

CLERK: Michael Atherton
ADDRESS: 53 Beechfields Way
 Newport
 Shropshire
 TF10 8QA



Tel: 01952 820241
E.mail: churchaston@gmail.com

Minutes of Church Aston Parish Council

Held at the Church Hall, Church Aston on Monday 3rd July 2017. The meeting commenced following at 7.40pm

Present: Cllr Simon Stacey (Chairman), Cllr Fiona McKeown , Cllr Mike Stansfield, Cllr Pat Sansom, Cllr Billie Knight, Cllr John Pay, Cllr Brian Richards and borough Cllr Andrew Eade

Also in attendance: Mike Atherton: Clerk to CAPC

1.	Apologies	Cllr Paul Evans (Vice Chairman), and Cllr Marjorie Revill
2.	Declarations of Interest	None
3.	Public Session	No members of the public present
4.	Minutes of the last meeting	Minutes of the ordinary meeting held on 12 th June 2017 were proposed by Cllr Richards, seconded by Cllr Pay, unanimously agreed by all present, and signed by the Chairman as a correct record of the meeting.
5.	Matters Arising	<ul style="list-style-type: none"> a) Area under the former railway line: no change, maintain a watching brief; b) Millennium Stones: the Clerk reported recent contact with the supplier who had agreed to confirm an inspection date within the next week or so; c) Wellington Road: the Clerk reported contact with Matt Powell (T&WC liaison officer) who was not available to attend this meeting but who would come along to the September meeting. Members noted that the in-bound 40 mph repeater signs had still not been replaced; d) SIDS Plus Initiative: noted that the Clerk has again written to T&WC requesting that Church Aston be added to the SIDs plus programme; e) Bus Stops: agree to invite David Balme (T&WC) to a future meeting to discuss the bus stops / shelters review and options for Church Aston.

PARISH PROJECTS & COMMUNITY MATTERS

6.	Street Lighting – Receipt of Tenders	<p>As agreed at the meeting held on 12th June 2016 the Clerk and Cllr Richards had carried out a detailed assessment of all bids received which was summarised for the meeting in a report prepared by the Clerk and circulated with the agenda.</p> <p>Members considered and debated a wide range of related matters including the main bid sums and available funding, the alternative bid and project objectives, lighting standards, likely start date and delivery programme, and various other detailed aspects of project delivery.</p> <p>Members also discussed funding requirement, the period of the PWLB loan, and interest rates.</p> <p>Decision 1: Cllr Richards proposed that the alternative bid put forward by Contractor A should be accepted. This was seconded by Cllr Stansfield and unanimously agreed by all members present.</p> <p>Decision 2: Cllr Richards proposed that CAPC should only draw-down £12,600 from the PWLB, that the period of the loan should be 5 years, and that the cost of VAT for this project should be funded from reserves / balances. This was seconded by Cllr Stansfield and unanimously agreed by all members present.</p> <p>The Clerk was authorised to notify all bidding contractors at the earliest opportunity and to seek a start date from the successful contractor (Contractor A).</p> <p>Members briefly referred to a suggestion by Cllr Evans from the previous meeting about maximising media to help inform local residents about the project and its benefits.</p>
7.	Parish Projects	<p>a) Planters & Wild Flower Areas: now completed for 2017 however it was noted that their remains some issues with poor coverage in the wild flower planting areas.</p> <p>b) Wallshead Way Play Area: Clerk to arrange a workshop as soon as possible with 10th and 24th July offered as potential dates subject to the availability of Derek Owen (T&WC)</p> <p>c) Brocton Memorial: Clerk has contacted the War Memorials Trust and is seeking updated quotations for the project;</p> <p>d) Social Media:</p> <p>Web-site: the Clerk has carried out various updates with some further work required to bring the site fully up</p>

		to date; e) Face-book: nothing specific to report;
8.	Representatives Reports	<p>Parish Newsletter: nothing to report at present;</p> <p>Village Hall: Cllr Knight reported that the next meeting of the VH committee would take place on 26th July 2017. A bid under the T&WC Pride in Your Community programme had been submitted for the car park surfacing initiative where options were being reviewed to find more cost effective and deliverable options. The committee are also considering installing a height barrier to prevent unauthorised access by larger vehicles, and works to grind out two tree stumps are necessary prior to work starting.</p> <p>Newport Regeneration Partnership: Cllr Pay summarised a detailed presentation made by officers from T&WC about outline proposals for a high tech, high spec agri-tech development on a site adjacent the A518 to the south of Newport. The Marches LEP had recently announced a £9 million grant award for on-site and off-site works;</p> <p>Bus User Group: Clerk to confirm dates for the next meeting (7.00pm 25th September 2017 at Hollinswood Neighbourhood Centre);</p> <p>T&WC: Cllr Eade referred to improvements to the footway in Greenvale and scope to add additional areas into T&WC's future footway / roads maintenance programmes.</p>
9.	Correspondence	<p>The clerk reported on various email and written correspondence received since the last meeting including:-</p> <ol style="list-style-type: none"> 1. A letter from Came And Co (Insurers) confirming acceptance of CAPC 3-year discounted insurance request; 2. An email request from T&WC for parishes to put forward proposals for future footway / road maintenance programmes. <p>Cllr Stacey invited members to forward suggestions to him for collation and submission to T&WC.</p>
POLICY & PLANNING MATTERS		
10.	Local Plan 2016/31	<p>Cllr Pay provided a brief update on the current position of the Local Plan review and on the process to completion.</p> <p>Cllr Eade explained his wish to have site H1 removed from the housing allocations as in his view this was a clear breach of open countryside.</p>

11.	Planning Applications	The planning schedule for July 2017 was reviewed and discussed, and there were no significant issues to record.
FINANCE & GOVERNANCE		
12.	Accounts and Payments	<ul style="list-style-type: none"> (i) The Clerk confirmed the balance of account at £18,633.40 on 30/06/17; (ii) No cheques had been raised since the last meeting (iii) Four accounts were received and cheques signed at the meeting; (iv) The 1st Quarter Accounts noted and approved but not signed at the last meeting were formally authorised for the records.
13.	Personnel Committee	No matters to report
14.	Compliance Matters	(a) Annual Return 2016/17 - Members noted the Annual Return for 2016/17 had been submitted on time to the external auditor.
ROADS, HEDGES & DITCHES		
15	Roads, Hedges and Ditches	<ul style="list-style-type: none"> (a) Cllr Knight raised concerns of residents that traffic looking for the new Barnfields development was being misdirected by Sat Nav into the un-named road (locally referred to as 'Manor Lane'); (b) Cllr Knight expressed concerns about the Barnfields development show house was being used to promote the Chetwynd Mere development. Following brief discussion it was confirmed that T&WC planning are aware and are acting to prevent this (c) Cllr Knight informed members that Cllr Shaun Davies (Leader of T&WC) would be visiting Newport Library on Friday 7th July; (d) Cllr McKeown reminded the Clerk about the Barnfields reinstatements, and asked if the Clerk could arrange for Oliver Needes to tidy up the area where he had recently moved one of the CAPC planters.

Date and time of next meeting confirmed as Monday 3rd July at Church Aston Church Hall starting at 7.40pm

Meeting closed at 9.15 pm

Signed Chairman:

Date: