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### Minutes of Church Aston Parish Council

Held at the Church Hall, Church Aston on Monday 6<sup>th</sup> November 2017. The meeting commenced at 7.40pm

**Present:** Cllr Simon Stacey (Chairman), Cllr Marjorie Revill, Cllr Mike Stansfield, Cllr Brian Richards, Cllr Fiona McKeown, and Cllr John Pay

**Also in attendance:** Mike Atherton: Clerk to CAPC

<b>1.</b>	<b>Apologies</b>	Cllr Paul Evans, Cllr Pat Sansom, Cllr Billie Knight and Borough Cllr Andrew Eade
<b>2.</b>	<b>Declarations of Interest</b>	None
<b>3.</b>	<b>Public Session</b>	<p>Mrs Zoe Hemmings the new Priest in Charge at St. Andrew's Church attended the meeting both to introduce herself to members of the Parish Council and to discuss arrangements for Remembrance Sunday (see later notes).</p> <p>On behalf of all member Cllr Stacey extended a warm welcome to Mrs Hemmings and assured her that the Parish Council are keen to support her and the PCC in their work.</p> <p>Discussion concluded with Mrs Hemmings confirming with Cllr Richards arrangements for the Children's Christmas Party. Cllr Richards agreed to ensure that Santa Claus was available and in attendance.</p>
<b>4.</b>	<b>Minutes of the last meeting</b>	Minutes of the ordinary meeting held on 2 <sup>nd</sup> October 2017 were proposed by Cllr Richards, seconded by Cllr McKeown, unanimously agreed by all present, and signed by the Chairman as a correct record of the meeting.
<b>5.</b>	<b>Matters Arising</b>	a) <b>Heart of the Village: Agreed:</b> the Clerk to inform Ann Whitfield (PCC) of the Parish Council's willingness to increase its budget for church yard maintenance to include the church car park and hedge. Cllr Stansfield noted that the area under the bridge remains in a state with little or no interest from Scout Group leaders.

		<p>Access to the area remains an issue. Cllr Stansfield offered to maintain the area himself and to be the main key-holder if nobody else comes forward. Agreed: Clerk to contact Scout Group Leaders to see if Cllr Stansfield's offer is acceptable and if not to advise them that the Parish Council propose to intervene unless conditions improve imminently;</p> <p>b) <b>Millennium Stones:</b> the Clerk reported that two of the five boundary stones had been repaired and that the other three had been inspected and do not present an issue at present. <b>Agreed:</b> to resolve this matter as closed;</p> <p>c) <b>Wellington Road:</b> Cllrs discussed a recent presentation of traffic management proposals in and around Newport including proposals to extend the 30 mph speed limit on Wellington Road to the Pitchcroft Lane roundabout. <b>Agreed:</b> Clerk to write to T&amp;WC to confirm a general level of support for the proposals and specific support for the Wellington Road proposals. It was noted that there are still access issues along a narrow section of footway towards The Aston PH. Part of the encroaching verge had been dug back but the hedge overhangs and reduces footway width. <b>Agreed:</b> to include this issue in the environmental audit walkabout with Adrian Corney;</p> <p>d) <b>SIDS Plus Initiative:</b> the Clerk reported that T&amp;WC had promised budget costs for the purchase of a SIDS sign and installation of four connection points by later this week;</p> <p>e) <b>Barnfields Development:</b> the Clerk had not yet received a response from Galliers. However it was noted that a number of wheel ruts had been levelled out, filled with topsoil, and seeded;</p> <p>f) <b>Community Grant Awards:</b> the Clerk informed members of three late applications for community grant awards. Following a short discussion Members confirmed that the grants budget for this year had been fully allocated at their October meeting with no funds available for late or new applications. <b>Agreed:</b> Clerk to inform late / new applicants accordingly.</p> <p>g) <b>Remembrance Sunday:</b> Cllr Evans to be asked to present the readings on behalf of the Parish Council. Two wreaths have been ordered and are to be collected on 10/11/17 by the Clerk ready for Sunday;</p>
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**PARISH PROJECTS & COMMUNITY MATTERS**

