----	---------------------------	----------------------

## ROADS, HEDGES & DITCHES

15.	<b>Roads, Hedges and Ditches</b>	<p>a) Cllr Evans referred to road surface issues on Liddles Bank which, despite being marked up by the highways authority, had not been repaired with the markings now removed by the weather and cleaning of field waste by a local farmer. Action: Clerk to again report and request action from T&amp;WC;</p> <p>b) Cllr Richards referred to the historical spading out of the edges of Liddles Bank which had not been carried out recently resulting in a narrowing of the running area. Action: Clerk to again report and request action from T&amp;WC;</p> <p>c) It was suggested the Clerk contact the Clerk of Chetwynd Aston &amp; Woodcote PC to see if they require public support of CAPC to oppose the NTC initiated boundary review;</p> <p>d) Cllr McKeown confirmed arrangements for the post-Christmas social event on Sunday 7<sup>th</sup> January.</p>
-----	----------------------------------	--

**Date and time of next meeting confirmed as Monday 5<sup>th</sup> February 2018 at Church Aston Church Hall starting at 7.00pm**

Meeting closed at 8.55 pm

Signed Chairman:

Date