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**Minutes of Church Aston Parish Council**

Held at the Church Hall, Church Aston on Monday 4<sup>th</sup> December 2017. The meeting commenced at 7.40pm

**Present:** Cllr Simon Stacey (Chairman), Cllr Fiona McKeown, Cllr Pat Sansom, Cllr Billie Knight, Cllr Mike Stansfield, and Cllr Brian Richards

**Also in attendance:** Borough Cllr Andrew Eade and Mike Atherton: Clerk to CAPC

1.	<b>Apologies</b>	Cllr Paul Evans, Cllr John Pay, and Cllr Marjorie Revill,
2.	<b>Declarations of Interest</b>	None
3.	<b>Public Session</b>	<p>Mr Malcolm Bennett chairman of the Village Hall Committee attended the open session to discuss planned improvements to the village hall car park.</p> <p>Malcolm explained how the VHC had reduced the funding requirement from £27k to around £13.5k for the car park resurfacing scheme. HGV's will not be permitted onto the car park in future and so plans are in hand to construct the concrete base of a new store before the resurfacing works take place during w/c 18/12/17 (a subsequent email indicates that works will not now start until February 2018).</p> <p>Malcolm also summarised a number of other works planned to improve heating and lighting, to create an office for the new priest in charge at St. Andrew's Church, and to improve access for people with disabilities.</p> <p>In response Cllr Stacey (Chairman) assured Malcolm of the continuing support of Church Aston Parish Council and confirmed that the £5k pledge towards car park improvements is available for release when required.</p>
4.	<b>Minutes of the last meeting</b>	Minutes of the ordinary meeting held on 6 <sup>th</sup> November 2017 were proposed by Cllr Richard, seconded by Cllr Stansfield, unanimously agreed by all present, and signed by the Chairman as a correct record of the meeting.

<p>5.</p>	<p><b>Matters Arising</b></p>	<p><b>Heart of the Village:</b> members noted that there had been no response from Scouting Groups regards access to the area beneath the bridge. Cllr Stansfield remarked that the padlock on the gateway to this area had been changed to one with a number code.</p> <p>Members discussed feedback from a recent walkabout with Adrian Corney (T&amp;WC) including excessive leaf fall along gutter lines at the junction of Wallshead Way and The Close, and at other locations. Adrian had agreed to raise an order for these areas to be swept including the bus lay-by which ordinarily does not form part of the route.</p> <p><b>Actions:</b> (i) Clerk to continue efforts to get a response from the Scouting Groups, and (ii) Clerk to request a date-rate price from Needes Landscaping so that the Parish Council may intervene in any of the above matters should it deem it necessary.</p> <p><b>Wellington Road:</b> the Clerk confirmed that a supportive response had been sent to T&amp;WC regards a series of traffic management proposals for Newport and specifically in support of an extension to the 30 mph speed limit on Wellington Road.</p> <p>The Clerk confirmed that no further works had been undertaken to improve the grass verges at the entrance to Barnfields and directly opposite however natural weathering had helped to restore these areas. Developer Gallier Homes had not responded to correspondence sent some weeks ago.</p> <p>During the recent walkabout Adrian Corney (T&amp;WC) had agreed to confirm ownership and future maintenance responsibility for the Barnfields Close boundary hedge. He also agreed to change the specification requirement for verge cutting on the Wellington Road frontage to help improve its appearance.</p> <p><b>SIDS Plus Initiative:</b> members briefly discussed the costings received from Gemma Williams (T&amp;WC) for a dedicated SIDs sign and four connection points. It was agreed to defer further discussion until the Precept / budget 2018/19 debate at the next meeting.</p> <p><b>Community Grant Awards:</b> the Clerk reported that all community grant awards had now been distributed and a number of letters of thanks received. <b>Action:</b> matter resolved</p> <p><b>Barnfields Development:</b> see notes above regards verge and hedge maintenance. Cllr McKeown agreed to explore further through discussion with friends that live in the Barnfields development.</p>
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<p><b>PARISH PROJECTS &amp; COMMUNITY MATTERS</b></p>		
<p>6.</p>	<p><b>Parish Projects</b></p>	<p><b>Street Lighting:</b> the clerk reported on further email correspondence with a parishioner. Members discussed the particular concerns and confirmed their previously agreed approach of reviewing the situation after a familiarisation period had passed.</p> <p>The Clerk confirmed that the project is now complete and relevant documents sent to UMSO (unmetered supplies officer) at Western Power. An omission from the inventory is noted and contact made with EON to correct this. The effective date for reduced tariffs will be the hand-over date of 9<sup>th</sup> November 2017.</p> <p><b>Planters &amp; Wild Flower Areas:</b> the Clerk reported that Adrian Corney (T&amp;WC) had asked if CAPC would be continuing with the wild flower planting scheme – to which members confirmed agreement. The current situation regarding winter planting was noted.</p> <p><b>Wallshead Way Play Area:</b> a summary of feedback from individuals and groups was provided by the Clerk. This included a number of creative ideas and suggestions that members agreed should be integral to the detailed design process. Initial responses had been prompted by the recent newsletter, and a formal consultation process is underway via the Scouting &amp; Guiding groups.</p> <p>Preliminary investigations of potential grant funding opportunities show that CAPC would be eligible to make a grant application to the Veolia Trust</p> <p><b>Brocton Memorial:</b> following protracted efforts to a suitable contractor the Clerk had recently met on-site with a representative from Owen’s Memorial (Market Drayton). This confirmed that proposals to replicate inscriptions from the barn wall memorial onto stones that would then be mounted around the hexagonal faces of the roadside memorial is viable.</p> <p>Initial estimates of cost for this work were in the order of £2k to £3k plus any additional costs for traffic management. The contractor was asked to price additionally for cleaning the memorial and for removing etched graffiti.</p>

		<p>Members briefly discussed aspects of the project before agreeing to proceed to the next stage of quotation. Borough Cllr Eade offered to provide an additional £500 contribution to the £1,520 already provided for this initiative.</p> <p>The Clerk reported that Zoe Hemmings, Priest in Charge at St. Andrew's Church had agreed to rededicate the memorial. The Clerk also confirmed advice from the War Memorials trust about ensuring wide-spread notification of the proposals to ensure family members had an opportunity to comment. <b>Agreed:</b> Clerk to draft a press release on behalf of CAPC with a contribution from borough Cllr Eade.</p> <p><b>Social Media:</b>  <b>Web-site &amp; Facebook:</b> nothing further to report.</p>
7.	<b>Representatives Reports</b>	<p><b>Parish Newsletter:</b> the November newsletter had been distributed throughout Church Aston village and was well-received with positive feedback from several residents.</p> <p><b>Village Hall:</b> following feedback from Malcolm Bennett Chairman of the VHC earlier in the agenda Cllr Knight provided a shortened update on activities including a fashion show, the Thursday Club Christmas Party, and the VHC AGM on 20/01/18.</p> <p><b>Newport Regeneration Partnership:</b> noted next meeting deferred from 05/12/17 until 16/01/18. Reasons for this are so that NRP may consider outcomes of T&amp;WC Cabinet &amp; Council meetings late December and early January 2018.</p> <p><b>Bus User Group:</b> nothing to report.</p> <p><b>T&amp;WC:</b> borough Cllr Eade reported back on the public inquiry into the Pave Lane Quarry application. The Inspector's report is awaited however in his concluding summary he made specific reference to his decision being influenced by the status of an earlier approval for a smaller sand &amp; gravel extraction application at Woodcote Wood.</p> <p>Efforts are now in place on a number of fronts to resurrect interest in this earlier application and to confirm that access can be provided across third party owned land (which had previously been denied).</p> <p>Cllr Eade also provided a summary update for the ongoing hospital services reconfiguration debate. In his view potential outcomes are being compromised by those of interested parties and that this was likely to result in poorer hospital services for people across Shropshire, Powys and Telford &amp; Wrekin.</p>

8.	<b>Correspondence</b>	<p>The clerk provided a summary of 16 letters / emails received in the past month and focused specifically on:-</p> <ul style="list-style-type: none"> <li>• An email with enclosed report from Cllr Eade regarding hospitals re-configuration;</li> <li>• The Planning Inspector's email with published T&amp;W Local Plan 2016-2031;</li> <li>• Email notification of audit arrangements for smaller authorities 2017/18 onwards;</li> <li>• Email correspondence with a resident regards street lighting &amp; play area improvements.</li> </ul> <p>All other significant correspondence not covered elsewhere in the agenda had previously been circulated to members.</p>
<b>POLICY &amp; PLANNING MATTERS</b>		
9.	<b>Local Plan 2016/31</b>	<p>It was noted that a Planning Inspector had recently approved the T&amp;W Local Plan 2016 – 2031 with a number of significant modifications to that originally presented to the public inquiry.</p> <p>The published version of the local plan was circulated to all members for their information and is available on-line and in public libraries to enable access for the public</p>
10.	<b>Planning Applications</b>	<p>The planning schedule for December 2017 was discussed and noted.</p>
<b>FINANCE &amp; GOVERNANCE</b>		
11.	<b>Accounts and Payments</b>	<p>(i) Members noted the balance of account at 04/12/2017;</p> <p>(ii) Two (2) cheques had been raised since the 06/11/17 meeting and one (1) standing order paid with details provided to members.;</p> <p>(iii) Three accounts had been received for payment with both cheques signed at the meeting;</p>
	<b>Standing Orders</b>	<p>At 9.40pm Cllr Stacey (Chairman) moved that standing orders be suspended in order to permit an additional 10 minutes to conclude the evening's business. Cllr Richards seconded the motion and all members voted in favour.</p>
12.	<b>Budget Planning for 2018/19</b>	<p>Members briefly discussed options for Precept 2018/19 and in light passing time and 3 members being absent it was agreed to defer their decisions until the next meeting on Tuesday 2<sup>nd</sup> January 2018.</p> <p><b>Action:</b> Cllr Stacey asked the Clerk to provide a summary of projects and related costings along with a draft budget to help inform the debate.</p>

13.	<b>Personnel Committee</b>	No matters to report
14.	<b>Compliance Matters</b>	No matters to report
<b>ROADS, HEDGES &amp; DITCHES</b>		
15.	<b>Roads, Hedges and Ditches</b>	<ul style="list-style-type: none"> <li>a) Cllr Sansom reported that CA02 appears to be flickering – Clerk to arrange for an inspection and repair as required;</li> <li>b) Cllr Richards requested that bus shelters be added to the agenda for next meeting and this was agreed;</li> <li>c) Cllr McKeown informed colleagues of arrangements for the post-Christmas social event;</li> <li>d) The Clerk reported that he had received a request from Zoe Hemmings to upgrade the church noticeboard and this was agreed;</li> </ul>

**Date and time of next meeting confirmed as Tuesday 2<sup>nd</sup> January 2018 at Church Aston Church Hall starting at 7.00pm**

Meeting closed at 9.50 pm

Signed Chairman:

Date