6.	<b>Boundary Review Request</b>	<p>Cllrs discussed proposals for a boundary review as set out in a briefing paper prepared by the Clerk of Newport Town Council, considered by their members and presented to T&amp;WC some weeks ago.</p> <p>After careful scrutiny by Church Aston Parish Councillors it</p>
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		<p>was noted that the extent of NTC proposed boundary changes remains unclear. Notwithstanding this anomaly borough Cllr Eade reported via email to the Chairman that he had attended a committee meeting where the proposals had been considered and formally dismissed by T&amp;WC.</p> <p>CAPC members noted the above and <b>resolved:</b> <i>“to act to protect the integrity of the Church Aston Parish boundary by formally resisting any proposals by third parties”</i>. The resolution was proposed by Cllr Stansfield, seconded by Cllr Richards, and unanimously approved by all present.</p> <p>Cllrs were keen to record that the above resolution does not inhibit any future boundary changes where CAPC and its parishioners have been fully engaged in dialogue and where prior agreement to any such proposals had been secured.</p>
7.	Parish Projects	<p>a) <b>Street Lighting – LED Upgrade:</b> the Clerk reported works are now substantively complete and that a meeting with EON had been arranged for 09/11/17 to handover safety certificates, an inventory of additional works carried out, and an invoice for payment. Cllrs discussed a number of matters concerning lighting quality and identified actions to help improve reported issues. <b>Action:</b> Clerk to provide a written response thanking a resident for his observations and confirming actions to be taken. It was noted that CA01 had not yet been disconnected – Cllr Richards and the Clerk to raise with EON on 09/11/17.</p> <p>b) <b>Planters &amp; Wild Flower Areas:</b> Cllr McKeown confirmed that she had planted tete-a-tete bulbs (miniature daffodils) in five of the planters with the Clerk completing planting in the other two. Actions for spring planting schemes were discussed and agreed at the October meeting;</p> <p>c) <b>Wallshead Way Play Area:</b> current status of this project was noted. Cllr Richards enquired whether T&amp;WC had yet confirmed when all S.106 funds would be available for delivery of proposals. The Clerk is to seek a response from Derek Owen. The Clerk outlined proposals for consultation on options and ideas from young people via formal groups in Church Aston and via the newsletter;</p> <p>d) <b>Brocton Memorial:</b> the Clerk reported on responses from stone masons to an invitation to express interest for this project. One new provider had expressed interest and provided an indicative cost range for the project. members authorised the Clerk to press ahead with designs in order to determine project costs;</p> <p>e) <b>Social Media:</b>  <b>Web-site &amp; Facebook:</b> Members noted that both media continue to provide a very useful basis for communicating with the local community;</p>

8.	<b>Representatives Reports</b>	<p><b>Parish Newsletter:</b> draft newsletter discussed and signed off. <b>Action:</b> Clerk to arrange 500 colour copies asap for distribution within Church Aston village;</p> <p><b>Village Hall:</b> Cllr Richards reported in her absence Cllr Knight. A matching grant had been obtained via Lloyds Bank following a highly successful Barn Dance fund-raiser. A base for a new shed for the scouts is to be constructed prior to improvements to the car park surface as this will only be constructed to a standard suitable for light vehicles. Further improvements to ventilation of the village hall are currently being considered;</p> <p><b>Newport Regeneration Partnership:</b> Cllr Pay referred to minutes of NRP's September meeting (previously circulated) with the next meeting on 5<sup>th</sup> December. Most of the current focus is on deliverability of a proposed Innovation &amp; Enterprise Centre with an exhibition of proposals held in Newport by T&amp;WC on 25<sup>th</sup> October.</p> <p><b>Bus User Group:</b> Cllr Stacey reported on temporary stand changes in the Telford Central Bus Station during redevelopment works;</p> <p><b>T&amp;WC:</b> no new matters arising in Cllr Eades' absence.</p>
9.	<b>Correspondence</b>	<p>The clerk reported receipt of correspondence from:-</p> <ul style="list-style-type: none"> <li>• T&amp;WC requesting information relating the Parish Precept for 2018/19; and</li> <li>• The Pensions Regulator regards meeting legal requirements;</li> </ul> <p>All other significant correspondence not covered elsewhere in the agenda had previously been circulated to members.</p>
<b>POLICY &amp; PLANNING MATTERS</b>		
10.	<b>Local Plan 2016/31</b>	Cllr Pay reported that the Inspector's Report is awaited and that there is particular interest in how the Inspector will deal with T&WC's decision to grant approval for 120 houses on the Sainsbury site despite him directing that this should not be determined until his report is published.
11.	<b>Planning Applications</b>	The planning schedule for November 2017 was noted.
<b>FINANCE &amp; GOVERNANCE</b>		
12.	<b>Accounts and Payments</b>	<ul style="list-style-type: none"> <li>(i) Members noted the balance of account at 06/11/2017;</li> <li>(ii) One (1) cheque had been raised since the last meeting and one (1) standing order paid with details provided to members.;</li> <li>(iii) Five accounts had been received for payment plus 12 community grant awards equating to 17 cheques were signed at the meeting;</li> </ul>

13.	<b>Budget Planning for 2018/19</b>	Members briefly discussed a paper circulated by the Clerk prior to the meeting. It was agreed to carry this item over to the December meeting.
14.	<b>Personnel Committee</b>	No matters to report
15.	<b>Compliance Matters</b>	No matters to report
<b>ROADS, HEDGES &amp; DITCHES</b>		
16.	<b>Roads, Hedges and Ditches</b>	<p>a) Cllr Stansfield commented that some works had been carried out to the narrowing footpath extending from Brookside Avenue to Wallshead Way but that the efforts were so minimal as to have made no difference. Agreed: Clerk to report again to T&amp;WC with a request to carry out the works properly over a longer section;</p> <p>b) Cllr McKeown confirmed that there are continuing issues of footway parking adjacent No 1 The Close which obscures forward visibility for drivers. <b>Agreed:</b> Clerk to write to the occupants</p> <p>c) Cllr McKeown enquired as to preferences for the Festive social event. It was agreed to return to The Swan for lunch on Sunday 7<sup>th</sup> January 2018. Members / Clerk and partners / guests to pay their deposit to Cllr McKeown at the December meeting.</p>

**Date and time of next meeting confirmed as Monday 4<sup>th</sup> December 2017 at Church Aston Church Hall starting at 7.40pm**

Meeting closed at 9.40 pm

Signed Chairman:

Date